



**GOVERNMENT DEGREE & P.G. COLLEGE, Salur**

(Re-Accredited by NAAC with "B" Grade)


(College of Excellence & District Identified Degree College)

Parvathipuram(Manyam) Dist. -535591



## 6.5.2 Table of Contents

S.No.	Topic	Page No.
1	IQAC Meeting Resolutions	2-174
2	Academic and Administrative Audit (AAA)	175-224
3	MOUs	225-243
4	NIRF Participation	244-250
5	AISHE Certificates	251-254
6	NAAC Reports	255-276
7	ISO Certificates	277-279

  
PRINCIPAL  
GOVT. DEGREE COLLEGE  
SALUR  
PARVATHIPURAM MANYAM DIST.



**Balaji**

IQAC

**DELUXE BOOK**

Resolutions Register

(From 2014-)

IQAC

GOVT. DEGREE COLLEGE - SALUR





Resolution

12.12.17.

A meeting was held on 12-12-17 under the chairmanship of the principal (FAC) Sri G. Yerukunaidu and discussed the following issues.

- (1) Reformation of committees and clubs.
- (2) Reformation IQAC cell.
- (3) Preparation for Academic audit
- (4) Implementation of Bio-metric attendance for staff and students
- (5) Improvement of quality of education.
- (6) Collection of feed back forms.
- (7) Preparation of time table for even semesters in the wake of introducing cluster system.
- (8) Using virtual labs for teaching.

(9) post graduate Courses . introduction.

10) classes in faculty forum.

*[Signature]*  
12/12/17

- (1) ~~2000~~ (G. Lakshmona) ZQAC Coordinator
2. ~~B. De~~ (B. Suresh)
- (3) ~~11~~ (K. Gwalanuchi)
- (4) ~~Y. R. S. R.~~ (Y. V. BHARATHI)
5. ~~B. S. Anusha~~ (B. Santoshi Anusha)
- 6) ~~S. Chandra Sekhara~~
- 7) ~~S. Appaiah~~ (S. Appalaiah)
- 8) (B. Venkata Ramana) ~~12/12/17~~
- 9) ~~A. E. S.~~ (A. T. S. Naidu)
- 10) ~~A. Appalaiah~~ (A. Appalaiah)
- 11) A. Jagan Mohan.
- 12) ~~Ch. Parasuram~~ (CH. PARASURAM)
- 13) ~~K. Ganga Raja~~ (K. Ganga Raja)
- 14) ~~P. Chanti Babu~~ (P. Chanti Babu)
- 15) ~~N. Sotya Narayana~~ (N. SOTYA NARAYANA)


*[Signature]*

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02-02-18

A meeting was held on 02-02-18 under the chairmanship of the principal Sri G. Yeruku Naidu in the IQAC room. In this meeting, the IQAC chairman advised the faculty members of all the subjects to conduct coaching for competitive examinations to support the students and promote the institution. All the faculty members resolved to conduct the coaching for competitive exams. especially for out going students.



Principal  
Govt. Degree College  
Salur-Vizianagaram Dist

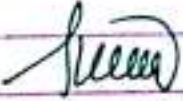


14-03-18. 55

A meeting was conducted on 14-03-18 by the principal Sri G. Venkumraiah. In this meeting, staff are instructed to be cautious in the examinations.

In this meeting, RSA coordinator explained the proposal and plan of the RSA to the staff and sought suggestions and requirements for the departments.

Staff of the different departments submitted their requirement and suggestions.

  
Principal  
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2018-19

2018-19



19-06-2018.

A meeting is conducted on 19-06-18 for the teaching and non teaching staff of the college in the principal chamber under the chairmanship of principal, Sri G. Yeruku Naidu.

The following points are discussed in this meeting

- (1) Improvement of admissions
- (2) Preparation of annual plan
- (3) Formation of committees and incharges
- (4) Implementation of bio-metric attendance for staff and students
- (5) expeditious of RUSA process
- (6) adoption of virtual classes
- (7) arrangement of extension lectures to all departments
- (8) motivating the students to participate in group discussions
- (9) Discipline in the college (Anti ragging)
- (10) preparation of teaching plans and annual plans for all the subjects
- (11) preparation of time table for odd semesters.

2RGO

BQAC coordinator.

VKS

20/6/18

Principal

Govt. Degree College  
Salur Vizianagaram Dist.

S. J. 20/6/18

The following staff members attended the meeting.

- 1) B.V. Ramana Lect. in Eco. B.V. Ramana
2. J. Chandrasekhara Rao Lect. in Physics. J. Chandrasekhara Rao
3. B. Santosh Anusha Lect. in Chemistry B. Santosh Anusha
4. Y. V. BHARATHI Lecture in Botany. Y. V. BHARATHI
5. G. Sumalatha, lecturer in computer science G. Sumalatha
6. G. Vijaya Durga, Lecturer in Zoology G. Vijaya Durga
7. P. Chaitanya Lecturer in physics P. Chaitanya
8. A.T.S.A. Reddy Lec. in Commerce A.T.S.A. Reddy
9. Karthikeyi. Gang. Raju Lec. in chemistry K. Gangal
10. P. Appalarao Lect. in Eng. P. Appalarao
11. N. May - Lec. in History N. May



10-08-2018

A meeting is held by the chairman of IQAC and the principal, Sri G. Yerrukunaidu in the IQAC room.

### Minutes of the meeting

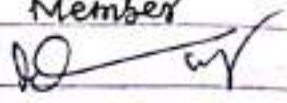
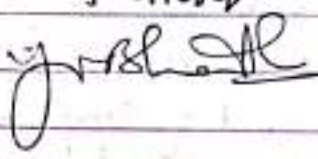
- (1) The principal addressed the meeting and instructed to follow the institutional plan and improve the departmental activities by conducting the Guest Lectures, Community services, Awareness programmes etc.
- (2) In this meeting principal reviewed the subject wise results of 2017-18 academic year and instructed to improve the results.


### (3) Reformation of IQAC:

The following candidates are nominated as members of the IQAC and coordinators.

- |  |                              |
|--|------------------------------|
| (1) Dr. G. Lakshmana Rao   | Co-ordinator                 |
| (2) Sri B. Sathidevudu<br>HOD, Commerce                              | Member<br>B. Sathidevudu     |
| (3) Sri B. V. Ramana<br>HOD, Economics                               | Member<br>B. V. Ramana       |
| (4) Sri Dr. G. Lakshmana Rao<br>Dr. V. Suresh Babu<br>vice principal | Member<br>Dr. V. Suresh Babu |

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- (5) Sri. K. Jwalamukhi  
HOD, Zoology  
Member  

- (6) Sri. J. Chandrasekhar Rao  
HOD, Physics  
Member  
J. Chandrasekhar Rao
- (7) Smt. Y. V. Bherathi  
Lecturer in Botany  
Member  

- (8) SK. Vahid Khan  
HOD, Mathematics  
Member  
S. Vahid Khan
- (9) Mr. Karun Kumar  
Student  
Member  
Karun Kumar
- (10) Kum. priyanka  
Member  
Priyanka

  
Principal  
Govt. Degree College  
Salur Vizianagaram Dist



05-10-2018

IQAC meeting was conducted on 5/10/18 in the principal's chamber under the chairmanship of the principal, (IQAC chairman)

Minutes of the meeting:

- (1) conducting of 2nd mid examinations.
- (2) Review of departmental activities
- (3) Student attendance and usage of ICT in teaching.
- (4) Student feed back on teacher
- (5) Student feed back on curriculum.
- (6) proposals for RUSA funds.

Faculty participated in the meeting

(1) Dr. G. Lakshmana Rao  
IQAC coordinator



(2) Sri B. Sahadevudu  
HOD, Commerce



(3) SK. Vali Khan  
HOD, Commerce

S. Vali Khan

(4) Sri. B.V. Ramana  
HOD, Economics

B. V. Ramana

(5) Sri K. Jyotirmukhi  
HOD, Zoology

K. Jyotirmukhi

(6) Sri J. Chandrasekhar Rao  
HOD, Physics

J. Chandrasekhar Rao

(7) Smt. Y. V. Bharathi  
Lecturer in Botany

Y. V. Bharathi

(8) Smt. B. Santoshi Anusha  
Lecturer in Chemistry

B. S. Anusha

(9) P. KARUN KUMAR  
(Student)

P. Karun Kumar

(Signature)  
PAC  
(Coordinator)

(Signature)  
Principal  
Govt. Degree College  
Salur Vizianagaram Dist



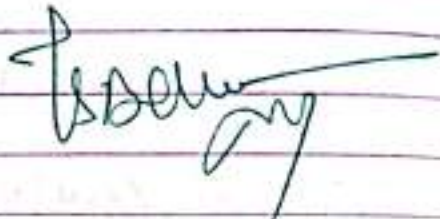

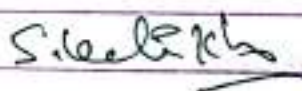
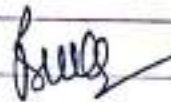
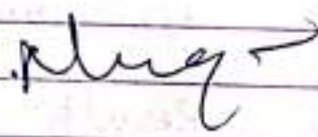

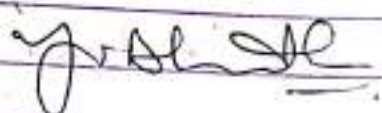
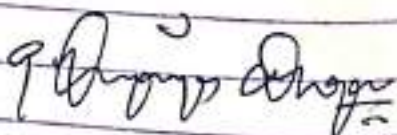
26/11/18

A meeting was conducted by the principal Sri G. Yeruku Naidu in the principal's chamber on 26/11/18 and discussed the following

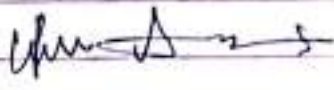
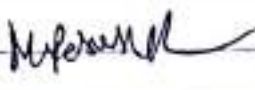
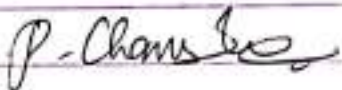

Minutes of the following :

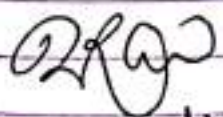
- (1) Curriculum of the even semesters
- (2) Results of the odd semesters.
- (3) Attending the BOS
- (4) preparation of NAAC activities
- (5) Arrangement of Guest Lecturers.
- (6) Industrial tours arrangement
- (7) development of Botanical garden.
- (8) preparation of RUSA file.

Staff attended :

- (1) Dr. V. Suresh Babu  
vice principal 
- (2) Sri B. Sahadevudu  
HOD, Commerce 
- (3) SK. Vahid Khan S. Vahid Khan  
HOD, Mathematics 
- (4) Sri B.V. Ramana  
HOD, Economics 
- (5) Sri N. Satyanarayana  
HOD, History 
- (6) Sri K. Jyotirmukhi  
HOD, Zoology 
- (7) Sri J. ~~Jaya~~ Chandrasekhar Rao  
HOD, Physics J. Chandrasekhar
- (8) Smt Y.V. Bharathi  
Lect in Botany 
- (9) Smt. B. Santoshi Anusha  
Lect in chemistry B.S. Anusha
- (10) Smt. G. Vijayadurga  
Lect in Zoology 



- (11) Sri P. Sumanatha  
Lect in computer science G. H. G.
- (12) Dr. P. Govindan  
A ~~Asst~~ Director in physical education 
- (13) Sri M. Perumuramy  
G.F. in Annam 
- (14) Sri P. Chandu Baby  
C-F in physics P. Chandu 
- (15) Sri P. Appala Ram  
C-F in English P. Appala Ram
- (16) Sri K. Gangaraj  
G.F. in chemistry K. Gangaraj
- (17) P. KARUN KUMAR  
(Auditor) 

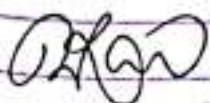
  
(Co-ordinator)  
IQAE

16-02-2019

A meeting was conducted by the IQAC chairman and the principal of the college Sri G. Venkumandlu on 16-2-2019 in the principal's chamber

Minutes of the meeting: The following issues are discussed in the meeting

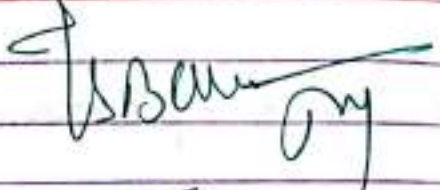

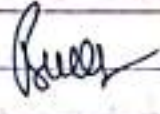
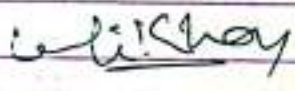
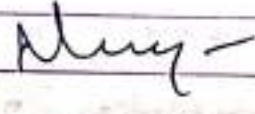
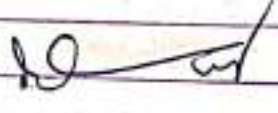
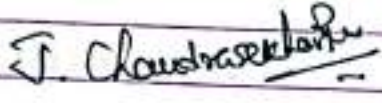
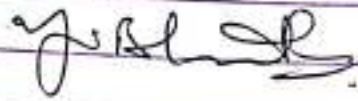
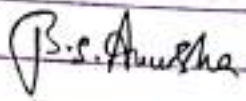
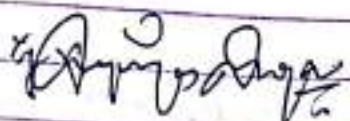
- (1) Completion of syllabus of Even semesters.
- (2) collection of feed back from students on teacher and curriculum.
- (3) feedback from parents
- (4) preparation for practical examinations
- (5) preparation for Academic Audit.



Dr. G. Lakshminarayana  
(IQAC coordinator)



## Lecturers attended

- (1) Dr. V. Suresh Babu  
Vice principal. 
- (2) Sri B. Scharudh  
HOD, Commerce 
- (3) Sri B.V. Ramane  
HOD, Economics 
- (4) SK. Veli Khan  
HOD, Mathematics 
- (5) Sri N. Satyanarayana  
HOD, History 
- (6) Sri K. Jhalamulchi  
HOD, Zoology 
- (7) Sri J. Chandrasekhar Rao  
HOD, Physics 
- (8) Smt Y.V. Bharathi  
Lect in Botany 
- (9) Smt B. Santoshi Anusha  
Lect in Chemistry 
- (10) Smt. G. Vijaya Durga  
Lect in Zoology 

11) Smt G. Sureshtha  
Lect in Computer Science

G. Sureshtha

12) Sri P. Chanti Babu  
C-F in physics

P. Chanti Babu

13) Sri P. Appalaram  
C-F in English

P. Appalaram

14) Sri B. Gurayya  
C-F in Telugu

B. Gurayya

15) Sri P. Parasuram  
C-F in Commerce

P. Parasuram

16) Sri. K. Ganga Raju  
C-F in Chemistry

K. Ganga Raju

17) Sri V. Jay Mohan  
C-F in Kannada English

18) P. KARUNA KUMAR  
(Student)

P. Karuna Kumar



2019-20

Date : 12-06-2019.

A meeting is conducted on 12-06-2019 in the principal chamber under the presiding of Principal-in-charge, Dr. V. Suresh Babu (Lecturer in Telugu).

### Agenda of the meeting :

1. Admissions
2. college Action plan
3. Formation of various Committees.
4. Departmental activities.
5. Academic issues of the previous year.

### Minutes of the meeting :

- (1) It is resolved in the meeting to camp make campaign continuously upto end of this month to improve the admissions, by all the staff members with out disturbing the class work.
- (2) College action plan is prepared basing on the departmental plans of the various department and is considering the academic calendar issued by Andhra University.
- (3) The Committees and clubs for the academic year 2019-20 are formed with the



abilities, special qualities and interest of the faculty members.

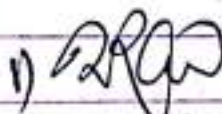
"(4) In this meeting, the principal advised the staff members to apply for UGC sponsored workshops and National seminars as there was no even a single such activity in the college for the past many years. This will effect NAAC grade.

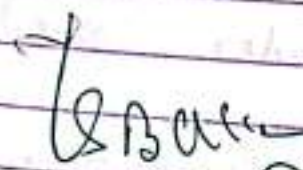
(5) In this meeting the principal instructed to maintain ZAMS attendance by using the App with out fail. This is in view of the instructions given by the Commissioner of Collegiate education.

6) Conducting of certificate courses by all departments.

7) It is decided in the meeting to increase number of Guest lecturers for all departments by eminent persons.

8) It is resolved to improve the plantation and maintainence of the campus clean and green as social responsibility.

1)   
RSC Coordinator

  
12.6.19  
PRINCIPAL  
Govt. Degree College  
SALUR, Vizianagaram Dist.



2) ~~B. K. S.~~

lecturer in Commerce

3) ~~N. S. S.~~

lecturer in History

4) ~~B. S.~~

Lect. in Eco.

5) ~~M. A.~~ (Physical Director)

6) ~~G. D. S.~~ Lecturer in Zoology

7) ~~B. S. S.~~ (Lecturer in Chemistry)

8) ~~J. Chandra Sekhara~~ (Lect. in Physics)

9) ~~V. K. S.~~ (Lec. in Botany)

10) ~~P. Chandra Sekhara~~ (Con-Lect. in Physics)

11) ~~B. S. S.~~ (Contract Lec. in Telugu)

12. ~~A. S. Patil~~ (Guest Faculty in Commerce).

13. ~~G. K. S.~~ (Lect. in Computer Science)

14. ~~S. S. S.~~ (Lect. in History)

15. ~~M. S. S.~~

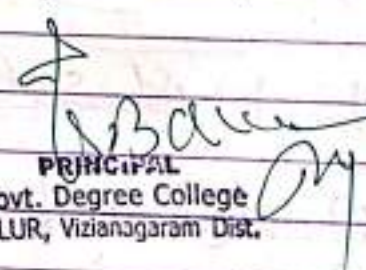
16. P. KARUN KUMAR  
(Intendat)

~~S. S. S.~~



Compliance of the meeting - 1 (2019-20)

- 1) The staff conducted the campaign for admissions for 2019-20. The principal formed committees and prepared the schedule for campaigns for the CCE. The college achieved 20% improvement in admissions.
- 2) The staff and the principal approved the committees and the principal instructed the committees to take up the activities useful for the students and society. The list of committees is attached.
- 3) The staff and students took up the plantation and nurturing the plantation as part of Vanam-Manam program.

  
PRINCIPAL  
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Dt 03-08-19.

A meeting is conducted in the principal's chamber under the chairmanship of IQAC chairman and the principal, Dr. V. Suresh Baby, with the staff of the college.

Meeting Agenda:

- (1) Admissions
- (2) Results
- (3) Best practices of the college and departments
- (4) Collection of feedback (Student Satisfaction Survey)
- (5) Implementation of college action plan.

Minutes of the meeting:

- (1) It is the college achieved 20% of improvement in admissions. The principal expressed satisfaction regarding admissions for the academic year 2019-20.
- (2) The results of 2018-19 academic year were analysed by the principal. He expressed dissatisfaction and instructed to improve the results for this academic year (2019-20) mainly with Sciences.



(3) It is resolved by the staff to adopt some p. best practices by all departments and to implement strictly.

(4) It is instructed to the staff to collect feed back from the students and parents on quality of teachers and curriculum for the month of July.

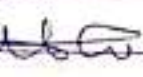
(5) The IQAC chairman (the principal) instructed to implement the college action plan.

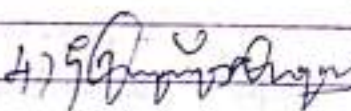
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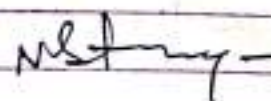
(Dr. G. Lakshmana Rao  
coordinators)

1. B.  (B. SAHA DEVUDU)

2) Bua. (B. V. RAMANA)

3) G.  (G. SUMALATHA)

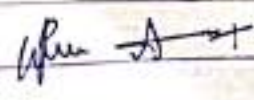
4)  (G. VIJAYA DURGA)

5) N.  (N. SATYANAYANA)

6) S. Vali Khan (S. VALI KHAN)

7) P. S. Anusha. (P. SANTHOSHINI ANUSHA)

8) P. Chaitu Babu (P. CHAITU BABU)

9)  (Dr. P. Gowri Sankar)

10. Y. Bharathi (Smt Y. V. BHARATHI)

11. A. Sahithi Patil (A. Sahithi Patil)

12. M. yasodha (M. Yasodha)

13. S. Yasodha Rani (S. Yasodha Rani)

14. K. Ganga (K. Ganga Rani)

15. Ch. Ganga (Ch. Ganga Rani)

16. K. Sanyasi Naidu (K. Sanyasi Naidu)

17. A. Jagannathan (A. Jagannathan)

18. Y. Yasoda (Y. YASODA)

19. U. Jayaram (U. Jayaram)

20. B. Appala Raju (B. APPALARAJU)  
3/8/19

21. J. Chandrasekhara Lect. in Physics

22. K. J. Chandrasekhara (K. J. Chandrasekhara)  
Lect. in Physics

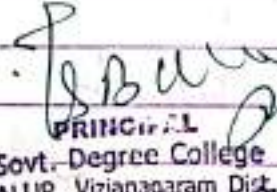
23. P. Karan Kumar  
(Husli)

P. Karan Kumar  
PRINCIPAL  
Govt. Degree College  
SALUR, Vizianagaram Dist.



## Compliance of the meeting - 2 (2019-20)

- 1) Feed back collected on teachers and analysed by the IQAC. It is apprised to the faculty in the meeting.
- 2) The College action plan is being implemented.

  
 PRINCIPAL  
 Govt. Degree College  
 SALUR, Vizianagaram Dist.





- (3) Sri B. Sahaderudu  
Vice principal  
Member  
B. Sahaderudu
- (4) Dr. J. Chandra Sekhar Rao  
HOD, Dept of physics  
member  
J. Chandrasekhara
- (5) Sri K. Jwalamukhi  
HOD, Dept of Zoology  
member  
K. Jwalamukhi
- (6) SK. Valikhan  
HOD, Dept of mathematics  
Special Khem  
member
- (7) Sri B. Venkata Ramana  
HOD, Dept of Economics  
member  
B. Venkata Ramana
- (8) Smt Y. Vijaya Bharathi  
HOD, Dept of Botany  
member  
Y. Vijaya Bharathi
- (9) Dr. P. Gowri Sankar  
Physical Director  
member  
P. Gowri Sankar
- (10) Sri N. Satyanarayana  
HOD, Dept of History  
member  
N. Satyanarayana
- (11) Smt M. Jayalakshmi  
Junior Asst  
Record  
M. Jayalakshmi  
member
- (12) Sri P. Bhaskara Rao  
Alumni

(13) Mr. R. Karun Kumar

Student

*[Signature]*  
member

(14) Kum P. Susheela

Student

member

(15) Kum. P. Gowri

stu

student

member

P. Gowri

(2) In this meeting, usage of virtual classes and enrollment of faculty and students in on-line courses is discussed.

(3) It is directed by the chairman to update all the records in view of NAAC going.

(4) It is resolved in the meeting to conduct at least one awareness programme by each department.

(5) It is resolved in the meeting to apply for National Seminar by science departments.

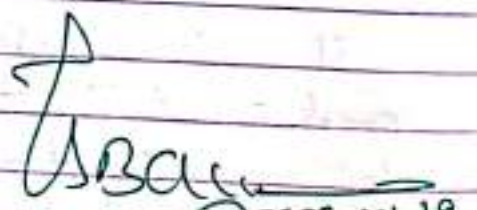
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16/11/19

Principal (FAC)  
Govt Degree College  
Satur, Vizianagaram Dist



### Compliance of the meeting - 3 (2019-20)

- (1) IGAC is <sup>re-</sup>constituted in view of transfer and retirement of the principal. It is informed to all the staff, students and CPC members.
- (2) The principal pursued and reviewed the updation of records of each department in view of the NAAC going.
- (3) It is observed that Virtual classes utilisation by students is slowed down on account of Semester examinations.
- (4) It is also observed that no awareness programmes from different departments were conducted owing to Semester examinations.
- (5) It is also reported that all science departments are planning collectively to send a proposal for conducting a National Seminar in the month of November.

  
Principal (FAC) - XI.19.  
Govt. Degree College  
Salur, Vizianagaram Dist.

05-11-2019

IQAC meeting is conducted in the IQAC chamber under the chairmanship of the principal on

Agenda of the meeting:

- (1) preparation of curriculum plans for even semesters and implementation, by the faculty
- (2) District level essay writing competition on Adverse effects of plastics and eradication and their alternatives. (2nd level)
- (3) Celebration of Library week by the college
- (4) Conducting training programme on "Adaption of Technology in Teaching"

1) The IQAC chairman instructed the teaching faculty to prepare curriculum plans for the even semesters for the academic year 2019-20 and the curricular activities.

2) It is resolved in the meeting to conduct a district level essay writing competition on "Adverse effects of plastics and their alternatives" under DRC with coordination of Dept of chemistry. (2nd level)



(3) The chairman instructed library department to conduct library week in the institution.

(4) The Zonc chairman is also instructed to conduct a training programme as per the instructions of Commissioner of Alleghate education.

It is resolved in the meeting to conduct the programme by utilising the services of the lecturers in the district who were undergone training by CCE.

Members attended:

(1) Sri B. Sahadevedu  
vice principal.

B. Sahadevedu

(2) Dr. S.K. Valikhan  
HOD, Mathematics

S. Valikhan

(3) Dr. J. Chandrasekhar  
HOD, Physics

J. Chandrasekhar

(4) Smt Y. Vijaya Bhaskari  
HOD, Botany

Y. Vijaya Bhaskari

(5) Sri K. Jwalamukhi  
HOD, Zoology

K. Jwalamukhi

(6) Sri B.v. Ramana  
HOD, Economics

(7) Sri N. Satyanarayana  
HOD, History

pluz -

(8) Dr. P. Gokul Sankar  
Physical Director.

abhinav

(9) Mr. P. Karun Kumar  
(Student)

Prasanna

(10) Karm. P. Suseela  
Student

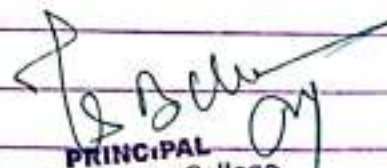
P. Sunde

(11) Karm P. Gowri  
Student

P. Gowri

(12) Smt M. Jayalaxmi  
Record Asst.

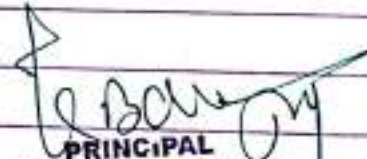
m - Jayalaxmi

  
PRINCIPAL  
Govt. Degree College  
SALUR, Vizianagaram Dist.



### Compliance of the meeting - 4.

- (1) Curriculum plans have prepared and submitted for the IQAC
- (2) The 2nd level awareness programme on "Adverse effects of plastic" was not conducted as the resources are not available and the first level programme got poor response.
- (3) The library services organised library week from 14-11-19 to 20-11-19 in the institution
- (4) one day training programme on "Adoption of Technology in Teaching (MOODS, ICT, INFLIBNET etc) was conducted on 03-01-2020 in the institution

  
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## Meeting - 5:

87

21-01-2020

A meeting was conducted in the IQAC chamber under the Chairmanship of IQAC chairman Dr. J. Radha Krishna. On the following aspects are discussed in the meeting

- (1) The chairman, newly joined in the institution, (assumed as principal and IQAC chairman) reviewed the activities conducted in the institution.
- (2) It is resolved in the meeting to conduct job drive under Jawahar Knowledge KRC in the month of January / February.

Rsu  
20/1/2020

## Members attended:

(1) Dr. V. Suresh Babu  
vice principal.

(2) Sri B. S. Shadavudh  
HOD, Commerce

B. S. Shadavudh

(3) Sri B. V. Ramana  
HOD, Economics



(4) SK. Valikhan  
HOD, Mathematics

S. Valikhan

(5) Dr. J. Chandrasekhar  
HOD, Physics

J. Chandrasekhar

(6) Sri K. Jyotirmukhi  
HOD, Zoology

K. Jyotirmukhi

(7) Smt. Y. V. Bharathi  
HOD, Botany

Y. V. Bharathi

(8) Sri N. Satyanarayana  
HOD, Hindi

N. Satyanarayana

(9) Dr. P. Govindanagar  
P.D

P. Govindanagar

(10) Kum. M. Jayalaxmi  
Recd. ASST

M. Jayalaxmi

(11) Kum. P. Karmakumar  
P. student

P. Karmakumar

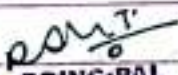
(12) Kum. P. Suresh  
Student

(13) Kum. P. Gouri  
Student

P. Gouri

## Compliance of the meeting - 5

- (1) Job Drive was conducted by Teacher Knowledge Centre on 26-02-2020  
136 candidates attended and 26 candidates were selected in the drive.

  
PRINCIPAL  
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## 90 Meeting - 6

24-2-2020

A meeting was conducted in the IQAC chamber under the chairman ship of Dr. T. Rache Krishna. on 24-2-2020

### Agenda of the meeting

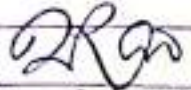

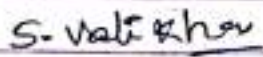
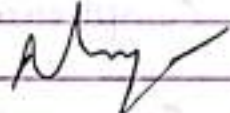
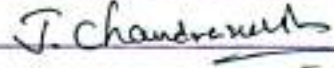

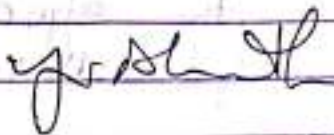

- (1) Conducting of Activities
- (2) Conducting of practical examinations
- (3) Introduction Add-on courses.

1) It is resolved in the meeting to conduct and celebrate Science Day and International Women's Day in the institution.

(2) The IQAC chairman reviewed the arrangements for conducting practical examinations. He instructed the staff to collect the information from the colleges of the region and prepare the practical orders for the region as this institution is regional centre for practicals.

(3) It is resolved in the meeting to apply and get permission for atleast 3 new add-on courses for the next academic year (2020-21)

Members attended:

- (1)   
Dr. G. Lakshman  
(29th Oct 2019)
- (10) Dr. V. Suresh Babu  
— Vice principal
- (2) Sri B. Satheswamy   
HOD, Commerce
- (3) SK. Valikhan   
HOD, Mathematics
- (4) Sri D.V. Ramana  
HOD, Economics
- (5) Sri N. Sathyanarayana   
HOD, History
- (6) Dr. J. Chandrasekhar   
HOD, Physics
- (7) Sri K. Jaganmukhi   
HOD, Zoology
- (8) Sri Y. Vijaya Bhaskari   
HOD, Botany
- (9) Dr. P. Gokul Sekhar   
P.D



(10) Kum. M. Jayalakshmi  
Record Asst.

M. Jayalakshmi

(11) Kum. P. Suseela  
Student

(12) Mr. P. Karun Kumar  
(Student)

*[Signature]*

(13) Kum. P. Rejni  
Student

P. Gowri

*[Signature]*  
24/02/2020  
PRINCIPAL  
Govt. Degree College  
SALUR, Vizianagaram Dist.

### Compliance of the meeting - 6

- 1) Source day was conducted on 27-02-2020 and International Women's Day was on 04-03-2020.
- 2) The practical examinations were successfully conducted in the region.
- 3) add-on courses were sanction sent for the approval and sanctioning of the Commission of collegiate education.

*[Signature]*  
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SALUR, Vizianagaram Dist.

2020-21



Meeting - I

Date: 06-11-2020

One-line meeting was conducted on and the following aspects are discussed

- (1) College re-opening.
- (2) conducting of classes.
- (3) precautions to be taken to prevent the infection of Covid-19.
- (4) participation of staff in preparation of PPTs for the syllabus.

A staff meeting was conducted on-line. The IQAC chairman hosted the meeting through

- (1) The chairman explained the guidelines issued by the Commissioner of Collegiate Education and University Grants Commission.
- (2) In this meeting, the importance of wearing masks and social distancing was discussed. The chairman took the stock of the situation about corona virus infection among the faculty members.
- (3) The principal (chairman) announced that the classes will be postponed as per the UAC guidelines.
- (4) also instructed to participate in the preparation of PPTs.

Members attended.

Name of the member	Designation in the institution	Signature
1) Sri B. Sathyanarayana	vice principal	B. Sathyanarayana
2) Dr. J. Chandrasekhar	HOD, physics	J. Chandrasekhar
3) Sri K. Jaganmohan	HOD, Zoology	K. Jaganmohan
4) Sri Y. V. Bhargavi	HOD, Botany	Y. V. Bhargavi

Compliance of the meeting - 1 (2020-21)

strict precautions were observed among the staff and COVID-19 infections were effected among the staff.

*[Signature]*  
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SALUR, Vizianagaram Dist.



Date 11-11-2020

on-line meeting was conducted on through and the following aspects were discussed

- (1) conducting of on-line classes.
- (2) Maintaining of covid-19 precautions by the staff.

1. The chairman of IQAC (the principal) reviewed the situation of covid-19 among the faculty and their families and created awareness among the staff.

(2) It is resolved in the meeting to conduct on-line classes for out going (final year) students using the on-line platforms like, Webex, Google meet, Zoom, Whatsapp etc.

(3) Time-Table with links were prepared and provided to the staff for on-line classes.

4. Participation of staff in PPT preparation was also discussed.

Members attended:

Name of the member	Designation in the institution	Signature
1) Sri. B. Sahadramulu	Vice principal	B. Sahadramulu
2) S.K. Vali Khan	HOD, Mathematics	
3) Sri. N. Satyanarayana	HOD, History	N. Satyanarayana
4) Sri B.V. Ramana	HOD, Economics	
5) Dr. Y.V. Bharathi	HOD, Botany	Y.V. Bharathi
6) Sri K. Jyothamulki	HOD, Zoology	



- 7) ~~Dr. J. Chandrasekhar~~ HOD, physics ~~J. Chandrasekhar~~  
 8) Dr. P. Govindarajan P.D. ~~Dr.~~  
 9) Kurn M. Jayalakshmi Jr. Asst  
 10) Kurn P. Suseela Student  
 11) Kurn P. Govti Student  
 others attended  
 12) Smt B. S. Anusha Lect in Chemis ~~Am~~  
 13) Smt G. Vijaya Durga Lect in Zoology ~~Govindarajan~~  
 14) Smt G. Suresh Lakshmi Lect in Computers ~~G. Govti~~  
 15) Sri P. Chanti Babu G-F in physics ~~Govti~~  
 16) Sri K. Ganga Raju G-F in Chemistry  
 17) Sri M. Parashuram G-F in Commerce  
 18) Sri K. Sanyasi Rao G-F in Political Science

~~P. Govti~~  
 PRINCIPAL  
 Govt. Degree College  
 SALUR, Vizianagaram Dist.

### compliance of the meeting-2020-21

- (1) The faculty conducted on-line classes successfully and the attendance was uploaded in the Commissioner (CCF) website of Andhra Pradesh.
- (2) The faculty actively participated in the powerpoint preparation for the syllabus and uploaded the PPT in CCF website.
- (3) The staff followed the preventive measures of COVID-19 and no cases were reported.

~~P. Govti~~  
 PRINCIPAL  
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### Meeting - 3.

99

19-11-2020

The IQAC of the institution met on-line through on and discussed the following.

- (1) review of on-line classes.
- (2) preparation of PPTs and videos for the students.
- (1) The principal reviewed the progress of on-line classes and coverage of syllabus and participation of students.
- (2) The chairman instructed to upload the prepared PPTs in college website.
- (3) It is also resolved in the meeting to form committees and enquire about the situation of the students amid COVID-19.

Members attended :

Name of the member	Designation in the institution	Signature
1) Sri B. Scharadenudu	Vice Principal	B. Scharadenudu
2) Sk. Vali Khan	HOD, Mathematics	Sk. Vali Khan
3) Sri N. Satyanarayana	HOD, History	N. Satyanarayana
4) Sri B.V. Ramana	HOD, Economics	B.V. Ramana
5) <del>Dr</del> Y.V. Bharathi	HOD, Botany	Y.V. Bharathi



- 6) Sri K. Jyotirmukhi HOD, Zoology
- 7) Dr. J. Chandrasekhar HOD, physics
- 8) Dr. P. Gurusankar PD
- 9) Kum. M. Jayalakshmi Jr-Asst
- 10) Kum. P. Suseela student
- 11) Kum. P. Gokri student
- others attended
- 12) Smt B.S. Anushe Asst in chemis
- 13) Smt G-Vijaya Durga Asst in zoology
- 14) Smt G-Sundaletha Asst in computer science
- 15) Sri P. Chanti Basu C-f in physics
- 16) Mr K. Ranga Raju G-f in chemistry

**PRINCIPAL**  
Govt. Degree College  
SALUR, Vizianagaram Dist.

compliance of the meeting = 3 (2020-21)

- (1) The PPTs prepared by the faculty were uploaded in the college website.
- (2) The progress of the students and on-line assignments were submitted.
- (3) The Committees formed and enquired the situation of the students of the college, no case was reported.

**PRINCIPAL**  
Govt. Degree College  
SALUR, Vizianagaram Dist.



Meeting - 4

Date : 28-11-2020

On-line meeting of IQAC GDC-Sahur  
was conducted on through.

Agenda of the meeting :

- (1) conducting of on-line classes for 2nd and 4th semester students
  - (2) Conducting of Exams for 6th semester.
  - (3) standard operating procedure for COVID-19 in view of university examination.
  - (4) Attendance of the staff to the institution.
- 1) The chairman (principal) reviewed the progress of on-line classes for 2nd and 4th semester.
- 2) The chairman ~~dis~~ explained the procedure for conducting of theory examinations for final year students and the guidelines issued by the UGC and the state government.
- (3) It is resolved in the meeting to follow the standard operating procedure (SOP) for conducting of university examinations viz
- (1) social distancing
  - (2) No mask - no entry
  - (3) frequent sanitising
  - (4) Thermal screening at the entry of the institution.



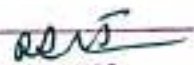
Members attended :

Name of the member	Designation in the institution	Signature
1) Sri B. schadevudu	Vice principal	B. schadevudu
2) Sri B. V. Ramana	HOD, Economics	B. V. Ramana
3) SK. Valikhan	HOD, Mathematics	S. Valikhan
4) Sri N. Satyanarayana	HOD, History	N. Satyanarayana
5) Smt Y. Vijaya Bharathi	HOD, Botany	Y. Vijaya Bharathi
6) Sri K. Jeyaramulchi	HOD, Zoology	K. Jeyaramulchi
7) Dr. J. Chandrasekhar	HOD, Physics	J. Chandrasekhar
8) Dr. P. Govindankar	P.D	P. Govindankar
9) Kum. M. Jayalokshmi	Jr. Asst	M. Jayalokshmi
10) Kum. P. Puseela	Student	P. Puseela
11) Kum. P. Gowri	Student	P. Gowri
12) Others attended		
13) Smt B. S. Anuoka	Asst in Chemistry	B. S. Anuoka
14) Smt G. Vijaya Durga	Asst in Zoology	G. Vijaya Durga
15) Smt G. Sunalatha	Asst in Computer	G. Sunalatha
16) Sri P. Chanti Babu	G-F in physics	P. Chanti Babu
17) Sri K. Ganga Raju	G-F in Chemistry	K. Ganga Raju
18) Sri M. Purumura	G-F in Commerce	M. Purumura
19) Sri K. Sanyasi Rao	G-F in political science	K. Sanyasi Rao
20) Sri M. Yashoda	G-F in Botany	M. Yashoda
21) Sri Yashoda	G-F in Telugu	Yashoda
22) Sri A. Jagan Mohan	G-F in English	A. Jagan Mohan



### Compliance of the meeting :

- (1) on-line classes for 2nd and 4th semester were successfully conducted and the report was uploaded in website of Commissionerate of Collegiate education
- (2) The 6th semester examinations were successfully conducted and no COVID-19 infection was reported.
- (3) The faculty attended the examination work on rotation basis and maintaining the standard operating procedure for conducting of examinations.

  
**PRINCIPAL**  
Govt. Degree College  
SALUR, Vizianagaram Dist

Meeting - 5

01-12-2020

The IQAC of GDC - Solur met through on-line on through.

Meeting of the agenda

- (1) Conducting of theory examinations for 2nd and 4th semesters.
  - (2) Maintaining of standard operating procedure
  - (3) Attendance of staff.
  - (4) Conducting assignments and revision through on-line
- It is resolved in the meeting to maintain the standard operating procedure for conducting semester end examinations of 2nd and 4th semester as per university guidelines.
- (1) The staff have instructed to attend the college for examination duty on rotation basis.
  - (2) The faculty have instructed to involve in the video lessons preparation as part of Learning Management System (LMS) as per the initiation taken by the commissioner of Collegiate Education (CCE) of Andhra Pradesh.



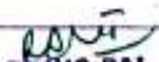
Members attended :

Name of the Member	Designation in the Institution	Signature
1) Sri B. Sahadramudu	Vice Principal	B. Sahadramudu
2) Sri B. V. Ramana	HOD, Economics	B. V. Ramana
3) SK. Velikhan	HOD, Mathematics	S. Velikhan
4) Sri N. Satyanarayana	HOD, History	N. Satyanarayana
5) <del>Sri</del> Y. V. Bharathi	HOD, Botany	Y. V. Bharathi
6) Sri K. J. S. Lakshmi	HOD, Zoology	K. J. S. Lakshmi
7) Dr. J. Chandrasekhar	HOD, Physics	J. Chandrasekhar
8) Dr. P. Gowri Shankar	PD	P. Gowri Shankar
9) Kum N. Jayalakshmi	Jr. Asst	N. Jayalakshmi
10) Kum P. Suseela	Student	Suseela
11) Kum P. Gowri	Student	Gowri
<u>Others :</u>		
12) Smt B. S. Anuradha	Faculty	B. S. Anuradha
13) Smt G. V. Jayadurga	Asst in Zoology	G. V. Jayadurga
14) Smt G. Sumalatha	Asst in Computer Science	G. Sumalatha

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SALUR, Vizianagaram Dist.

### compliance of the meeting - 5 (2020-21)

- 1) The theory examinations pertaining to 2nd and 4th semesters of UG were successfully completed and the staff attended to the college for examinations duty.
- 2) The teaching staff conducted for on-line examinations, assignments through Whettrapp for 2nd and 4th semester syllabus.
- 3) The staff and students observed standard operating procedure issued by Ministry of Health department like social distancing, No mask - no entry, frequent sanitisation of examination halls and surroundings, frequent hand washing, thermal screening etc.  
No Covid-19 case was reported among the staff and students.
- 4) 5 faculty members were selected for LMS video preparation by commissioner of collegiate education (CCE) of Andhra Pradesh (AP).

  
 x **PRINCIPAL**  
 Govt. Degree College  
 SALUR, Vizianagaram Dist



Date 11-12-2020

IQAC meeting is conducted on in the IQAC chamber under the chairmanship of the Principal.

Agenda of the meeting :

- (1) Re-opening of college - off line classes
- (2) Maintaining of standard operating procedure
- (3) coverage of syllabus
- (4) conducting of awareness programmes in view of COVID-19 pandemic.

(1) It is resolved in the meeting to conduct off-line classes for 5th semester and 3rd semester students on shift basis as per the instructions of Commissioner of Collegiate Education (CCE)

(2) It is resolved in the meeting to maintain standard operating procedure (SOP) to contain the spread of COVID-19 infections and the expenditure is to be met by CPDC funds.

(3) The chairman has instructed the faculty to follow the time-table prepared by IQAC.

(4) It is resolved in the meeting to conduct awareness programmes on COVID-19 in Sahur town by students and faculty.



• Members attended :

Name of the member	Designation in the institution	Signature
1) Sri B. Sahadevudu	vice principal	B. Sahadevudu
2) SK. Valikhan	HOD, Mathematics	S. Valikhan
3) Sri N. Satyanarayana	HOD, History	N. Satyanarayana
4) Dr. Y. V. Bharathi	HOD, Botany	Y. V. Bharathi
5) Sri K. Jyotirmukhi	HOD, Zoology	K. Jyotirmukhi
6) Sri B. V. Ramana	HOD, Economics	B. V. Ramana
7) Dr. J. Chandrasekhar	HOD, physics	J. Chandrasekhar
8) Dr. P. Gowsankar	PD	P. Gowsankar
others attended		
9) Kum. M. Jayalakshmi	Jr. Asst	M. Jayalakshmi
10) Kum. P. Suseela	Student	P. Suseela
11) Kum. P. Gowri	Student	P. Gowri
others attended		
12) Smt. B. S. Anuska	Lect in Chemistry	B. S. Anuska
13) Smt. G. Vijaya Durga	Lect in Zoology	G. Vijaya Durga
14) Smt. G. Sumalatha	Lect in Computer	G. Sumalatha
15) Sri P. Chante Basu	C-L in physics	P. Chante Basu

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Govt. Degree College  
SALUR, Vizianagaram Dist.



### compliance of the meeting-6 (2020-21)

- 1) class-room teaching is being taken for 5th semester students from 1st - 15th of the month and on-line classes are being conducted for 3rd semester students simultaneously, as per the instructions of commissioner of collegiate education. The vice versa is maintained from 16th - 30th for 2nd year (class-room) and 3rd year (on-line).
- 2) Standard operating procedure was followed and no covid-19 case was reported among students or faculty in the institution.

3)

*[Signature]*  
\* **PRINCIPAL**  
Govt. Degree College  
SALUR, Vizianagaram Dist.

19-12-2020

An off-line meeting was conducted on - 12-20 by the IQAC chairman for the IQAC and other staff.

The meeting agenda :

- 1) - Awareness on Revised Quality Indicator Frame (QIF) of Assessment and Accreditation (A & A)
- 2) updation of records and files.

An awareness programme was conducted to explain the ~~new~~ criteria - I and II of revised Quality Indicator Framework (QIF) of Assessment Accreditation (A & A) process.

In this meeting, the Key Indicators, Metrics and their weightage were discussed. The documents and the files to be prepared and maintained were also discussed.

The IQAC chairman and IQAC coordinator explained the revised metrics and their weightage.

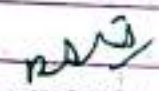
Criterion	Weightage	KI	Metric
I (Curricular Aspects)	100	04	11
II	350	07	16

The importance and the highest weightage of criterion - II was elaborately discussed.



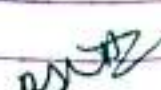
Members attended :

Name of the member	Designation in the institution	Signature
1) Sri B. Sridharudu	Vice Principal	B. Sridharudu
2) Dr. Vatikhan	HOD, Mathematics	S. Vatikhan
3) Sri N. Satyanarayana	HOD, History	N. Satyanarayana
4) Sri B.V. Ramana	HOD, Economics	B.V. Ramana
5) Smt Y.V. Bharathi	HOD, Botany	Y.V. Bharathi
6) Dr. K. Jhalamukhi	HOD, Zoology	K. Jhalamukhi
7) Dr. J. Chandrasekhar	HOD, Physics	J. Chandrasekhar
8) Dr. P. Gaurisankar	AD	P. Gaurisankar
9) Kum M. Jayalakshmi	Jr. Asst	M. Jayalakshmi
10) Kum P. Suseela	Student	P. Suseela
11) Kum P. Gauri	Student	P. Gauri
<u>Others attended</u>		
12) Smt B. S. Anurupa	Lect in Chemistry	B. S. Anurupa
13) Smt. G. Vijaya Durga	Lect in Zoology	G. Vijaya Durga
14) Smt. G. Sumalatha	Lect in Computers	G. Sumalatha

  
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Compliance of the meeting - 7 (2020-21)

- (1) The faculty was well oriented and in preparation of criterion-wise records and files.
- (2) The records and files are collected by SAAC

  
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## Meeting - 8

115

21-12-2020

IQAC meeting was conducted on  
by the IQAC chairman in the IQAC chamber.

### Agenda of the meeting:

- (1) Awareness on revised QIP & A & A  
criterion III, IV, V.
- (2) Maintenance and updation of records and  
files metric wise.

The IQAC chairman, Dr. T. Radha Krishna  
and IQAC coordinator Dr. G. Lakshmana Rao  
explained the changes and weightage of  
metrics pertaining to Criterion III, IV and V,  
through power point presentation (PPT) according  
to the new manual released by the NAAC.  
The chairman also instructed the maintenance  
of files and records of these criteria.

criterion	weightage	key indicators	Metric
III			
(Research, Innovations, and Extension)	110	4	11
IV			
(Infrastructure and Learning resources)	100	4	13
V			
(Student Support and progression)	140	4	13



Members attended :

Name of the member	Designation in the institution	Signature
1) Sri B. Sahadramulu	Vice principal	B. Sahadramulu
2) Sk. Valikhan	HOD, Mathematics	S. Valikhan
3) Sri N. Satyanarayana	HOD, History	N. Satyanarayana
4) Sri B. V. Ramana	HOD, Economics	B. V. Ramana
5) Sri Y. V. Bhurathi	HOD, Botany	Y. V. Bhurathi
6) Sri K. Jyalamukhi	HOD, Zoology	K. Jyalamukhi
7) Dr. J. Chandrasekhar	HOD, Physics	J. Chandrasekhar
8) Dr. P. Gowridanker	PD	P. Gowridanker
9) Kum. M. Jayalakshmi	Jr. Asst	M. Jayalakshmi
10) Kum. P. Suseela	Jr. Assistant	P. Suseela
11) Kum. P. Gouri	Student	P. Gouri

Others attended :

- 12) Smt B. S. Anursha Asst in Chemistry
- 13) Smt G. Vijaya Durga Asst in Zology
- 14) Smt G. Samalatha Asst in Computer
- 15) Sri P. Chante Babu C.L in physics

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compliance of the meeting - 8 (2020-21)

- 1) The faculty was well advised and in preparation of criterion nine and Metric nine records and files
- 2) The records and files are collected by IQAC.

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30-12-2020

The Internal Quality Assurance cell was met at IQAC chamber under the chairmanship of the principal on

Agenda of the meeting

(1) Awareness on revised QIF in A & A (Criterion -VI and criterion -VII)

(2) Maintenance and updation of records and files

(1) The IQAC chairman Dr. T. Radhakrishna and IQAC coordinator Dr. G. Lakshman Rao explained the changes of metrics and weightage of criteria in the revised Quality Indicator Framework (QIF) of Assessment and Accreditation process.

(2) In this meeting, the criterion -VI and criterion -VII are explained.

(3) It is resolved in the meeting to conduct a preliminary examination on new QIF on book basis for primary knowledge in two levels.

Members attended	Criterion	Weightage	Key Indicators	Metric
	VI	100	05	18
	(Governance, Leadership and Management)			
	VII			
	2 Institutional values and Best practices	100	03	13



## Members attended

Name of the member	Designation in the institution	Signature
1) Sri B. Sahadevulu	vice principal	B. Sahadevulu
2) Sri. Valikhan	HOD, Mathematics	S. Valikhan
3) Sri N. Satyanarayana	HOD, History	N. Satyanarayana
4) Sri B. V. Ramana	HOD, Economics	B. V. Ramana
5) <del>Smt</del> Y. V. Bharathi	HOD, Botany	Y. V. Bharathi
6) Sri K. Jwalakumari	HOD, Zoology	K. Jwalakumari
7) Dr. P. Gaurisankar	PD	P. Gaurisankar
8) Dr. J. Chandrasekhar	HOD, physics	J. Chandrasekhar
9) Kum. M. Jayalakshmi	Jr. Asst	M. Jayalakshmi
10) Kum. P. Suseela	Student	P. Suseela
11) Kum. P. Gowri	Student	P. Gowri

## Others attended:

- 12) Smt B. Santoshini Anusale Lecturer in chemistry
- 13) Smt G. Vijaya Durga Lect in Zoology
- 14) Smt G. Sumalatha Lect in Computers
- 15) Sri P. Chanti Baby Lect F in physics

Compliance of the meeting - 9 (2020-21)

- (1) The faculty was well aware about the changes pertaining to criterion-VI and criterion-VII.
- (2) The records and files regarding to criterion VI and VII are collected by IQAC.
- (3) A simple examination was conducted on basic knowledge of A & A in two levels and the answer papers were collected and valued and apprised to the faculty.  
(The exam papers are appended)

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Date 02-01-2021

The IQAC meeting was conducted in the IQAC chamber on \_\_\_\_\_ under the chairmanship of Dr. T. Radha Krishna.

### Agenda of the meeting:

- 1) Alumni Association registration and meeting
- 2) Pollution free campus (one day in a week) as best practice. It is resolved in the meeting to establish a registered Alumni and to motivate the Alumni for the significant contribution towards the development of the institution.

This is in view of non-existence of Alumni (registered) in the institution but some activities are being taken place.

- 2) It is also resolved in the meeting to observe Vehicle free Campus (VFC) with "in the institution premises on every Friday" in order to promote environmental sustainability (environmental consciousness).

Member attended Designation in the institution

Signature

1) Sri B. Sahadevudu Vice principal

2) SK. Vali Khan HOD, Mathematics

S. Vali Khan

3) Sri N. Satyashayana HOD, History

N. Satyashayana

4) Dr. J. Chandrasekhar Rao HOD, Physics

- 5) Sri B. V. Ramana HOD, Economics *B.V.R.*
- 6) Smt Y. Vijaya Bherathi HOD, Botany *Y.V.B.*
- 7) Sri K. Jyotirmukhi HOD, Zoology *K.J.*
- 8) Dr. P. Gowrisankar P.D *P.G.*
- 9) Kum M. Jayalakshmi Jr. Asst *Jayalakshmi*
- 10) Kum P. Suseela Student *P.Suseela*
- 11) Kum P. Gowri Student *P.Gowri*

others attended:

- 1) Smt. B. S. Anushe Let in Chem *B.S.A.*
- 2) Smt. G. Vijaya Durga Let in Zology *G.V.D.*
- 3) Smt. G. Suseelatha Let in Computer science *G.S.A.*

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Compliance of the meeting - 10 (2020-21)

- (1) Alumni meeting was conducted on 28-01-2021 in the college and discussed the importance of registered alumni in the development of the institution.
- (2) Vehicle free campus is being observed from 23-01-2021 (Friday) under the observation of criterion-VII team.  
(photo evidences are appended)

(3)

*PS*  
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05-02-2021

IQAC meeting is conducted in the principal's chamber on 05-02-2021 under the chairmanship of Dr. T. Radhakrishna, principal and IQAC chairman.

### Agenda of the meeting

- (1) Review of NAAC work.
  - (2) Reallocation of rooms for different classes.
  - (3) preparation of SSR rough Draft
  - (4) on-line admissions
- Minutes of the meeting

- (1) The IQAC chairman reviewed the progress of the NAAC criteria wise work and fixed the target for submission of updated records.
- (2) The available accommodation (rooms) are reallocated in view of 1st year classes to be taken.
- (3) The IQAC coordinator is instructed to start the preparation of rough Draft of SSR with the available data and information.

4. In this meeting, the IQAC chairman reviewed the status of on-line UG and PG admissions. The PG coordinator, Dr. G. Lakshmaiah is instructed to take up the phase-2 PG



admissions. The 10 candidates were admitted in the post-I admissions for P.G. M.Sc (Organic chemistry)

Members attended Designation

Member Designation in the institution

- (1) Sri B. Schaderudu vice principal B. Gur
- (2) SK. Valikhan Lect (HOD), Mathematics S. Valikhan
- (3) Sri B. V. Ramana HOD, Economics Ben
- (4) Dr. Y. Vijaya Bhaskar HOD, Botany J. Bhaskar
- (5) Dr. T. Chandrasekhar HOD, Physics
- (6) Sri K. Jvale mukhi HOD, Zoology K. Jvale
- (7) Dr. P. Gowrisankar P.D. P. Gowrisankar
- others attended
- (8) Smt B. Santoshi Anusha Lect in chemistry B. Santoshi
- (9) Smt G. Vijaya Durga Lect in Zoology G. Vijaya Durga
- (10) Smt G. Sumalatha Lect (HOD) Computer Science G. Sumalatha

128

2021-22.



IQAC meeting is conducted in Principal's chamber on 11.03.2021 under the chairmanship of Dr. T. Radhakrishna, Principal cum IQAC chairman.

### Agenda of the meeting :

- 1) Criterion wise progression with criterion wise co-ordinators and members.
- 2) Preparation of SSR rough draft.
- 3) Maintenance of department and individual records and registers.
- 4) UG Joinings in all branches.

### Minute of the meeting :

- 1) IQAC chairman reviewed criterion wise progression regarding IQAC work and AQAR 2020-21 submission.
- 2) IQAC chairman instructed IQAC co-ordinator to collect and prepare necessary documental proves for AQAR 2020-2021 submission.
- 3) IQAC chairman also instructed to prepare the rough draft of SSR.
- 4) IQAC chairman instructed all the department heads and other staff members to maintain all the registers and records upto date.
- 5) New admissions and joining were discussed and also class counsellors were allotted to the 1st year all programs.



Members attended:

S.No.	Name of the member	Designation	Signature
1.	Sri B. Sahadevudu	Vice-Principal	B. Sahadevudu
2.	Sri Sk. Valikhan	HOD, Mathematics	S. Valikhan
3.	Sri N. Satyanarayana	HOD, History	N. Satyanarayana
4.	Sri B.V. Ramana	HOD, Economics	B. Ramana
5.	<sup>Dr.</sup> Smt. Y.V. Bhagathi	HOD, Botany	Y.V. Bhagathi
6.	<sup>Dr.</sup> Sri K. Jwalamukhi	HOD, Zoology	K. Jwalamukhi
7.	Dr. J. Chandrasekhar	HOD, Physics	J. Chandrasekhar
8.	Dr. P. Gowrishankar	PD	P. Gowrishankar
9.	Kum. M. Jayalakshmi	Jr. Asst.	M. Jayalakshmi
10.	Kum. P. Suresha	Student	P. Suresha
11.	Kum. P. Gowri	Student	P. Gowri

Others attended:

- 1) Smt. B. Santhosh Anusha Lec in Chemistry
- 2) Smt. G. Vijaya Durga Lec in Zoology
- 3) Smt. G. Sumalatha Lec in Computer Science

Compliance of Meeting - 1:

- 1) Faculty was well aware in preparation of criterion wise and melodic wise records and related files.
- 2) Records and registers were collected from every department by IDAC.

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Govt. Degree College, Sathur  
Parvathipuram, Manyam Dist.



A meeting is held by the chairman of IAAC and the Principal, Dr. T. Radhakrishna, in Principal's chamber.

### Minutes of the Meeting:

- 1) Principal addressed the meeting and instructed to follow the schedule for conducting Practical examinations for science students, and suggested to follow punctuality.
- 2) IAAC chairman instructed to all the departments to conduct field visits.
- 3) Principal Sir instructed to conduct extension activities to gain more marks which is related to Criterion - III.
- 4) It is resolved to maintain departmental best practices by every department, which is related to Criterion - VII.
- 5) Principal Sir instructed to conduct Library week by encouraging students to participate in all the activities conducted by Library.

Member attended	Designation in the Institution	Signature
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1. Sri. B. Sahadurdu	Vice-Principal	B. Sahadurdu
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2. Sri. S.K. Valikhan	HOD, Mathematics	S. Valikhan
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3. Sri. N. Sathyanarayana	HOD, History	N. Sathyanarayana
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4. Dr. J. Chandrasekhara Rao HOD, Physics. J. Chandrasekhara
5. Sri B. D. Ramana HOD, Economics. B. D. Ramana
6. Dr. Y. Vijaya Bharathi HOD, Botany. Y. Vijaya Bharathi
7. Dr. K. Jwalamukhi HOD, Zoology. K. Jwalamukhi
8. Dr. P. Gowrisankar P.D. P. Gowrisankar
9. Kum. M. Jaya Lakshmi Jn. Asst. M. Jaya Lakshmi
10. Kum. P. Suseela student. P. Suseela
11. Kum. P. Gowri student. P. Gowri

Others attended:

- 1) Smt. B. S. Anusha Lectia Chemistry - B. S. Anusha
- 2) Smt. G. Vijaya Durga Lec in Zoology - G. Vijaya Durga
- 3) Smt. G. Sumalatha Lec in Computer Science - G. Sumalatha

Compliance of Meeting:

- 1) All the science departments successfully conducted Practical examinations by following the examination schedule.
- 2) Librarian actively conducted Library week by active participation of all the staff and students.

20/12



The Internal Quality Assurance cell was met at IQAC chamber under the chairmanship of the Principal.

Agenda of the Meeting:

- 1) Conducting of theory examinations for 1<sup>st</sup> year and final year students.  
(Sem-I) (Sem IV)
- 2) Encouraged to start certificate courses.

→ Chairman explained the procedure for conducting of theory examinations by maintaining COVID-19 safety precautions.

→ It is resolved to start a certificate course which is subject related by the department of Zoology and Botany.

S.No. Member attended. Designation Signature

1. Sri B. Sahadevudu Vice Principal B. B. B.
2. Sri S. K. Valikhani HOD, Maths. S. Valikhani
3. Sri N. Satyanarayana HOD, History N. S.
4. Dr. J. Chandrasekhara HOD, J. Chandrasekhara  
Rev. physics.

5. Sri B.V. Ramana HOD, Economics. *Bure*
6. Dr. Y. Vijaya Shanthi HOD, Botany. *Yumh*
7. Dr. K. Jwalamukhi, HOD, Zoology. *Ne*
8. Dr. P. Gowri Sankar P.D. *upm*
9. Kum. M. Jayalakshmi Jr. Asst. *to*
10. Kum. P. Sweela student P. Sural
11. Kum. P. Gowri student. P. Gowri

Others attended:

- 1) Smt B.S. Anushe Lec in Chemistry *to*
- 2) Smt G. Vijaya Durga Lec in Zoology *G.D. Reddy*
- 3) Smt G. Sumalatha Lec in Computer Science *G. Sre*

Compliance of the meeting:

- 1) Faculty attended the examination work as per the schedule.
- 2) Dept of Zoology and Dept of Botany decided to conduct a certificate course.

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Pavani Warangal Dist.



A meeting was held by the chairman of IQAC and the Principal, Dr. T. Radhakrishna in Principal's Chamber.

### Minutes of the Meeting:

- Principal sir addressed the meeting and instructed to follow Academic calendar for conducting academic and co-curricular activities.
- Advised the NSS units to maintain the campus cleaning and also to continue Vehicle free campus on every Friday.
- Principal sir encouraged the Department of Zoology and Department of Botany, to start certificate courses.
- It is resolved to maintain departmental activity registers and all the IQAC related records up to date for verification.
- Instructed to celebrate "Wild life week" in Aug.

S.No.	Name of the Faculty	Designation	Signature
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1.	Dr. B. Sahadevulu	Vice-Principal	B. Sahadevulu
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2.	Sri SK. Valikhan	HOD Maths	S. Valikhan
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- 3) Sri V. Satyanarayana, HOD, History. *Mury*
- 4) Dr. J. Chandrasekhar Rao HOD Physics. *J. Chandrasekhar*
- 5) Sri B.V. Ramana HOD, Economics. *Bun*
- 6) Dr. Y.V. Bharathi HOD, Botany. *Y. V. Bharathi*
- 7) Dr. K. Jwalanukhi HOD Zoology. *K. J.*
- 8) Dr. P. Gowritankar HOD, Physical & Education.
- 9) Kurn M. Jayalakshmi, Jr. Asst. *J.*
- 10) Kurn P. Suseela student. *P. Suseela*
- 11) Kurn P. Gowri student. *P. Gowri*

#### OTHERS ATTENDED:

- 1) Smt B.S. Anurha, Lec in Chemistry *A.*
- 2) Smt G. Vijaya Durga Lec in Zoology *G. Vijaya Durga*
- 3) Smt G. Sumalatha Lec in Computer G.S.

#### Compliance of the meeting:

- \* Department of Zoology celebrated Wildlife Week in October.
- \* Dept of Botany & Zoology started certificate courses.



14.10.2021

IQAC meeting is conducted in Principal's chamber on \_\_\_\_\_ under the chairmanship of Dr. T. Radhakrishna Principal cum IQAC chairman.

Due to the general transfers in the month of October, all the regular staff transferred to various colleges. So IQAC chairman composed a new IQAC team, for all the seven criteria.

- Dr. G. Vijaya Durga appointed as the NAAC Co-ordinator and
- Sri G. Srinivasa Rao, Sec in Political Science appointed as IQAC Co-ordinator.

The following is the new NAAC composition.

Criterion	Co-ordinator	Members.
1. Criterion - I (C.A) Curricular Aspects	Dr. M. Raghavendra Mr. Raghavendra	Sri. ATSA Naidu Sri S. Lakshman Rao Sri T. Amaralingam FANM
Teaching Learning Evaluation (2) (TLE)	Sri G. Srinivasa Rao Rao. Raghav	Sri K. Gangarajulu Kum M. Yavula Sri V. Prabhakar Sri S. Lakshman Rao
Research Innovation & Extension	Dr. B. Vijaya Bharathi	Dr. G. Vijaya Durga Smt R. Sailaja Smt A. Chinabhibha Sri D. Thirupathi Rao



Criterion	Co-ordinator	Members
Infrastructure & Learning resources (4)	Sri K. Sankara Narayana ✓	Smt Y. Yasoda Sri A. Shivaji Sri B. Appalaraju B. Appalaraju
Student support & progression (5)	Dr K. Chiranjeevulu ✓	Sri K. Raghunatha Sri P. Srinivasan Rum Chigitaralain Ch S
Governance, Leadership & Management (6)	Dr. V. Srinivasa Murthy ✓	Sri D. Uma Maheswari Sri R. Ram Prasad Sri V. Prabhakar
Institutional Values & Best practices	Sri A. Ramesh ✓	Sri A. S. A. Naidu A S

### Compliance of the meeting:

It is resolved to take up the co-ordinator charge of respective criterion and update the records and registers.

*[Signature]*  
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09.12.2021

The IQAC meeting was conducted in the IQAC chamber on under the chairmanship of Dr. T. Radhakrishna.

### Minutes of the Meeting:

- With the newly formed IQAC criterion wise co-ordinators and members IQAC chairman conducted a meeting in which he instructed to collect the relevant data and update the registers.
- Principal sir instructed to the staff members there is a chance for examination of AQAR - 2019-20 and utilize the opportunity to upload the data and get the evidences in soft copy for uploading in NAAC portal.
- It is instructed to the staff to collect feedback from the students on quality of teachers and curriculum.
- IQAC chairman instructed to implement the College action plan.

Staff members attended

1. Dr. V. Srinivasamurthy.
2. Dr. G. Vijaya Durga.

For  
Dr. T. Radhakrishna



3. Dr B. Vijaya Bhargavi
4. Dr. K. Chiranjeevulu
5. Fmt M. Raghavendra
6. Eni G. Brinivasa Rao
7. Eni K. Sankara narayana
8. Kum. Ch. Sitaram
9. Eni ATSA Saidu
10. Eni A. Ramesh
11. Enit R. Sailaja
12. Eni K. Raghinadhari
13. Eni N. Uma Maheswara Rao
14. Eni S. Lakshmana Rao
15. Eni K. Rangaraju
16. Enit Y. Yashoda
17. Kum M. Yashodha
18. Eni V. Prabhakar
19. Eni Jaya Prathap
20. Eni R. Ramprasad
21. Eni T. Anaralingam
22. Fmt A. Chingballi
23. Fmt Eni Tulasi

K. Raghavendra  
 R. Raghavendra  
 R. Raghavendra

Chs

Chs

T. An

L. Ch

G. T

### Compliance of the meeting:

- \* The faculty was well aware in preparation of criterion-wise registers and files and collected by TAAC.
- \* Speed back forms collected by TAAC from all the departments.

P. S. S.  
 PRINCIPAL



## Meeting - 7.

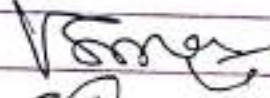
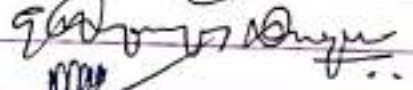

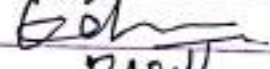
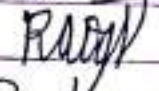
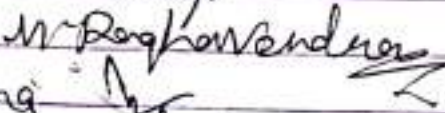

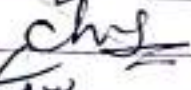


141

08.02.2022

A meeting is held by the chairman of IDAC and the Principal, Dr. T. Radhe Krishna, at Principal's Chamber.

- It is instructed to prepare PPTs and Video lessons for the usage of ICT to attract the students.
- It is instructed to encourage students for active participation to celebrate science day by conducting some activities.
- Instructed to maintain Teaching diary, Teaching notes, Annual plans and other all registers and records as proofs for all the criteria of IDAC.

Members attended the meeting:

1. Dr. V. Srinivasamurthy. 
2. Dr. G. Vijaya Durga. 
3. Dr. B. Vijaya Bhavathi. 
4. Dr. K. Chinnappaiah. 
5. Sri G. Srinivasa Rao. 
6. Smt M. Raghavendra. 
7. Sri K. Sankara Narayana. 
8. Kum Ch. Sivarathnam. 
9. Sri A.T.S.A. Varidhi. 
10. Sri A. Ramesh. 



11. Smt R. Sailaja &
12. Sri K. Raghunadham V
13. Sri N. Uma Maheswara Rao. N. Rao
14. Sri K. Rangaraj K
15. Sri S. Lakshmana Rao. S. Rao
16. Smt Y. Yaroda Y. Rao
17. Kum M. Yarodha. M. Rao
18. Sri V. Prabhakar V. Rao
19. Sri Jaya Prakash.
20. Sri R. Ram Prasad. R. Rao
21. Sri T. Amara Lingam T. Rao
22. Smt A. Chennaballi L. Rao
23. Smt G. Tulasi G. Rao

*[Signature]*

PRINCIPAL  
Govt. Degree College-Salur  
Parvathipuram Manyam Dist.



16.03.2022

IBAC meeting was conducted in the principal sir's chamber on 06.04.2022 under the chairmanship of Dr. T. Radhakrishna Principal and IBAC Co-ordinator.

### Agenda of the Meeting:

- Conducting Practical examination.
- Review of MSAC work.
- Preparation of SSR rough draft.

### Minuti of the meeting:

- IBAC chairman reviewed the progress of the MSAC criteria work, and fixed the targets for submission of related records and registers.
- The IBAC Co-ordinator instructed to start the preparation of rough draft of SSR with the available information.
- Principal sir instructed to prepare schedule for practical examination of 3rd semester students and conduct the practical examination & make the marks posted in the website.
- Instructed to maintain departmental and individual records and registers upto date.




Staff members attended:

- |                              |                      |
|------------------------------|----------------------|
| 1) Dr. V. Srinivasa Murthy.  | N. Srinivas          |
| 2) Dr. G. Vijaya Durga       | G. Vijaya Durga      |
| 3) Dr. B. Vijaya Bhavathi    | B. Vijaya            |
| 4) Dr. K. Chiranjeevulu      | K. Chiranjeevulu     |
| 5) Smt. M. Raghavendra       | M. Raghavendra       |
| 6) Sri G. Srinivasa Rao      | G. Srinivasa Rao     |
| 7) Kum. Ch. Sitaratnam       | Ch. Sitaratnam       |
| 8) Sri ATSA. Naidu           | A.T.S.A. Naidu       |
| 9) Sri A. Ramesh             | A. Ramesh            |
| 10) Smt R. Saroja            | R. Saroja            |
| 11) Sri K. Raghunadham       | K. Raghunadham       |
| 12) Sri D. Uma Maheswara Rao | D. Uma Maheswara Rao |
| 13) Sri K. Gangaraju         | K. Gangaraju         |
| 14) Sri S. Lakshmana Rao     | S. Lakshmana Rao     |
| 15) Smt Y. Yashoda           | Y. Yashoda           |
| 16) Kum. M. Yashoda          | M. Yashoda           |
| 17) Sri V. Prabhakar         | V. Prabhakar         |
| 18) Sri R. Ram Prasad        | R. Ram Prasad        |
| 19) Sri T. Anura Lingam      | T. Anura Lingam      |
| 20) Smt A. Chingaballi       | A. Chingaballi       |
| 21) Smt G. Tulasi            | G. Tulasi            |

Compliance of the meeting:

- Practical examinations conducted and marks posted in University website.
- NAAC Criterion wise data uploaded in the NAAC portal and related records & registers submitted to IQAC.

  
PRINCIPAL  
Govt. Degree College-Salur  
Parvathipuram Manyam Dist.



23.06.2022.

A meeting is held by the chairman of IQAC and the Principal, Dr. T. Radhakrishna at Principal's chamber.

- After Summer Vacation college reopens in the month of June 2022.
- Sir instructed to prepare Academic plan for college activities (College)
- Also instructed to prepare annual plan of the individual lecturers and submit to the principal.
- Prepare the activities which will be going to conduct by every department and keep the evidences for IQAC work.
- Advised to conduct Best Practices by department wise and institutional best practices.
- Instructed to celebrate Important days and curricular and extra-curricular events to aware students (about) for allround development.

Members attended to the Meeting:

- 1) Dr. V. Srinivasa Murthy.
- 2) Dr. G. Vijaya Durga
- 3) Dr. B. Vijaya Bhagathi
- 4) Dr. K. Chaitanyavenu
- 5) Smt. G. Srinivasa Rao
- 6) Smt. M. Raghavendra

V. Srinivasa Murthy  
Dr. G. Vijaya Durga  
Dr. B. Vijaya Bhagathi  
Dr. K. Chaitanyavenu  
Smt. G. Srinivasa Rao  
Smt. M. Raghavendra



- 4) Kum. Ch. Sitagatnam ch  
 8) Sri A. Ramesh ✓  
 9) Sri. ATSA Naidu ✓  
 10) Smt R. Sailaya ✓  
 11) Sri D. Uma Mahendara Rao. ✓  
 12) Sri K. Raghunadham ✓  
 13) Sri K. Rangaraju ✓  
 14) Sri S. Lakshmana Rao ✓  
 15) Smt Y. Yaroda Y. ✓  
 16) Kum M. Yaroda M. ✓  
 17) Sri V. Prabhakar ✓  
 18) Sri R. Ram Prasad ✓  
 19) Sri T. Amara Lingam ✓  
 20) Smt L. Chinaballi L. ✓  
 21) Sri A. Shivaji ✓  
 22) Sri P. Srinivasa Rao. ✓  
 23) Sri D. Appalanadu ✓

PSM

PRINCIPAL  
 Govt. Degree College, Salur  
 Parvathipuram Manyam Dist.



# Circular - 1

12/09/2022

It is resolved to allot work load to all the guest faculty regarding WAC work for the month of September 2022. All the guest faculty must complete the ordered criterion wise work and submit the same to the WAC coordinator.

- |                              |          |
|------------------------------|----------|
| 1) Y. Yasoda (Librarian)     | 10 hours |
| 2) K. Prangaraju             | 10 hours |
| 3) M. Yasoda                 | 10 hours |
| 4) S. Lakshmana Rao          | 10 hours |
| 5) V. Prabhakar              | 10 hours |
| 6) B. Appababu               | 10 hours |
| 7) P. Srinivasa Rao          | 10 hours |
| 8) A. Shivaji                | 10 hours |
| 9) L. Chinaballi             | 10 hours |
| 10) D. Appababu              | 10 hours |
| [11] <del>S.</del> Moonakshi | 10 hours |

X.C.

M. Gan

S.A.

Y. Jee

Upd.

B. Appala Raju

L. Ch

12/09/2022

28/09/2022

## Circular - 2

All the staff members are requested to see the NAAC criteria wise Committees in the following table and make a note that, all the Committees should maintain relevant records and registers. Criterion wise Committee is responsible to collect all the relevant data from every department and upload the same in the College website as well as in NAAC portal. So be attentive while collecting the data and upload on or before 15.10.2022.

CMIT  
Signature



# NAAC CRITERION WISE CO-ORDINATORS & MEMBERS

S.NO.	Name of the Criterion	Co-ordinator name	Signature	Members	Signature
1.	Curricular Aspects (100)	Smt. M. Raghavendra (Doc in Telugu)	M. Raghavendra	Sri A.T.S.A. Naidu Sri S. Lakshmana Rao Sri T. Amara Lingam	ATN SL TA
2.	Teaching Learning Evaluation (350)	Sri G. Srinivasa Rao (Doc in Political Science)	RAGH	Sri V. Prabhakar Sri S. Lakshmana Rao Sri K. Gangaraju Smt. M. Yasoda	VPR SL KL MY
3.	Research, Innovations & Extension (110)	Dr. B. Vijaya Zharathi (Doc in Telugu)	VZ	Dr. G. Vijaya Durga Smt. L. Chintalli Sri D. Tirupathirao Smt. R. Saroja	VZ LC DT SR
4.	Infrastructure & Learning Resources (100)	Sri. K. Sankaranarayanan (Doc in English)	KS	Smt. Y. Yasoda Sri. A. Shivaji Sri B. Appalaraju	YYS AS BA
5.	Student Support & Progression (140)	Dr. K. Chiranjeevulu (Doc in Economics) K. Raghunandan	KCC	Kum. Ch. Sitaratham Sri K. Gangaraju Sri P. Srinivasa Rao	CS KL PS
6.	Governance Leadership & Management (100)	Dr. V. Srinivasamurthy (Doc in Mathematics) Dr. Appalaraju	VSM	Sri N. Uma Maheswari Sri V. Prabhakar Sri R. Ram Prasad	UM VP RR
7.	Institutional Values & Best Practices (100)	Sri T. Rama Sunkar (Doc in Physics)	RS	Sri A. Ramesh Sri A.T.S.A. Naidu Kum. K. Parvathi	AR ATN KP

## Circular- 3.

All the NAAC criterion wise co-ordinators and members are requested to attend a meeting at 11.00 AM, at Principal's chamber to discuss about

- 1) NAAC work,
- 2) AAR 2020-21, 2021-22,
- 3) College Website

Name of the Co-ordinator: Sign.

1. Smt. M. Raghavendra H. Raghavendra
2. Sri G. Srinivasa Rao. K. Rao
3. Dr. B. Vijaya Bharathi. V. B. Rao
4. Sri K. Sankaranarayana K.
5. Dr. K. Chiranjeevulu. K. Chiranjeevulu
6. Dr. V. Srinivasa Murthy. V. Srinivasa Murthy
7. Sri Rama Sankanna. R. Sankanna



## Meeting Resolutions:

- Principal sir once again instructed all the N.A.A.C criterion wise co-ordinators and members must collect all the data related to all the key-indicators.
- Principal sir instructed all the staff members to upload the individual and departmental data in the college website.
- Sir instructed to register the alumni association.
- Instructed qualified lecturers to apply for guidance.
- Sir instructed to maintain monthly magazine and newsletter.
- Finally all the criterion wise co-ordinators express their views and ideas regarding N.A.A.C.

All the NAAC criterion wise members.

1. S. Lakshman Rao
2. Y. Yasoda
3. B. Appala Raju
4. K. Gausar
5. M. Yasoth
6. S. Lakshman Rao



30/09/2022

## Circular - 4.

Regarding N/AAC Purpose  
for AAR 2021-22, yearly  
status report (extended profile)  
the following members are  
requested to collect the rele-  
vant data in the prescribed  
format in soft copy and hard  
copy and submit the same  
to the N/AAC Co-ordinator.

RSW  
01/10/2022

1. P. Ram Prasad  
(JKC Member) P@SSDC
2. T. Amara Lingam  
(JKC Member) T@A
3. Trinadha  
CAPSSDC - M. Trinadha

12.10.2022

# Circular - 5

As per the instructions given by Principal Sir, there will be a meeting to discuss about NAAC work progression. So all the criterion wise Co-ordinators and members have to attend the meeting at 11 AM, in Computer Lab, without fail. Criterion wise Coordinators have to explain their meeting time: 11 AM - 7 work Date : 13.10.2022 } progress Venue: Computer Lab }   
 *12/10/2022*

→ College website - data upload progress.

	Criterion	Co-ordinator	Members
1.	<u>I</u>	<i>Arjun</i>	<i>Arun</i>
2.	<u>II</u>	<i>Prasanna</i>	<i>Madhu, Arun</i>
3.	<u>III</u>		<i>Arjun, Arun</i>
4.	<u>IV</u>	<i>B. Appala Raju</i>	<i>Arjun, Arun</i>
5.	<u>V</u>		<i>Arjun, Arun</i>
6.	<u>VI</u>		<i>Arjun</i>
7.	<u>VII</u>	<i>RA</i>	<i>Arjun</i>



20.10.2022.

## Circular-6.

As per the instructions given by Principal Sir, there will be a meeting regarding NAAC progression and also to discuss about website data uploading. So all the criteria wise Co-ordinators, members, JKC members, are requested to attend the meeting at 11:00 A.M at Principal Sir's chamber.

Date: 21.10.2022.

- 1) NAAC work progression.
- 2) Website data uploading.

PRN  
20102022

NAAC Coordinator  
Principal

S.No. Name of the Lecturer Signature

1. G. Srinivas Rao

Rao

2. T. Ramasankar

Ram

3. K. S. Narayana

Narayana

4. Reddy

Reddy

5. Reddy

Reddy

6. Reddy

Reddy

7. Reddy

Reddy

8. Reddy

Reddy

9 P. SRINIVASA RAO

10 K. Gangi Ram

11 L. Chinatalli

12 ~~\_\_\_\_\_~~

13 ~~\_\_\_\_\_~~

14 ~~\_\_\_\_\_~~

15 B. Appala Rao

16 V. S. Murthy

17 Y. Yashoda

18 A. Sujji

19 ~~\_\_\_\_\_~~

20 ~~\_\_\_\_\_~~

21 A. Appaleneidu

22 ~~\_\_\_\_\_~~

23

24

25



→ Instructed to upload department profile, vision & mission, semester wise time table, syllabus, department strengths & achievements, faculty profiles, student admission results, publications, patents, awards.

I.A Department meeting minutes, Dept. best practices, student's progression to higher education, employment in college website within 7 days.

→ Instructed to conduct departments (NAAC visit in the month of November.

(NAAC coordination)

→ Instructed to make departments visits.

→ Instructed to upload departmental profile on or before 27.10.2022.

→ Instructed to upload college complete data in college website to JKC mentors.

→ Detailed description on college website - slideshow through

(Enclosed this work to Rama Subanna Sir).

Ravi  
21/10/2022



01.11.2022

### Circular-7

In view of the partial uploading of departmental and individual data in college website, Principal sir instructed all the staff members and JKC members to fill all the relevant data in college website by tomorrow evening. In this regard Principal sir instructed IQAC - Coordinator and NAAC Coordinator to conduct a meeting on 03.11.2022 at 3.00 PM.

So all the teaching staff are requested to fill your data in college website in all fields, and also requested to attend the meeting at 3.00 PM on 03.11.2022 at Principal's chamber.

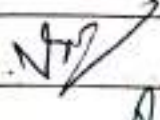

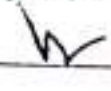


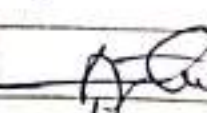
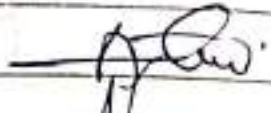
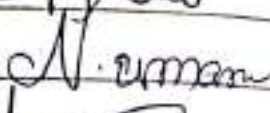



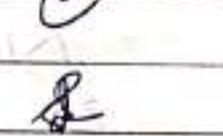

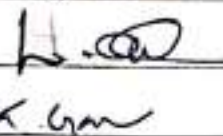
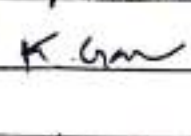
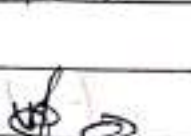
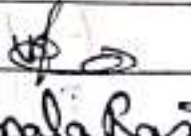
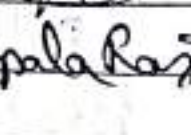
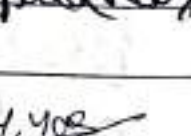
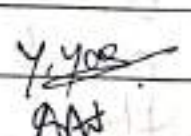
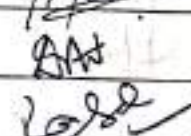
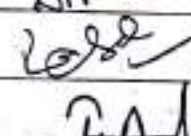
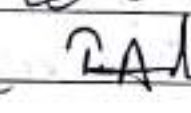
Adm  
01/11/22

IQAC Coordinator: RAM

NAAC Coordinator: Dr. G. S. S. S. S.



## Staff members:

1. Sri V. Srinivasa Murthy. 
2. Sri T. Ramakrishna 
3. Sri K. Sankara Narayana 
4. Sri K. Chidambaram 
5. Smt B. Vijaya Bhargavi 
6. Kum Ch. Sitaratnam 
7. Sri ATSA. Naidu 
8. Sri N. Uma Maheswari 
9. Sri A. Ramesh 
10. Sri K. Raghunandan 
11. Smt R. Sailaja 
12. Sri S. Lakshmana Rao 
13. Sri D. Srinivasa Rao 
14. Smt D. Chinthalli 
15. Sri K. Gangaraju 
16. Kum M. Yashoda 
17. Sri V. Prabhakar 
18. Sri B. Appalaraju B Appalaraju 
19. Sri A. Shivaji 
20. Smt Y. Yashoda 
21. Sri D. Appalaraju 
22. Sri R. RamPrasad 
23. Sri T. Anandalingam 

## Circular-8.

14/11/2022.

As per the instructions of the Principal Sir, there will be a review meeting regarding NAAC criterion-2 & NAAC criterion-3. Co-ordinators and members should attend the meeting on 15.11.2022 at 3PM at IQAC room.

NAAC Co-ordinator:

S. Anand Kumar

SM  
14/11/22

1. Criterion-1 Kum. Ch. Sitaraliam  
Co-ordinator C. S. Ravi

2. Members:

Sri Lakshmana Rao

Sri T. Amaralingam



- Date \_\_\_\_\_  
Page \_\_\_\_\_
- NAAC criterion-I - Co-ordinators members, NAAC Co-ordinator and Principal sir attended the meeting.
  - Sir instructed Cr-I - Co-ordinator to explain the work updates regarding their criterion Qms and Qans.
  - Coordinators of criterion-I along with the members explained their work progression for AQAR 2019-2020 and AQAR 2020-2021.
  - They collected related data from each and department and all the hard copies presented to the Principal sir.
  - Principal sir instructed to fill the data completely and keep the proofs for further work.
- RSU*

15/11/2022.

## Circular-9.

As per the instructions given by Principal Sir, there will be review meeting for NAAC criterion - II, on 16.11.2022 at 3.00 PM, in Principal's chamber. So, criterion - II Coordinators and members attend the meeting with related documents and proofs.

NAAC Coordinator:

Ghanyga Arge

NAAC Coordinator:

asst  
15/11/2022

1. Criterion - II Coordinator

Dr B. Vijaya Bharathi

2. Smt R. Saranya

3. Smt L. Chinatelli  
L. Ch



- For the review meeting of criterion - II, DAAC Co-ordinator, criterion - III Co-ordinator and members, Principal Sir attended in DAAC chamber.
- criterion - III Co-ordinator presented the data they collected from every department to the Principal Sir.
- Sir gave some suggestions like to add CSP projects in the related area.
- Advised to collect the data from Dr. J. Chandrasekhar who got patent and also some special award from "National Physics Committee" for his work of excellence in practical skills.
- Principal Sir gave instructions to fill all the data before next review meeting.

pm

# Circular-10.

Date 16.11.2022 .  
Page

As per the instructions given by Principal Sir, there will be review meeting for IQAAC criterion - IV and criterion - II, on 23.11.2022 at 3.00 PM in IQAAC room - So criterion - II & IV co-ordinators and members attend the meeting with relevant documents and proofs.

SSA coordinator

G. Srinivas Rao

IQAAC coordinator: Rao

REMIT  
16/11/22

criterion - II

co-ordinator

Sri G. Srinivas Rao

Sri K. Gangaraju

Kum Dr. Yasoda

Rao

K

M Rao

criterion - IV

co-ordinator

K. Sankaranarayanan

Smt. Y. Yasoda

Sri A. Sivaji

✓

Y. Rao

Aji



- Date \_\_\_\_\_  
Page \_\_\_\_\_
- For Criterion-II review meeting Principal Sir, Criterion-II Co-ordinator, members and NAAC Co-ordinator gathered at IDAC chamber.
  - Criterion-II Co-ordinator explained their work progression and he presented the data regarding all the parameters of their criterion.
  - Sir advised to prepare SSS report and data for next review meeting.
  - For Criterion-IV review meeting Principal Sir, Criterion-IV Co-ordinator, members and NAAC Co-ordinator attended at IDAC room.
  - Sir instructed the Co-ordinator to speed up his activity for data collection and upload the same in the website.
  - As Library is one of the main aspect in Criterion-IV, Sir instructed Librarian to prepare soft copy of book titles very urgent.
  - Advised Physical director to submit the related data.
- P.S.



24.11.2022.

## Circular-11.

As per the directions given by Principal Sir, there will be a review meeting for NAAC criteria V and VI. So criterion wise co-ordinators and members please attend the meeting at 3.00 PM in IDAC room with relevant proof of your criteria on 25.11.2022.

PSH

NAAC Co-ordinators  
Dr. P. Srinivasan

IDAC Co-ordinators:  
PSH

Criterion - V:

- 1) Dr. K. Chitrangeevalu
- 2) <sup>Dr</sup> K. Raghunandan
- 3) <sup>Dr</sup> K. Gangaraju K. Ganes
- 4) <sup>Dr</sup> P. Srinivasa Rao R

Criterion - VI:

- 1) Dr. V. Srinivasa Murthy
- 2) <sup>Dr</sup> D. Appalanaidu
- 3) <sup>Dr</sup> V. Prabhakar V. P. S
- 4) <sup>Dr</sup> B. Uma Maheswara Rao
- 5) <sup>Dr</sup> N. Srinivasan



To

- Criterion-V review meeting  
Principal Sir, Criterion-V Coordinator  
IB, members, IBAC & NAC  
Coordinator attended at IBAC  
room.
- criterion-V coordinator explaining  
the work progression.
- As the Alumni is one of the  
key indicators, principal sir  
instructed to register the  
Alumni association for ADC  
Salut.

- For Criterion-VI review meeting  
Principal Sir, IBAC & NAC  
Coordinators, Criterion-VI Co-ordi-  
nator & members attended at  
IBAC room.
- They explained their work  
progression according the key  
indicators.

RSB

25/11/2022

Date

Page

## Circular-12

Based on the instructions given by Principal Sir, there will be a Criterion-VII review meeting on 26.11.2022 at 12 AM. So Criterion-VI Co-ord-nator and members attend the meeting in IQAC room with out fail.

RSU

NAAC Coordinator  
Rajendra Singh

Rajendra Singh  
IQAC Coordinator

Criterion-VII Coordinator

Sri T. Ramasunkarna

Sri A. Ramesh

Sri A T S A Naidu RSU



- Date \_\_\_\_\_  
Page \_\_\_\_\_
- For criterion - VII follow meeting. Principal Sir, TAA Coordinator, TAA C Coordinator, criterion - VII Coordinator and members attended the meeting.
  - Criterion - VII Coordinator explained their work progression in detailed.
  - Best practices have to be upload in the ADARs. So principal advised to upload at an urgent.

asir

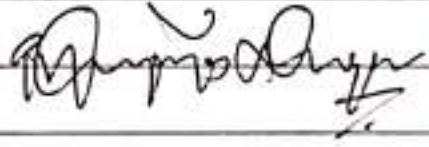
13.12.2022

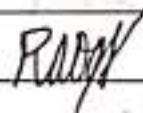
## NAAC Review meeting - 13

As per the instructions given by Principal Sir, a NAAC review meeting will be conducted at Principal's chamber to review the AARs reports and NAAC work.

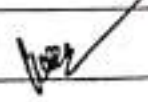
All the criterion wise co-ordinators and members attended the meeting at 3.00 PM in Principal's chamber on 13.12.2022.

The following members attended the meeting.

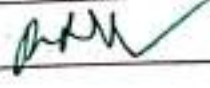
1. Dr. G. Vijaya Durga  
(NAAC Co-ordinator) 

2. <sup>Pri</sup> G. Srinivasa Rao  
(NAAC co-ordinator) 

3. Dr. V. Srinivasa Murthy.

4. Dr. B. Vijaya Bharathi 

5. Sri R. Sankaranarayana.

6. Sri T. Ramakrishna 



7. Kum. Ch. Sitaraliam

8. Sri A. Ramesh.

Ar

9. Sri ATSA Vaidh.

10. Smt. A. Raghavendra  
maternity leave)

11. Dr. K. Changanjowlu.

Keagru

12. Smt. R. Sailaja.

&

13. Sri N.B. Uma Maheswara Rao.

N. Uma

14. Sri Raghunadhan

15. Smt. Y. Yaroda

Y. yes.

16. Sri V. Prabhakar

17. Sri R. Gangaraju

Ke

18. Sri S. Lakshmanarao

19. Smt. M. Yaroda

20. Smt. L. Chingtalli.

21. Sri D. Appalaraidu.

22. Sri B. Appalaraju. B. Appala Raju

23. Kum. K. Parvathi.

24. Sri T. Amaralingam

25. Sri R. Ram Prasad.

Resolutions:  
Criterion - 2:

- Instructed to add online classes details by using "G-Suite"
- Advised to add certificate course proofs.
- 

Criterion wise data verified and suggested related information regarding all the remaining criteria.

- Instructed to prepare the SSR carefully.



(NAAC Review meeting)

15/12/2022

Circular - 14

As per the information given by Principal Sir, there will be a meeting regarding NAAC work. Dr. K. Twalamukhi, Lecturer in Zoology, PGAC & NAAC Coordinator, GDC, Cheepurupalli will attend as a resource person to give a detailed and relevant information, regarding all the criteria of NAAC. Meeting will start at 2<sup>o</sup> clock in Principal Sir's Chamber; on 16/12/2022.

So all the staff members make a note and attend the meeting Tomorrow at 2 PM in Principal's room.

Rajiv  
15/12/2022

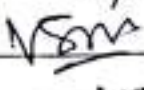

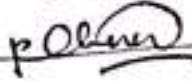
NAAC Coordinator  
G. Srinivas Reddy

PGAC Coordinator

Rajiv

Name

Signature

1. Dr. V. Srinivas Reddy 
2. Dr. B. Vijayarathna 
3. Dr. K. Chiranjeevulu 

4. Sri K. Sankaranarayana ✓  
 5. Sri T. Ramo Sunkanna ✓  
 6. Kum. Ch. Sitarasatnam ✓  
 7. Sri A. Ramesh ✓  
 8. Sri ATSA. Naidu ✓  
 9. Smt. R. Sailaja ✓  
 10. Sri N. Uma Maheswararath ✓  
 11. Sri K. Raghunadhar ✓  
 12. Smt. Y. Yaroda ✓  
 13. Sri V. Prabhakar ✓  
 14. Sri K. Ganganaraju ✓  
 15. Sri S. Lakshmanarao ✓  
 16. Kum. M. Yarodha ✓  
 17. Smt. B. Chinatelli ✓  
 18. Sri D. Appalaraidu ✓  
 19. Sri B. Appalaraju ✓  
 20. Kum. K. Parvathi ✓  
 21. Sri. R. Ram Prasad ✓  
 22. Sri T. Amaraalingam ✓  
 23. Sri Trinadh ✓

- Dr. K. Jwalmukhi, sir indelented expressed the criterion wise doubt and clarifications to all the staff members.
- He aware us about the maintenance of all the criterion wise records registers.



28/12/2022

Circular - 15

As per the instructions given by Principal Sir, there will be a meeting regarding NAAC work and AQAR 2019-20 submission. So all the NAAC criterion wise co-ordinators and members attend the review meeting at 3 o'clock, on 28.12.2022, in Principal Sir room.

NAAC Coordinator  
Rajiv R. R.

asir  
28/12/22

IQAC Co-ordinator  
Rajiv R.

1. Dr. V. Srinivasamurthy. - OD -
2. Dr. B. Vijayabharathi. - OD -
3. Dr. K. Chiranjeevulu. - OD -
3. Sri T. Ramakrishna. - OD -
4. Sri K. Sankaranarayana. - OD -
5. Sri A. Ramesh. - OD -
6. Sri. ATSA. - OD -
7. Smt R. Saibya. - OD -
8. Sri N. Uma Maheswara Rao. - OD -
9. Sri K. Raghunathan. - OD -

- Date \_\_\_\_\_  
Page \_\_\_\_\_
10. Smt Y. Yaroda Y.Y.
  11. Sri V. Prabhakar V.P.
  12. Sri K. Rangaraj K.R.
  13. Sri S. Lakshmanarao S.L.
  14. Kum M. Yandha M.Y.
  15. Smt L. Chinabai L.C.
  16. Sri D. Appabharathi D.A.
  17. Sri B. Appalaraju B. Appale Raju
  18. Kum K. Parvathi K.P.
  19. Sri T. Amara Kengam
  20. Sri R. Ram Prasad R.P.
  21. Sri Trinadh T.
  22. Sri D. Thirupathi Rao D.T.
  23. Sri J. SAINASA RAO J.S.

→ Resolution:

QAAC chairman / college principal Dr-T. Radhakrishna garu, after thorough checking of all the 7 criteria and submitted Aem and anns successfully re-submitted AQAR 2019-20:



14.02.2023.

## Circular - 16.

(Review meeting of NAAC)

All the criterion wise co-ordinators and members are requested to attend the meeting regarding AAAR 2020-21 re-submission by our IQAC chairman and Principal Sir Dr. T. Radhakrishna, given at Principal Sir's chamber. So all the staff members attend the meeting at 2<sup>0</sup> clock.

NAAC Coordinator:

*[Signature]*

IQAC Co-ordinator:

*[Signature]*

1. Dr. V. Srinivasamurthy *[Signature]*
2. Dr. B. Vijaya Bhavathi *[Signature]*
3. Dr. K. Chiranjeevi *[Signature]*
4. Sri Rama Subikanna *[Signature]*
5. Sri K. Sankaranarayana
6. Sri A. Ramesh *[Signature]*
7. Sri A.T.S.A. Nandhu *[Signature]*
8. Sri N. Uma Maheswara Rao *[Signature]*
9. Smt. R. Sailaja *[Signature]*
10. Sri K. Raghunadhan *[Signature]*

11. Smt - Y. Yasoda. Y. Yes  
 12. Sri V. Brakharai U. J  
 13. Sri K. Brangaraju  
 14. Sri S. Lakshmana Rao S. L. M. R.  
 15. Kum. M. Yasodha  
 16. Smt - L. Chinaballi  
 17. Sri D. Appalanaidu D. A.  
 18. Sri B. Appalanaidu  
 19. Kum. K. Poornavathi  
 20. Sri T. Amaraalingam R. A.  
 21. Sri R. Ramprasad  
 22. Sri Trinadh M. T.  
 23. Sri D. Thirupathirao  
 24. Sri A. Shivaji  
 25. Sri P. Srinivasa Rao

### Resolution

AQAR 2020-21 resubmitted  
 by IATC chairman/Principal  
 Dr. T. Radha Krishna Sir on  
 14.02.2023 at 1 PM.



# NAAC Review meeting.

Date: 16.02.2023

All the Criterion Wise Co-ordinators and members please make a note, that there will be a review meeting (according to our principal sir's instructions) on date 17.02.2023, at 11:AM, in Principal sir's chamber.

## Agenda:

1. AAR 2021-22 submission (Criterion wise data submission last date 23.02.2023).
2. As we exceeded the date of IIR submission 15.02.2023, last date for IIR submission will be 28.02.2023.
3. All the regular and Aided and aided faculty should submit AAR 2021-22 as early as possible and submit the hard copies to IAAC for scrutiny.

NAAC Co-ordinator

G. Anurag

IAAC Co-ordinator

Ravi

Rev.  
16/02/2023



- Date \_\_\_\_\_  
Page \_\_\_\_\_
1. Dr. V. Srinivasa Murthy. ✓
  2. Dr. B. Vijaya Bhargavi ✓
  3. Dr. K. Chinnayoorulu ✓
  4. Sri T. Ramasunkanna ✓
  5. Sri K. Sankaranarayana ✓
  6. Sri A. Ramakrishna
  7. Sri A. Ramesh ✓
  8. Sri ATSA - Naidu ✓
  9. Smt. R. Seelaja ✓
  10. Sri N. Uma Maheswara Rao ✓
  11. Sri K. Raghunadhian ✓
  12. Smt. Y. Yaroda ✓
  13. Sri V. Prabhakar ✓
  14. Sri K. Gangaraju
  15. Sri S. Lakshmanarao ✓
  16. Smt. M. Yarodha
  17. Sri D. Appalanaidu ✓
  18. Sri B. Appalaraju
  19. Sri R. Ramprasad
  20. Sri T. Amaralingam ✓
  21. Sri Trimadh. M ✓
  22. Smt. L. Chinatalli ✓
  23. Sri P. Srinivasa Rao

Compliance of the meeting:

- ADAR 2021-2022 submitted & approved
- ASAR 2021-22 forms submitted by the faculty to the IQAC.



# NAAC Review meeting.

01.03.2023.

As per the instructions given by the JBAAC chairman and Principal Dr. T. Radhakrishna garu there will a NAAC review meeting on 03.03.2023 at 2.00 PM to 5.00 PM in Principal's chamber.

## Agenda of the Meeting:

1. AAR 2020-2021, 2021-2022 submission and approval from JBAAC.
2. IPA submission.
3. Maintenance of individual and departmental registers and records (Criterion wise)
4. Preparation of SSR.

So all the staff members are requested to attend the review meeting on 03/03/2023 at Principal's chamber.

*[Signature]*  
01.03.2023  
PRINCIPAL

Govt. Degree College Solur  
Pavithra Mathuram Dist

- NAAC Coordinator
- JBAAC Coordinator

*[Signature]*  
Rajesh



- Date \_\_\_\_\_  
Page \_\_\_\_\_
1. Dr. V. Srinivasa Murthy ✓
  2. Dr. B. Vijaya Ishwarathi ✓
  3. Dr. K. Chiranjeevulu ✓
  4. En. T. Ramakrishna ✓
  5. Sri K. Santanarayan ✓
  6. Sri A. Rambabu ✓
  7. En. A. Ramesh ✓
  8. En. A. T. S. A. Sridu ✓
  9. Smt. R. Sailaja ✓
  10. En. N. Uma Maheswara Rao ✓
  11. En. K. Raghunadham ✓
  12. Smt. Y. Yasoda ✓
  13. En. V. Prabhaakar ✓
  14. En. K. Gangaraju ✓
  15. En. S. Lakshminarayana Rao ✓
  16. Sri B. Appalaraju - B. Appala Rao
  17. Kum. M. Yasodha ✓
  18. En. D. Appalaaidu ✓
  19. En. R. Ram Prasad ✓
  20. Sri T. Amaralingam ✓
  21. En. M. Trinadh ✓
  22. Smt. L. Chinatalli ✓
  23. En. P. Srinivasa Rao ✓



For

- SSR Preparation all the supporting documents should maintain by each and every department. For that go through some model SSRs prepared by other institutions.

- Sir discussed about the registers and records to be maintained by every staff member and also by department wise.

- from 2016-17 onwards every department should maintain all the records and registers.

- Maintain students attendance registers

- Every staff member should submit teaching diary, teaching notes (Synopsis), annual plan by 15.03.2023.

- For CIA:

Individual by lecturer -  
Department wise

Institution wise records  
should be maintained by  
concerned authorities.

- CIA - individual records should submit by 10.03.2023 evening.

Date \_\_\_\_\_  
Page \_\_\_\_\_

For CIA department wise preparation  
- on last date is 15.03.2023.

- CIA institution wise preparation  
last-date is 18.03.2023 / 20.03.23

- Latest CIA (Current semester)  
preparation last-date: 15.03.2023  
submission dept wise: Last-date:

Department / Course: 15.08.2023.

- B.A: Sri P. Srinivasa Rao (Hd)

- B Com: Sri A. Ramkumar  
(General / Compaulong)

- B.Sc:

M.P.C + M.C.C.S: Sri R. Saranya

M.P.Cs + M.S.Cs: Sri T. Ramasanka

- C.B.Z: Sri N. Uma Maheswari

C.A.Z: Sri Chinnatalli

Overall Institutional wise date  
submission on/before: 19.03.2023  
by Dr. V. Srinivasa Murthy.

- Student profiles: 31/03/2023

- Semester wise timetable: 31/03/2023.

(paste on Teaching diary 1st page)

- Internship registers:

Collected from students



4. For Internship Vice principal is the incharge - Dr. V. S. Murthy garu. (Contract faculty Sri Rangachari nadhan) will assist vice principal

- Submission and collection of Internship project report on 31.03.2023. (Collected from students).

- CSP records should collect and kept with the concerned mentors.

- Personal profile : including all the additional / personal growth related information.

- Internal examination proofs. Assignments, Mid exam papers, Quizzes, Seminars and so on)
- Student assignment books.

Department wise registers: should submit on or before : 31/03/2023

- Minil registers.

- Student feed back forms: should submit on 31.03.2023.

- Department activity register: 07/4/21
- Remedial coaching register: 31/03/21
- Department wise timetable:
- COs, POs, PSOs.
- Lab attendance registers:
- Result analysis - Dept wise  
(Individual, dept wise group)
- Slow, medium, advanced learners register
- Old q. papers (dept wise last 3 years - sem I, II, III, IV, V & VI)
- PCT register.
- Student strength particulars
- Practical award / answer script
- Career guidance register.
- MoU
- Certificate courses register.
- Subject wise syllabus -  
(Duly signed by students).
- Dept wise Vision & Mission / dept. profile.

### Criteria wise records:

- Feed back forms - curriculum
- % of students going to further studies (Teachers, Alumni, Kakshinana, Raghunathan, gir)



Date \_\_\_\_\_  
Page \_\_\_\_\_

- % of students getting employment through Personal, Job mela, Job drive, campus placements & with profs. - Raghunathan

- Analysis of Overall result  
By Dr. V. Srinivasa murthy

- Student Satisfaction Survey (SSS) - Dr. Rangaraju. Ekum. Yashodha M.

- Scholarship data - Dr. Raghunaathan Sir.

- Best Practices register :

Dr. A. Ramesh

- \* Vehicle-free day - Friday.
- \* (Bagging free campus)
- \* Plastic free campus.

- NSS registers (Dr. K. Chiranjeevulu  
Dr. ATSA Naidu) Every Friday  
& Wednesday 3-5 PM)

- RRC Dr. K. Chiranjeevulu

- Library registers - Smt Y. Yashoda

- ITB infrastructure - Dr. G. S. R.

- at least 2022-23 (Project report)

- JKC registers.
- Eco club: N. Uma Maheswari Rao
- Games & sports registers.
- Consumer club - Sri A. Rambabu.
- Alumni register.
- English Language Lab.
- NIRP & ALSHE.
- WEC: records & registers.
- Inclusive centre:
- Anti ragging register - G. S. R. Srinivas
- RTI: Sri V. Srinivasa Murthy
- APSSDC - Trinadh Sir. garu
- Code of conduct book.
- Sri T. Ramasankaranna.
- Induction training Program.
- By ATSA Naidu.
- Examination cell: Dr. K. Chinn
- Javulu.

Magazine Committee

Karti  
03/03/2023



# NAAC Review meeting:

15.03.2023

As per directions given by NAAC chairman and College Principal Dr. T. Radha Krishna garu, there will be a review meeting regarding NAAC. So all the staff members are requested to attend the meeting tomorrow at 2 PM, in Principal's Chamber, i.e. on 18.03.2023.

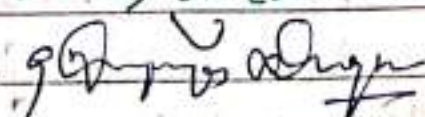
## Agenda of the meeting:


1. TIAA Submission.
2. SSR Preparation.
3. Status of Department wise records and registers updation.
4. Syllabus Completion.
5. Conducting MID2 examination.
6. Any other issues.

1. A. U. Examination; update in internal marks

- JRL Coordinator (Chage)

- Stop the classroom taxiing for 20.3.2023; O.H (Communication).

- NAAC coordinator : 

- NAAC coordinator 





- Date \_\_\_\_\_  
Page \_\_\_\_\_
1. Dr. V. Srinivasamurthy V. Srinivasamurthy
  2. Dr. B. Vijaya Bhavathi B. Vijaya Bhavathi
  3. Dr. K. Changanjirulu K. Changanjirulu
  4. Sri T. Ramasankaranna T. Ramasankaranna
  5. Sri K. Sankararamayana K. Sankararamayana
  6. Sri A. Rambabu A. Rambabu
  7. Sri A. Ramesh A. Ramesh
  8. Sri ATSA - Sindhu ATSA - Sindhu
  9. Sri N. Umamaheswari Rao N. Umamaheswari Rao
  10. Smt R. Sailaya R. Sailaya
  11. Sri K. Raghunadharu K. Raghunadharu
  12. Smt Y. Yasoda Y. Yasoda
  13. Sri V. Prabhakar V. Prabhakar
  14. Sri K. Gangaiah K. Gangaiah
  15. Sri G. Lakshminarayana Rao G. Lakshminarayana Rao
  16. Kum. M. Yasodha M. Yasodha
  17. Sri D. Appalaraju D. Appalaraju
  18. Sri B. Appalaraju B. Appalaraju
  19. Sri R. Ramprasad R. Ramprasad
  20. Sri T. Amaralingam T. Amaralingam
  21. Smt L. Chinatalli L. Chinatalli
  22. Sri D. Trinadhi D. Trinadhi
  23. Sri A. Sivaji A. Sivaji
  24. Sri P. Srinivasa Rao P. Srinivasa Rao
  25. Sri D. Tirupathi Rao D. Tirupathi Rao



DT: 25/03/2023.

This is to inform to the following members that a Committee was constituted for preparing of Self Study Report (SSR), and submit to D.A.A.C., Bangalore.

In this connection the following Committee is instructed to (prepare) participate to the preparing of SSR in an appropriate manner. And also request to co-ordinate with D.A.A.C and D.A.A.C Co-ordinator for better preparation of SSR within the 30 days duration for submission.

#### Committee Members:

1. Dr. V. Srinivasa Murthy, Vice-Principal.
2. Dr. G. Vijaya Durga (D.A.A.C Co-ordinator)
3. Sri G. Srinivasa Rao (D.A.A.C Co-ordinator)
4. Sri A. Rambabu, HOD, Dept. Commerce
5. Smt R. Sailaja, Contract Lecturer in Chemistry

Also support services is required



from the following staff members.

1. Sri K. V. Ramana (Senior Assistant)
2. Sri T. Amaralingam (CTC mentor)
3. Sri R. Ram Prasad (CTC mentor)

They are requested to support the SSR preparation committee in technical aspect.

Follow the above instructions scrupulously and submit the copy of SSR (April 25<sup>th</sup>) on or before, 25.04.2023, without fail.

1. Dr. V. Srinivasamurthy.

2. Dr. G. Vijaya Durga

3. Sri G. Srinivasa Rao

4. Sri A. Rambabu

5. Smt R. Sailaja

6. Sri K. V. Ramana

7. Sri T. Amaralingam

8. Sri R. Ram Prasad

ASST  
25/3/23

G. Vijaya Durga

Rambabu

A. Rambabu

S.

K. Ramana  
25/3/23

T. Amaralingam

R. Ram Prasad



All the staff members are requested to attend a review meeting regarding NAC works which will be held on 29.03.2023 at 10.30 AM, at Principal's Chamber.

### Agenda of the Meeting :

1. IDA Submission
2. Departmental Records
3. SSR Preparation.

NAC Coordinator: [Signature]

IDA Coordinator: [Signature]

1. Dr. V. Srinivasa Murthy.
2. Dr. B. Vijaya Bharathi [Signature]
3. Dr. K. Chiranjeevy. [Signature]
4. Sri T. Ramasubbarao [Signature]
5. Sri K. Sankara Narayana
6. Sri A. Ramakrishna [Signature]
7. Sri A. Ramesh. [Signature]
8. Sri ATS A. Sankar [Signature]
9. Sri N. Uma Maheswara Rao [Signature]

10. Smt A. Sailaja S
11. Sri K. Raghunadhain
12. Smt Y. Yaroda Y. Yar
13. Sri V. Prabhakar
14. Sri K. Gangaraju K.
15. Sri S. Lakshmana Rao
16. Smt M. Yaroda M. Yar
17. Sri D. Appalaraju
18. Sri B. Appalaraju B. Appala Raju
19. Sri R. Ramprasad
20. Sri T. Ammalinagar T. Ammal
21. Smt L. Chinatalla L. Ch.
22. Sri M. Trinadh
23. Sri A. Sivaji A. Sivaji
24. Sri P. Srinivasarao
25. Sri D. Thirupathi Rao



31.03.2023.

## Circular

This is to inform to all the staff members that our IIAA (Institutional Information for Quality Assessment) successfully submitted today i.e on 31.03.2023. So All the departments and staff members are requested to update all the records and registers and College website up to 2021-22 academic year.

Here we are attaching the IIAA format, kindly go through it and co-operate, co-ordinate with one another for SSR preparation to get A grade.

NAAC coordinator: *[Signature]*

IAAC Co-ordinator: *[Signature]*

1. Dr. V. Srinivasamurthy VSM
2. Dr. B. Vijaya Isharathi *[Signature]*
3. Dr. K. Chiranjeevulu *[Signature]*



4. Sri T. Ramasunkarna *RM*
5. Sri K. Sankara Narayana *K*
6. Sri A. Rambabu *Athya*
7. Sri A. Ramesh *AD*
8. Sri. ATSA. Narayan *ATSA*
9. Sri N. Uma Maheswari Rao *N. Rao*
10. Smt R. Seilaja *R*
11. Sri K. Raghunadhari *K*
12. Sri Y. Yaroda *Y. Yaroda*
13. Sri V. Prabhakar *V*
14. Sri G. Gangaiyer *G*
15. Sri S. Lakshminarayana Rao *S*
16. Sri M. Yaroda *M. Yaroda*
17. Sri B. Appalaraju *B. Appala Rao*
18. Sri D. Appalaraju *D*
19. Smt L. Chinabali *L*
20. Sri R. Ram Prasad *R*
21. Sri T. Ammalu Lingam *T. Am*
22. Sri A. Sivaji *A*
23. Sri P. Srinivasa Rao *P*
24. Sri M. Trinadh *M*
25. Sri D. Thiurpati Rao *D*



## Circular

As per the instructions given by our Principal Sir, there will be a review meeting tomorrow i.e. on 21.04.2023 at 10.30 AM, in Principal Sir's chamber. So all the staff members are requested to attend the meeting without fail.

## Agenda of the meeting:

1. NAAC work updates
2. Status of department wise and Individual records and registers
3. SSR - preparations
4. Final visit of Principal Sir to all the departments will be 26.04.2023
5. SSS report, student feed back on the subject
6. Usage of FRS app - Leaks applying
7. Allotment of papers, Annual plan, Schuler wise and dept. wise time tables for next semester i.e. (II & IV)

Any other with the permission of the chair

NAAC Coordinator: *[Signature]*  
 IQAC Coordinator: *[Signature]*

*[Signature]*  
 20.04.2023

*[Signature]*



- Date \_\_\_\_\_  
Page \_\_\_\_\_
1. Dr. V. Srinivasa Murthy. *V.S.*
  2. Dr. B. Vijaya Bharathi. *B.V.*
  3. Dr. K. Chiranjeevu. *K.C.*
  4. Sri T. Ramakrishna. *R.K.*
  5. Sri K. Sankara Narayana. *K.S.*
  6. Sri A. Rambaik. *A.R.*
  7. Sri A. Ramesh. *A.R.*
  8. Sri A.T.S.A. Naidu. *A.T.S.A.*
  9. Smt R. Saroja. *R.S.*
  10. Sri K. Raghunadhen. *K.R.*
  11. Smt. Y. Yashoda. *Y.Y.*
  12. Sri K. Gangaraju. *K.G.*
  13. Sri S. Lakshmana Rao. *S.L.R.*
  14. Sri M. Yashoda. *M.Y.*
  15. Sri B. Appalaraju. B. Appala Raju.
  16. Sri D. Appalanaidu. *D.A.*
  17. Smt G. Chirabaili. *G.C.*
  18. Sri R. Ramprasad. *R.R.*
  19. Sri T. Amaralingam. *T.A.*
  20. Sri A. Sreyi. *A.S.*
  21. Sri P. Srinivasa Rao.
  22. Sri M. Trinadi. *M.T.*
  23. Sri D. Thirupathirao. *D.T.*
  24. Sri N. Uma Maheswara Rao. *N.U.*
  25. Sri V. Phalakar Rao. *V.P.*
  26. Smt M. Raghavendra. *M.R.*



26.04.2023.

## Circular

As per the instructions given by the Principal Sir, all the staff members are requested to attend a meeting which will be held at 10.30 AM on 27.04.2023; in Principal Sir's chamber.

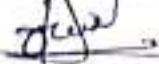

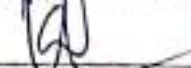
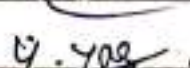
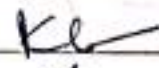
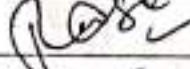
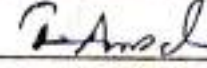
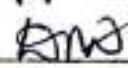

### Agenda of the meeting:

1. SSR preparation.
2. Remission of PDA.
3. Criteria wise Coordinations along with the members - Collect all the criteria wise data and to prepare soft copy of the documents.

DAAC Coordinator *[Signature]*  
IDAC Coordinator *[Signature]*

1. Dr. V. Srinivasa Murthy *[Signature]*
2. Dr. B. Vijaya Bhargava *[Signature]*
3. Dr. K. Chiranjeevulu *[Signature]*
4. Smt. T. Ramasubbarao.

(Attended EFLU Training)

5. Smt. M. Raghavendra 
6. Sri K. Sankaranarayana 
7. Sri A. Rambabu 
8. Sri. A.T.S.A. Naidu 
9. Sri. A. Ramesh 
10. Sri K. Raghunathan 
11. Smt. R. Saranya 
12. Smt. Y. Yasoda 
13. Smt. A. Chinatalli 
14. Sri V. Prabhakar Rao
15. Sri K. Ganganayya 
16. Sri S. Lakshminarayana Rao 
17. Kum. N. Yasoda 
18. Sri B. Ramprasad 
19. Sri T. Amarantham 
20. Sri B. Appalaraju B. Appala Raju
21. Sri D. Appalaraju 
22. Sri A. Sivaji 
23. Sri N. Uma Maheswara Rao N. Umamaheswari
24. Sri D. Thirupathirao
25. Sri M. Tiradh
26. Sri P. Sivadasa Rao 
- 27.



21.06.2023.

## Circular.

All the staff members aware that our ITAA was approved by NAAC on 22.06.2023. In this regard to intensify SSR Preparation and other NAAC related issues there will be a meeting on 22.06.2023, at Principal's chamber to discuss the following issues at 2:00 PM.

1. SSR Preparation
2. Criteria wise data Collection status in prescribed format ✓
3. To discuss college infrastructure development in view of NAAC peer team visit.

All the staff members, criteria wise co-ordinators and members attend the meeting with relevant data.

*[Signature]*  
21/06/2023

NAAC coordinator *[Signature]*  
ITAA Coordinator *[Signature]*

1. Dr V. Srinivasa Murthy ~~Don~~
2. Dr. B. Vijaya Bharathi ~~Don~~
3. Dr. K. Chiranjeevi ~~Don~~
4. Sri T. Ramasankar ~~Don~~
5. Fmt M. Raghavendra ~~Don~~
6. Sri K. Sankaranarayana ~~Don~~
7. Sri A. Rambabu ~~Don~~
8. Sri ATSA Naidu ~~Don~~
9. Sri K. Raghunadham ~~Don~~
10. Fmt R. Sarilaya ~~Don~~
11. Fmt Y. Yaroda ~~Don~~
12. Fmt A. Chinabali ~~Don~~
13. Sri V. Brabhatkar Rao ~~Don~~
14. Sri K. Rengaraju ~~Don~~
15. Sri S. Lakshmana Rao - ~~Don~~
16. Kum M. Yaroda ~~Don~~
17. Sri M. Uma Maheswara Rao ~~Don~~
18. Sri R. Ram Prasad ~~Don~~
19. Sri T. Amaralingam ~~Don~~
20. Sri A. Ramesh ~~Don~~
21. Sri B. Appalaraju ~~Don~~
22. Sri D. Appalaraju ~~Don~~
23. Sri A. Sivaaji ~~Don~~
24. Sri D. Thirupathi Rao ~~Don~~
25. Sri M. Trinadh ~~Don~~
26. Sri P. Srinivasa Rao ~~Don~~



## Meeting Resolutions:

- Vision & Mission: should be there for the institutional and department wise.
- Institution must prepare objectives which should attain in future, like market oriented courses introduction, any other new courses introduction in the institution.
- Introduce new P.G. Courses to the institution so as to become this as a P.G. centre and also a research centre.
- IQAC should develop a team with good understanding and dynamic functioning with all other departments in the institution along with the guidance of the Principal.
- IQAC must collect all the information which is qualitative and also proof oriented, from each and every department.
- Alumni's feed back system which includes (student <sup>on</sup> curriculum, teacher, from alumni) of the institution maintain in qualitative manner.
- Documentation is the very good quality which should be maintained by IQAC.
- Cultural Co-ordinator: Sri ATSA Saidu should initiate to organize a good culture system in the institution. (Music committee should also include in cultural teams).



- Embroded to organize a National level seminar with in a short period. which will helpful for NAAC visit.

### Duties of Principal:

- For data uploading a website Co-ordinator must be there.  
Sri T. Ramakrishna appointed as Website Co-ordinator.
- Principal should monitor all the events regarding 7 criteria and maintain in qualitative manner along with BAC support.
- Sri A. Ramakrishna appointed as a member to give "Technical support" to the BAC Co-ordinator (Technical Co-ordinator).
- All the activities conducted by each and every department, should maintain proper way like "Circular" circulation to every department, preserve all the relevant related documents and proofs for easy uploading the data in the college website.
- Additional academic Co-ordinator is the compliant person to monitor the quantitative matrices to upload the data in NAAC portal and creative manner. (in diagrammatic representation)



- Insulted to conduct IQAC meetings regularly. There should be a room with continuous internet facility for IQAC.

Role of Website incharge:

- should maintain all the institutional data to present in an innovative way, should able to incorporate all the data related to IQAC in cyto data manner; and also coordinate with all the remaining staff and faculty in friendly manner.

- IQAC should fix targets, assignments and activate the members to collect related data time to time.

- IQAC Coordinator should monitor all the administrative level documents and academic data from every dept.

Documents & Records in IQAC:

- college establishment GO's
- UGC, affiliation GO's
- Accreditation certificates
- Strategic plan
- Deployment of staff, 12 b.
- AISHE
- RUSSA - documents
- NIRE

- Student & Faculty data (Year wise)
- College activity register.



- DDC minit book, action taken report.
- Syllabus document.
- Result analysis - Report.
- Monthly wise activity report.
- Criterion wise reports (with proofs)

\* Handover charges during transfers (leave) and retirement.

- Disciplinary action will be taken when there is "Nil reports" submission, though there is the availability of related data.
- DDC is mandate, all GDCs must go for DDC within the stipulated time.
- GDCs must examine provisional<sup>affiliation</sup> approval time to time for DDC purpose.
- Instructed to organize "Certificate courses" for B.A.,  
B.Com.  
Chemistry,  
Physics.
- As Final year exams (Sem V) start from 24.03.2023, preparation holidays given to final year students, for students requisition. So final year classes will be stop to all the staff.



Common OH:

- 1) Varalakshmi Vratam (25.08.2023)
- 2) Purni New year (16.08.2023)
- 3) Kartika Pournam (27.11.2023)

NAAC coordinators: *[Signature]* *25/12/2023*  
 → (In several remainders and the request)  
 IQAC Coordinators: *[Signature]*

1. Dr. V. Srinivasa Murthy *[Signature]*
2. Dr. B. Vijaya Bhavathi *[Signature]*
3. Dr. K. Chiranjeevulu *[Signature]*
4. Sri T. Ramakrishna *[Signature]*
5. Sri K. Sankara narayana
6. Sri A. Ramesh
7. Sri A. Ramesh *[Signature]*
8. Sri ATSA. Naidu *[Signature]*
9. Sri N. Uma Maheswara Rao *[Signature]*
10. Smt. R. Sailaja *[Signature]*
11. Sri K. Raghunadham *[Signature]*
12. Smt. Y. Yashoda *[Signature]*
13. Sri V. Prabhakar *[Signature]*
14. Sri K. Gangaraju *[Signature]*
15. Sri S. Lakshmana Rao *[Signature]*
16. Kum. M. Yashoda *[Signature]*
17. Sri D. Appalanaidu *[Signature]*
18. Sri B. Appalaraju *[Signature]*
19. Sri R. Ramprasad *[Signature]*
20. Sri T. Amarantham *[Signature]*
21. Smt. L. Chinthalu *[Signature]*
22. Sri M. Trinadh *[Signature]*

23. Sri A. Sivaji  
24. Sri P. Srinivasa Rao. Re  
25. Sri D. Thirupathi Rao. Re



## Meeting Resolutions

11

- Discussed on the Commissioner's review meeting which will be held on 13.04.2023 and agenda points.
- Asked to submit the department wise CIA format on 03.04.2023 or before to the ICAAC coordinator.
- After submission of IIRAA, asked to prepare "SSR draft" within 30 days, and collect relevant information from all the departments.
- College website must be updated and upload all the department wise activities in the website properly.
- Status of LMS, status of I-map, status of E-map discussed.
- Instructed to complete LMS - 4 quadrant preparation (to allotted lecturers) on or before 20.4.2023.
- Discussed on grievance redressal usage.
- "Unnati skill centre" came forward to give training to all the final year students for 30 days, 3 hours per day. Students must attend the training without fail and attend regularly. Even single day absence also the reason to not get the certificate for students.

## NAAC :

- IIRAA will be submitted on 31.03.2023.
- Lecturers wise time table must paste on the front page of Diary.
- Deviated classes must also shown in the diary.
- CSP records, short term internship records should shown.



- Personal profile of the lecturer should be updated.
- For all activities Geo tagged photo mandatory - 3y.
- Result analysis
- slow learners, advanced learners, medium learners - register.
- ICT register
- MOU register
- ~~Insert~~ Certificate Course register
- 1. - Duty signed copy of student's as syllabus circulated to them.

All the above mentioned records and registers must be updated and signed by the Principal, when he visits the department.

#### - Guest Lectures -

Chemistry - Dr. Gupta 17.04.2023.  
 NAAC - Dr. Hanumanthulu  
 { A guest Lecture will be arranged regarding NAAC on 18.04.2023 or 19.04.2023.

- JKC Coordinator Sri K. Sankaranarayanan will handed over his charge to Sri A. Rambabu (Lecturer in Commerce) on 31.03.2023. (Doc in English)

10/4/2023



NAAC Coordinators:

G. Thiruvengadam

IQAC Coordinator:

Rajkumar

1. Dr. V. Srinivasa Murthy. ✓ *Dr. Srinivas*
2. Dr. B. Vijaya Bharathi. ✓ *B. Vijaya*
3. Dr. K. Chiranjeevulu. ✓ *K. Chiranjeevulu*
4. Sri T. Ramakrishna. ✓ *T. Ramakrishna*
5. Sri K. Sankaranarayanan. ✓ *K. Sankaranarayanan*
6. Sri A. Ramakrishna. ✓ *A. Ramakrishna*
7. Sri A. Ramesh. ✓ *A. Ramesh*
8. Sri ATSA. Raidu. ✓ *ATSA. Raidu*
9. Sri K. Raghunadham. ✓ *K. Raghunadham*
10. Smt. R. Seelapa. ✓ *R. Seelapa*
11. Sri N. Uma Maheswara Rao. ✓ *N. Uma Maheswara Rao*
12. Smt. Y. Yashoda. ✓ *Y. Yashoda*
13. Sri V. Prabhakar. ✓ *V. Prabhakar*
14. Sri K. Gangaiah. ✓ *K. Gangaiah*
15. Sri S. Lakshmana Rao. ✓ *S. Lakshmana Rao*
16. Kum. M. Yashoda. ✓ *M. Yashoda*
17. Sri D. Appalanaidu. ✓ *D. Appalanaidu*
18. Sri B. Appalaraju. ✓ *B. Appalaraju*
19. Smt. L. Chinatali. ✓ *L. Chinatali*
20. Sri R. Ramprasad. ✓ *R. Ramprasad*
21. Sri T. Anandalingam. ✓ *T. Anandalingam*
22. Sri M. Trinadh. ✓ *M. Trinadh*
23. Sri A. Sivaaji. ✓ *A. Sivaaji*
24. Sri P. Srinivasa Rao. ✓ *P. Srinivasa Rao*
25. Sri D. Thiupathirao. ✓ *D. Thiupathirao*



## 19 Meeting Resolutions

- Meeting conducted in Principal Sir's chamber. All the staff members attended the meeting and the following resolutions were taken.
- Discussed on the submission of department-wise records and registers, particularly maintain CIA properly with proofs.
- 26-04-2023 is the last date to submit to the Principal for verification (By 3:00 PM)
- Student Profiles should be maintained properly and enter internal marks in that form and should be spiral bound (class wise)
- Paste time table on the front page of teaching diary.
- CSP registers and list of students allotted to the Mentor should maintained properly along with marks entered.
- Internship records and reports must maintain.
- Personal profile - Hard copy should be there in the department.
- Answer script after evaluation, should be counter signed by the student.
- Suggested to organize "National Seminar".
- Remedial coaching register, Department meeting minutes register, Dept. activity register, Dept. wise time-tables, CO's, PO's, PSO's, Lab attendance registers, slow, medium and advanced learners register, Result analysis subject wise, old question papers of odd and even



Semesters should be maintained; ICT register, Practical answer script, MoU register, Certificate course register, Subject wise syllabus, Department Vision and Mission, TSS registers, RRC registers, JKC registers, WEC registers, ECO Club register, Games and sports register, IQAC registers, all the above mentioned registers should be updated and maintained properly.


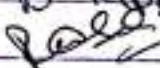


- Inclusive centre registers, Anti-ragging cell records/register, Grievance redressal cell, RTI information, APSSDC registers, Code of conduct, Induction programme, Examination registers, Scholarship data, maintained properly.
- SSS - student satisfaction survey - Report
- Apply casual leaves in FRS app.
- Instructed to participate in SSR draft all the teaching faculty } preparations

AMR  
21/06/2023

NAAC Coordinator : *[Signature]*  
IQAC Coordinator *[Signature]*

1. Dr. V. Srinivasanthy *[Signature]*
2. Dr. B. Vijaya Bharathi *[Signature]*
3. Dr. K. Chiranjeevulu *[Signature]*
4. En. T. Ramakrishna *[Signature]*
5. En. K. Sankaranarayana *[Signature]*
6. En. A. Rambabu
7. En. A. Ramesh
8. En. A.T.S.A. Naidu *[Signature]*



9. Sri N. Uma Maheswara Rao.
10. Smt. R. Sailaja
11. Sri K. Raghunadham 
12. Smt Y. Yaroda 
13. Sri V. Prabhakar 
14. Sri K. Gangaraju.
15. Sri S. Lakshmana Rao 
16. kum N. Yarodha
17. Sri D. Appalanaidu 
18. Sri B. Appalaraju B. Appala Raju
19. Sri R. Ramprasad 
20. Sri T. Amaralingam
21. Smt L. Chinatalli
22. Sri M. Trinadh.
23. Sri A. Sraji 
24. Sri P. Srinivasa Rao 
25. Sri D. Thirupathi Rao.
26. Smt M. Raghavendra 



## Meeting Resolutions:

17

- Instructed to prepare and submit the data related Basic information regarding 1.1 data should submitted on or before 29.04.2023. (T. Amaralingam & R. Ramprasad) (in soft copy Pdf) from 2017-18 to 2022-23.

- 1.2: Staff members present working in the institution - joining orders of 2017-18 to Transferred faculty list of 2022-23.

(Transfer orders and relieving letters) soft copy in Pdf)

- To cum T. Akhila & M. Yashoda. Submit on or before 05.05.2023.

- Absence data from office Ant Tanya Karkashma (AU<sup>+</sup>)

## 1. Curricular Aspects.

- Criterion - 2: Emr M. Bhagavendra, Emr ATSA with { S Lakshmana Rao, Emr T. Amaralingam

The above members are responsible to collect criterion - I related information

APSSDC : 01.05.2023.

19-20 } 20-21 } LSCs

18-19 } FCS 21-22 } SDCs.

17-18 } 22-23 }

05.05.2023

- CSP - Project (Scan 1st Page)

- Internship Project (Scan 1st page) i.e certificate date

- Feed back system: Analysis by concerned body over and submit the same to IQAC.



\* Criterion - I data : 05-05-2023 is the last date

9. Sn collect data from all departments and submit

10. Smt The same to the IQAC is 08-05-2023.

11. Sn :

12. Smt Criterion - II : 2.1 Teaching Learning Evaluation

13. Sn V Sn. G. Srinivasa Rao

14. Sn K Sn. K. Gangaraju

15. Sn S Kun. M. Yashoda

16. Kum Sn. V. Prabhakar Rao

17. Sn :

18. Sn 2.1 Student Enrollment and Profile.

19. Sn Collect the data from office and fill &

20. Sn data in prescribed format C2017-18 to 2022-

21. Smt 2.3 : Teaching Learning process :

22. Sn - Field trips & 2.2 : Student Teacher ratio

23. Sn CSP > Internship (photos first page scan)

24. Sn - ICT-Tool : online class photos,

25. Sn Faculty using ICT Tools.

26. Smt (Collect the above data from all departments)

2.4 : Teacher profile and quality

Post sanctioned G.O.

NET, SET, Ph.D. - faculty data.

2.5 Evaluation process.

- MID Exam Timetable } Sn V.

- CIA marks photos } Prabhakar Sir

- Notice board - display photos } Sn V.

students noticing the CIA marks.

2.6. COS POS, PSDs

for attainment of COS : result at

Year program course No. of students appeared No. of students

code.

appeared

No. of students



from  $\left. \begin{matrix} 2017-18 \\ 2021-22 \\ 2022-23 \end{matrix} \right\}$  to result analysis

7. Student satisfaction survey of  
 List of current students. } Amaralingam  
 Ramprasad.

intention: data collection from all departments  
 and submission to IQAC: 10.05.2023.

Criterion - II: Research Innovation & Extension

Dr. B. Vijaya Bhavathi

Dr. G. Vijaya Bhaya

Smt. R. Saranya

Research mobilization for research.

→ Research Projects of faculty members for last  
 5 years. 2017-22 - 2016-17.

2. Innovation examples:

patent.

Field trips - students

Biodiversity tour;

CSP (SOP)

College to school.

College to Industry (Pharma).

3. Research Publication and Awards:-

No. of research papers published.

2016-17

- 2022-23.

4. Extension activities: last 5 years.

2016-17 - 2022-23.



3-5 Collaborations: No of functional MoUs.

Last date for data collection 05/05/2023 and  
soft copy submission to IBAC 08/05/2023.

4. Criterion 4: Infrastructure and Learning Resources.

4.1: physical facilities

Images of all the  
physical facilities  
available in the institution  
and make it a pdf.

Sri K. Sankaranarayanan

Smt Y. Yashoda

Sri A. Sraji

Sri B. Appalaraju

Scanned copies of RUSA sanctioned copy & Bills.

- UGC Grant

- NERF Pilot project.

- Kela India proposal

- Madu-Medu proposal

Last 5 years CPDC, MPLS (special fee) JKC, M-SC (cash books / Transactions, TBR.

→ Library-related records and registers.

→ ID College Proceedings

→ Chemistry, Physics, Zoology, Botany, JKC - stock register

→ Broadband bills.

→ IAMS, RUSA Digital equipment Bills.

4.4 Maintenance of Campus Infrastructure 05.05.2023

Collect all the above data and make a pdf and  
submit the same to IBAC on or before 08/05/2023



## Criterion 5: Student Support and Progression.

Dr K. Chiranjeevulu.

Sr. K. Raghunadan

Sr. P. Somirasa Rao.

### 5.1: Student Support

Scholarship data for last 5 years, Reimbursement and TPD etc.

- LSCs/ SDCs from 2020-2021.

- JKC Batches from last 5 years.

- Yoga classes.

- Health & Hygiene project.

- Students benefited by guidance for competitive examination and career.

- Career guidance register - College level

- Redressal of student grievances

### 5.2. Student Progression:

JKC placement offer letters.

Placement of outgoing students.

### 5.3. Student Participation and activities.

No. of awards/ medals for outstanding performance.

- Average no. of sports and cultural programs in which students participated.

### 5.4. Alumni Engagement.

Alumni registration

" Meeting photo,

" Register

" Contribution register.

(in pdf)

Collect the above information on or before 08/05/2023 and submit the same to EAAC.



## 6. Governance, Leadership and Management.

Dr. V. Srinivasan  
Sri V. Uma Maheswara Rao  
Sri D. Appalaraju

### 6.1.: Institutional Vision and Leadership:

Vision

Mission.

Constitution of Non-statutory committees.

### 6.2. Strategy Development and deployment e-governance initiatives.

### 6.3. Faculty Empowerment strategies.

### 6.4. Financial Management and resource mobilization.

### 6.5. Internal Quality Assurance systems.

IAAC Meeting resolutions

NIRF Certificate

ISO Certificate

NAAC Certificate

Collect the data on or before 05.05.2023.

Submit the above data to IAAC 08.05.2023.

### Criterion 7: Institutional values & Best Practices.

Sri T. Ramasankar

Sri A. Ramesh

- Promotion of gender equity
- Extension activities by prominent people.
- NSS and Red Ribbon club
- Quality audits.
- Two best practices (in NAAC format)

Collect the above information and submit the pdf data to IAAC on or before 08.05.2023.



- 1) IIAAC Coordinator S. Anirudh
- 2) IIAAC Coordinator Rajul
- 3) Dr. D. Srinivasa Murthy V. Suresh
- 4) Dr. B. Vijaya Bhargavi B. V. Suresh
- 5) Dr. K. Chiranjeevulu K. Ch. Manu
- 6) Dr. T. Ramasubrahmanya Attended Training (EFLU)
- 7) Dr. K. Sankaranarayana
- 8) Dr. A. Rambabu A. Suresh
- 9) Dr. K. Raghavachandra R. Suresh
- 10) Dr. A. T. S. A. Saidu A. Suresh
- 11) Dr. A. Ramesh R. Suresh
- 12) Dr. N. Uma Maheswara Rao
- 13) Dr. R. Saroja
- 14) Dr. K. Raghunadham R. Suresh
- 15) Dr. Y. Yashoda Y. Yashoda
- 16) Dr. V. Prabhakar
- 17) Dr. K. Gangaraju K. Suresh
- 18) Dr. S. Lakshmana Rao
- 19) Dr. D. Appalaraju
- 20) Dr. M. Yashoda M. Yashoda
- 21) Dr. B. Appalaraju B. Appala Rao
- 22) Dr. R. Ram Prasad R. Suresh
- 23) Dr. T. Amara Lingam
- 24) Dr. L. Chinababu L. Suresh
- 25) Dr. M. Trinadh
- 26) Dr. A. Sivaji A. Suresh
- 27) Dr. D. Srinivasa Rao D. Suresh
- 28) Dr. D. Thirupathi Rao



## Meeting resolutions

## Commissioner's meeting details (29.04.2023)

- Instructed to re-coop the derided classes of all the lecturers as per the direction given by commissioner Sir -
- All the faculty must upload the classes in TLP app.
- Preparation holidays must be only for three days.
- Salaries should be based on TLP app.
- Take the class attendance in the "AFRS" app at the beginning of the class and also maintain the same in physically i.e. in attendance registers.
- Lecturers can maintain only the "AFRS" attendance. No need to take attendance in Intranet app.
- "Internship" for 6 months to final year students must start from 29.04.2023 onwards and maintain the logbook properly. Without Internship students may not get degree certificate. For every 15 days the logbook must be signed by Principal Sir.
- College website: upload departmental activities and also all the official administrative, academic data update.
- Status of LMS: Instructed all the lecturers who were allotted LMS topics should prepare 4 quadrant model as early as possible.



Instructed to be responsible and be careful during the work time and the principal can bring notice of the Commissioner's office if any lecturer is not obeying the orders / instructions given by the principal.

upload classes in TLP app everyday without fail.

Take online classes and record the classes.

### AAC work discussion.

As the principal instructed all the staff members to attend meeting on 01.05.2023, informed well in advance through college WhatsApp group on 29.04.2023 at 8.15 PM, Dr. K. Sankara Narayana, Dean English and Education - 4, Co-ordinator, was not attended the meeting without prior intimation.

He received the message and seeing the same message on 29.4.2023 by 8.17 PM. It is highly irresponsible and he is held responsible for submission of criterion-4 data as per the format issued on 27.04.2023.

There will be a AAC review meeting on 08.05.2023. So all the criteria have



Co-ordinators and members are instructed to collect relevant data from all the departments and submit the same to the IQAC Committee, in prescribed format to prepare and submit SSR.



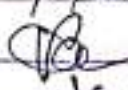
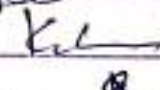

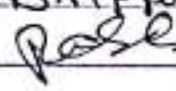
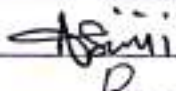

— College works from 02.05.2023 – 08.05.2023.

— All the departments are instructed to collect the alumni information which is related to <sup>student</sup> progression to higher education and progression to employment which plays a crucial role in Criterion-5. So collect the data with proofs, U.E. — admission letter, for employment collect "Offer letter" on or before 05.05.2023.

Last working day for the submission of Criterion wise data is 08.05.2023

- 1) IQAC Coordinator *[Signature]*
- 2) IQAC Coordinator *[Signature]*
- 3) Dr. V. Srinivasan *[Signature]*
- 4) Dr. B. Vijaya Bharathi *[Signature]*
- 5) Dr. K. Chiranjeevulu *[Signature]*
- 6) Sri T. Ramakrishna *[Signature]*
- 7) Sri K. Santara Narayana *[Signature]* Attended Training at Hyd.
- 8) Sri A. Ramesh *[Signature]*
- 9) Sri M. Raghavendra *[Signature]*
- 10) Sri A.T.S.A. Naidu *[Signature]*
- 11) Sri A. Ramesh *[Signature]*
- 12) Sri N. Uma Maheswara Rao *[Signature]*



- 13) Fmt. R. Sailaya 
- 14) Sri K. Raghunadham 
- 15) Fmt. Y. Yanda Y. Yanda
- 16) Sri V. Prabhakar 
- 17) Sri K. Gangaraju 
- 18) Sri S. Lakshman Rao 
- 19) Sri D. Appalaneedu
- 20) Kum. M. Yandha M. Yanda
- 21) Sri B. Appalaraju B. Appala Rao
- 22) Sri R. Ramprasad 
- 23) Sri T. Amaralingam
- 24) Fmt. L. Chinthalhi L. Chinthalhi
- 25) Sri M. Trinada
- 26) Sri A. Sivaji 
- 27) Sri P. Srinivasa Rao 
- 28) Sri D. Murugathirao



Meeting resolutions.

Instructed to explain in brief about the respective criterion of the criterion coordinator.

- Instructed to take feedback from individual lecturers and analyze the data. - criterion 1 feedback (10/5/23)
- Criterion wise data should submit in the form of 'folder' and send it to the [mail id]
- Criterion - 2: program outcomes is pending
- Department registers and records must be upto the level.
- Instruct to all the faculty should activate students to use 'g-suite' mail ids.
- Criterion - 3: Saturday (13.05.2023) is the last date for submission of data from criterion - 3 co-ordinator Dr. B. Vijaya Bhavathi madam.
- Criterion - 4: All most entire data collected by criterion committee members.
- Criterion - 5: Alumni is pending.
- Criterion - 6: maximum work completed.
- Criterion - 7: Last date is 13.05.2023.
- All the staff members are requested to attend the college as and when ICAAC co-ordinator asks for any criterion wise information and data.



- Internship co-ordinator explained the procedure for monitoring of students' Internship training.
- Every mentor should assign a task to his/her student.
- Every day students should respond the task and submit.
- Summer Holidays commenced from 09.05.2023.

2023  
08052023

- |                              |                  |
|------------------------------|------------------|
| 1) NAAC Coordinator          | g. Gopinath      |
| 2) IBAC Coordinator          | Rajith           |
| 3) Dr. V. Srinivasa Murthy   | Namha            |
| 4) Dr. B. Vijaya Bharathi    | Bhaskar          |
| 5) Dr. K. Chiranjeevi        | Icecream         |
| 6) Smt T. Ramasubbarao       | Rajith           |
| 7) Sri K. Sankaranarayana    | not turned up    |
| 8) Smt M. Raghavendra        | not turned up    |
| 9) Sri A. Ramababu           | A. Ram           |
| 10) Sri ATSA. Neelam         | Neelam           |
| 11) Sri A. Ramesh            | Ramesh           |
| 12) Sri N. Uma Maheswara Rao | N. Umam          |
| 13) Smt B. Sailaja           | B. Sailaja       |
| 14) Sri K. Raghunathan       | R. Raghunathan   |
| 15) Smt Y. Yasoda            | Y. Yasoda        |
| 16) Sri V. Prabhakar         | V. Prabhakar     |
| 17) Sri K. Gangaraju         | K. Gangaraju     |
| 18) Sri S. Lakshmana Rao     | S. Lakshmana Rao |
| 19) Sri D. Appalanaidu       | D. Appalanaidu   |
| 20) Kum M. Yasoda            | M. Yasoda        |

- 21) En. B. Appalaraju B. Appala Raju
- 22) En. R. Ramprasad R. Ramprasad
- 23) En. T. Amaralingam T. Amara
- 24) En. L. Chinatelli L. @
- 25) En. M. Trinadh
- 26) En. A. Sivaji A. Sivaji
- 27) En. P. Sivarama Rao P. Sivarama
- 28) En. D. Thirupathisaro. @TR



## Meeting Resolutions

31

IQAC chairman and Principal of the college held a QAAC review meeting with all the criterion wise coordinators and members on 22.06.2023 at 2.00 PM.

- Instructed the staff to be ready for CCE team visit for QAAC work review, in the month of July.
- Principal Sir instructed to prepare rough draft of SSR on or before 30.06.2023 to the SSR draft Committee.
- Asked the staff members to send the selected view document data in the form of soft copy through google drive link to the QAAC mail.
- From 23.06.2023, IQAC, SSR drafting team will start, to check the view-document data criterion wise.
- List out the view document data criterion wise and instructed to complete the pending data within 3-4 days, submit the same to the IQAC co-ordinator.
- Criterion-I: Enquired about the progress of data collection to the criterion-1 committee, and submit the same to the IQAC team.
- Teaching-learning evaluation - Criterion 2: Instructed the committee by collecting and uploading the data to IQAC mail through google drive link.
- Criterion-III: Asked criterion-3 committee to submit the research, field trips, publications data.



CSP data, internship data, certificate courses data from 2016-17 to 2021-22 academic year.

Criterion-4: Infrastructure development

Included to collect the infrastructure facilities through geotagged photos. Library, Cycle shed, Library, open ground. Gym photos must be in the form of geotagged.

- Indoor games - students playing with geotagged images.

6 - Women's hostel - under construction.

3.6 crores (under NIRE Pilot project)

- APSSDC Laptop, College JKC Computers.

- Images. should collect in prescribed format and send to the BAAC mail.

Criterion-5: Student support and progression:

Yoga classes, JKC batches last 5 years

- student progression to higher education.

- student progression to employment - collect the data with proofs.

- Alumni engagement.

Criterion-6: Institutional Values and Best practices.

- Department Best practices - Evidences should be maintain by the individual department.

All the criterion wise Coordinators should collect the data in the prescribed format and approved by the BAAC team, which is highly careful for SSR - preparation.

RSR



NAAC Co-ordinators  
 DAAC Co-ordinators

T. D. S. Chetty  
 R. S. Chetty

1. Dr. V. Srinivasa Murthy
2. Dr. B. Vijaya Bharathi
3. Dr. K. Chiranjeevulu
4. Sri T. Rama Sunkanna
5. Sri K. Sankaranarayana
6. Smt M. Raghavendra
7. Sri A. Rumbaku
8. Sri ATS A. Naidu
9. Sri A. Ramesh
10. Sri N. Uma Maheswara Rao et. al.
11. Smt R. Gayle
12. Sri K. Raghunadham
13. Smt - Y. Yasoda
14. Sri V. Prabhakar Rao
15. Sri K. Gangaiah
16. Sri S. Lakshmana Rao
17. Sri D. Appalaraju
18. Kum M. Yasoda
19. Sri B. Appalaraju
20. Sri R. Ramprasad
21. Sri T. Amaralingam
22. Smt L. Chintalath
23. Sri M. Trinadh
24. Sri A. Sanyal
25. Sri P. Srinivasa Rao
26. Dr. D. Thirupathi Rao.



**Government of Andhra Pradesh**  
**Commissionerate of Collegiate Education**  
**Academic & Administrative Audit of Degree Colleges (2018-19)**  
**Format - III for submission of Academic Advisors Report (AAR)**

Zone : **I**

District : **VIZIANAGARAM**

COLLEGE PROFILE				
1	Name of the College, URL of Website, email and Phone number	Government Degree College, Salur		
2	Name of the Principal, email & Mobile Number	Sri.G.Yerukunaidu, yerukunaidugollu@gmail.com 9440105602		
3	Name of the Vice-Principal, email & Mobile Number	Dr.V.Suresh Babu, sureshbabuveeramachaneni@gmail.com, 9440030643		
4	Name of the IQAC Coordinator, email & Mobile Number	Dr.G.Lakshmana Rao, gottapulakshmanarao@gmail.com, 9492451990		
5	Year of Establishment & details of land available if any	1982, 9.78 acres		
6	Affiliating University & AISHE CODE:	Anhra University		
7	NAAC Grade with Cycle, Accredited Year & CGPA ( Status of preparation if not Accredited)	2ND CYCLE /2.3 Grade Points		
8	UGC Recognition (2f & 12 B)	Recognised with 2f and 12B		
9	College Working Hours( if shift system mention details of both shifts & give reasons for shift system)			
10	No. of Posts Sanctioned:	Regular Working: 14	Contract Working :03	Guest Working: 08



11	Course wise & year wise Students strength particulars ( Proforma enclosed)			
12	Current Year Admissions Abstract			
13	List of Programmes and Courses with Codes			
<b>I-CURRICULAR ASPECTS</b>				
	Item	Impression of Academic Advisor along with grade		Recommendation/Suggestions by Academic Advisors
		Grade	Impression	
14	Implementation of Annual Institutional Plan	A	GOOD	
15	Departmental Annual Curricular Plans	A	GOOD	
16	Whether the above two circulated among Students?	B	SATISFACTORY	
17	College Activity Register 2018-19	A	GOOD	
18	College Calendar/College Magazine	C	POOR	
19	Add-on Courses (Department-wise) completed during 2017-18	C	POOR	
20	Add-on Courses (Department-wise) in 2018-19	C	POOR	One or two add-on courses shall be implemented in next year 2019-20
21	Coverage of Syllabus (Average Percentage)	A	GOOD	
22	Teaching of Value added courses (TNPPE & Foundation Courses)	A	GOOD	
23	No. of New UG & PG Courses introduced in 2018-19	C	POOR	

24	Maintenance of Student Attendance Registers	A	GOOD	
25	Whether feedback on curriculum was obtained from stake holders and analysed	B	SATISFACTORY	Feed back on curriculum collected department wise and analyzed
<b>II-TEACHING, LEARNING &amp; EVALUATION</b>				
26	Student admissions: Cut off marks and % of SC, ST, BC, minority and OC students admitted(Group wise) in 2018-19	A	GOOD	
27	Social-economic status of students enrolled(Group wise and Year wise) in 2018-19	A	GOOD	
28	Demand Ratio (Group wise)	B	SATISFACTORY	
29	Percentage of differently abled students (Divyangjan) on roll			
30	Percentage of full time teachers against sanctioned posts in 2018-19	A	GOOD	
31	Student - Full time teacher ratio	B	SATISFACTORY	
32	Number of days from the date of last semester-end/ year- end examination till the declaration of results in 2018-19	B	SATISFACTORY	
33	Teaching Diaries & Teaching Plans in Prescribed Formats	A	GOOD	
34	Use of ICT in teaching and learning	A	GOOD	
35	Average percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.	A	GOOD	
36	Co-Curricular Activities ( College level)	A	GOOD	



37	Seminars/conferences/workshops organised in 2018-19	C	POOR	Suggested to organise seminars /workshops once in a year
38	Academic Competitions ( College Level & Above)	B	SATISFACTORY	
39	Conduct of Internal Examinations-Internal assessment	A	GOOD	
40	Teacher wise result analysis (MARCH/APRIL -2018 & SEP/OCT/NOV-2018)	A	GOOD	
41	Pass percentage of students (Group wise) in 2018-19	B	SATISFACTORY	
42	Percentage of students undertaking field projects / internships	B	SATISFACTORY	Percentage of students for study projects /field rups to be improved
43	Remedial Classes	A	GOOD	
44	Conduct of Bridge course	A	GOOD	
45	Feed back on Teachers by Students and its analysis	A	GOOD	
46	Student satisfaction survey-Feed back on teaching and learning process by Students and its analysis	A	GOOD	
<b>III-RESEARCH, INNOVATIONS AND EXTENSION</b>				
47	Is the College a Recognized Research Centre	C	POOR	
48	Nu. of Research Guides in the College	C	POOR	
49	No. of Research Scholars working for M.Phil & Ph. D	C	POOR	
50	Major/Minor/Other Research Projects	C	POOR	
51	Research Papers Published in 2018-19 (International/ National )	B	SATISFACTORY	
52	Papers Presented in 2018-19 (International/ National/ State )	B	SATISFACTORY	

53	Books Published in 2018-19 (Single Author/ Co-Author)	C	POOR	Requested to write monographs on the subject
54	Seminars/Workshops/ Training Programme Conducted in 2018-19 (International/ National/ State)	C	POOR	
55	Record of Consultancy in 2018-19	C	POOR	
56	Whether the Institution has created an ecosystem for innovation including incubation centre and other initiatives for transfer of knowledge	C	POOR	
57	Whether the institution conducted workshop/seminars on Intellectual Property Rights (IPR), Industry-Academia Innovative practices	C	POOR	
58	Record of Mol's in 2018-19	B	SATISFACTORY	
59	Record of Subject/Department Related Extension Activities	A	GOOD	
60	Number of extension programmes conducted in the neighbourhood community to sensitize the students	B	SATISFACTORY	
61	Number of extension programmes conducted in collaboration with Community/NGOs through NSS/NCC/Red Cross/YRC etc.,	A	GOOD	NCC unit may be established
62	Details of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, ODF, Aids Awareness, Gender Issue, etc	A	GOOD	



63	Number of awards and recognition received for extension activities from Government/recognised bodies			
<b>IV-INFRASTRUCTURE AND LEARNING RESOURCES</b>				
64	Number of Class rooms, Labs and computing equipment	B	SATISFACTORY	Class Rooms are not adequate computers are not sufficient, may be increased.
65	Facilities for sports, games (indoor, outdoor, gymnasium, yoga center etc.) and cultural activities	B	SATISFACTORY	Games & Sports equipment may be improved
66	classrooms and seminar halls with ICT - enabled facilities such as smart class, Virtual Class Room, LMS, etc	B	SATISFACTORY	
67	Budget allocated for infrastructure augmentation	B	SATISFACTORY	
68	Library is automated using Integrated Library Management System	B	SATISFACTORY	
69	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment	B	SATISFACTORY	
70	Does college has e Journals, e books, e-ShodhSindhu, Shodhganga membership and Databases	B	SATISFACTORY	
71	Expenditure for purchase of books and journals in 2017-18	A	GOOD	
72	Percentage per day usage of library by teachers and students	B	SATISFACTORY	Usage of Library by Teachers encouraged
73	Student-Computer ratio	B	SATISFACTORY	
74	Wifi in the campus	A	GOOD	Computers required college canteen required First Aid Kit provided

75	Updation of 11 facilities	A	GOOD	
76	Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component	B	SATISFACTORY	
77	Established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc	B	SATISFACTORY	
<b>V-STUDENT SUPPORT AND PROGRESSION</b>				
78	Average percentage of students benefited by scholarships by the Government in 2017-18	A	GOOD	
79	Average percentage of students benefited by scholarships by the Institution in 2017-18	C	POOR	
80	Average percentage of students benefited by guidance for competitive examinations and career counseling offered by the institution in 2017-18	B	SATISFACTORY	
81	Average percentage of placement of outgoing students in 2017-18	C	POOR	
82	Student grievances redressal mechanism	A	GOOD	
83	Number of capability enhancement and development schemes conducted (like Career guidance, Remedial coaching etc.)	A	GOOD	
84	Percentage of student progression to higher education	C	POOR	suggest to improve by taking adequate measures like extra classes and parent counselling



85	Average percentage of students qualifying in state/ national/ international examinations(like NET, SLET, GATE, Civil services, state government etc.,)	C	POOR	
86	Number of awards/medals for outstanding performance in sports/cultural activities	A	GOOD	
87	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution	A	GOOD	
88	Records of significant achievements in Sports & Games	A	GOOD	
89	Number of sports and cultural activities / competitions organised in the Institution in 2017-18	A	GOOD	
90	Alumni contribution in 2017-18 (In Rs.)	C	POOR	
91	Number of Alumni Association /Chapters meetings held in 2017-18	B	SATISFACTORY	
92	Maintenance of JKC facilities & records	B	SATISFACTORY	
93	Record of Student trained and placed in JKC	A	GOOD	
94	Record of Anti Ragging cell	A	GOOD	
95	Maintenance of drinking water	A	GOOD	
96	Maintenance of sanitation	A	GOOD	
<b>VI-GOVERNANCE AND LEADERSHIP</b>				
97	Staff Council Register	A	GOOD	
98	Functioning of Committees in Administration ( Minutes of meetings)	A	GOOD	
99	Awards/Achievements	B	SATISFACTORY	

100	Use of ICT in Governance	B	SATISFACTORY	
101	Perspective/Strategic plan and deployment documents	C	POOR	
102	Organizational structure of the Institution	A	GOOD	
103	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	A	GOOD	
104	Percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies in 2017-18	C	POOR	
105	Number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff in 2017-18	C	POOR	
106	Percentage of teachers attended professional development programs(Orientation Program, Refresher Course, Short Term Course etc.) in 2017-18	C	POOR	
107	Orientaton Program, Refresher Course, Short Term Courses attended by the faculty	B	SATISFACTORY	
108	Funds / Grants received from non-government bodies, individuals, philanthropers in 2017-18	C	POOR	



109	Average number of quality initiatives by IQAC for promoting quality culture per year	A	GOOD	
110	Participation in NIRF-2017	A	GOOD	
111	IQAC activities & maintenance of records (Action Plan/Minutes of Meeting/Proof of submission of AQAR to NAAC/Activity register etc.)	A	GOOD	
<b>VII-INSTITUTIONAL VALUES AND BEST PRACTICES</b>				
112	Percentage of power requirement of the Institution met by the renewable energy sources	C	POOR	
113	Waste Management steps taken	C	POOR	
114	Rain water harvesting structures and utilization in the campus	B	SATISFACTORY	
115	Facilities for Differently abled (Divyangjan) (ramp, scribe for examination etc.)	C	POOR	
116	Green Practices(plastic free campus, green landscaping etc.)	B	SATISFACTORY	botanical garden may be developed with medicinal plants
117	Record of best/innovative practices by the institution	B	SATISFACTORY	record of best practices shall be maintained
118	College Activity Register 2017-18 & Hard Copy of AQAR 2016-17 ( should be available with the Principal & placed in Website	A	GOOD	

119	The number of classes(per week) taken by the Principal	A	GOOD	
120	Research projects/Publications/ study material developed in 2017-18 by the College	C	POOR	
College Grading - B++				

Name & Signature of the Principal with date		Signatures of Academic Advisors		
 Principal Govt Degree College Salur Vizianagaram Dist				
Name & Signature of the Principal with date		1	 DR. V. SRINIVASA MURTHY.	
 Dr. V. Suresh Babu		2	 (Dr. S. V. Rama Rao)	
 23/2/19		3		

Note: the Format is to be filled by the Principal and submitted to the Academic Audit Team.





Government of Andhra Pradesh  
Commissionerate of Collegiate Education  
Academic & Administrative Audit of Degree Colleges (2018-19)  
Format- IV for submission of Action Taken Report by Principal of the College (ATR)

Zone :I

District :Vizianagaram

COLLEGE PROFILE		
1	Name of the College, URL of Website, email and Phone number	<a href="mailto:salurjkc@gmail.com">salurjkc@gmail.com</a>
2	Name of the Principal, email & Mobile Number	Sri.G.Verukunaidu, <a href="mailto:verukunaidugolli@gmail.com">verukunaidugolli@gmail.com</a> 9440105602
3	Name of the Vice Principal, email & Mobile Number	Dr V Suresh Babu, <a href="mailto:suresabalnaveetamachaneni@gmail.com">suresabalnaveetamachaneni@gmail.com</a> , 9440030613
4	Name of the IQAC Coordinator, email & Mobile Number	Dr.G.Lakshmana Rao, <a href="mailto:gotrapulakshmanarao@gmail.com">gotrapulakshmanarao@gmail.com</a> , 9492451990
5	Year of Establishment & details of land available if any	1982 , 9.78 acres
6	Affiliating University & AISSE CODE:	Andhra University,

7	NAAC Grade with Cycle, Accredited Year & CGPA (Status of preparation if not Accredited)	2nd cycle 2.3		
8	UGC Recognition (2f & 12 B)	Recognised with 2f & 12 B		
9	College Working Hours (if shift system mention details of both shifts & give reasons for shift system)			
10	No. of Posts Sanctioned:	Regular Working: 15	Contract Working: 03	Guest Working: 04
11	Course wise & year wise Students strength particulars ( Proforma enclosed)		proforma enclosed	
<b>I-CURRICULAR ASPECTS</b>				
	Item	Recommendation/Suggestions by Academic		Action Taken by the Principal
		Grade	Recommendation	
12	Implementation of Annual Institutional Plan	A	GOOD	
13	Departmental Annual Curricular Plans	A	GOOD	
14	Whether the above two circulated among Students?	B	SATISFACTORY	circulated among all the students
15	College Activity Register 2017-18	A	GOOD	
16	College Calendar/College Magazine	C	POOR	planned to prepare magazine
17	Add-on Courses (Department-wise) completed during 2016-17	C	POOR	planned to introduce two add on courses in the 2019-20 academic year
18	Add-on Courses (Department-wise) in 2017-18	C	POOR	One or two add-on courses shall be implemented in next year 2019-20
19	Coverage of Syllabus (Average Percentage)	A	GOOD	
20	Teaching of Value added courses (BVP & Foundation Courses)	A	GOOD	
21	No. of New UG & PG Courses introduced in 2017-18	C	POOR	due to accommodation problem, new courses were not introduced
22	Maintenance of Student Attendance Registers	A	GOOD	
23	Whether feedback on curriculum was obtained from stake holders and analysed	B	SATISFACTORY	Feed back on curriculum collected department wise and analyzed



II-TEACHING, LEARNING & EVALUATION				
24	Student admissions-Cut off marks and % of SC, ST, BC, minority and OC students admitted(Group wise) in 2017-18	A	GOOD	
25	Social-economic status of students enrolled(Group wise and Year wise) in 2017-18	A	GOOD	
26	Demand Ratio (Group wise)	B	SATISFACTORY	
27	Percentage of differently abled students (Divyangjan) on roll			
28	Percentage of full time teachers against sanctioned posts in 2017-18	A	GOOD	
29	Student - Full time teacher ratio	B	SATISFACTORY	vacancies filled through contract faculty in 2019-20
	Student Profile as per prescribed reservation	B	SATISFACTORY	
30	Number of days from the date of last semester-end/ year- end examination till the declaration of results in 2017-18	A	GOOD	
31	Teaching Diaries & Teaching Plans in Prescribed Formats	A	GOOD	
32	Use of ICT in teaching and learning	A	GOOD	
33	Average percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc	A	GOOD	
34	Co-Curricular Activities ( College level)	C	POOR	planning to apply two national seminars one from science and one from Arts & Commerce for the next academic year
35	Seminars/conferences/workshops organised in 2017-18	B	SATISFACTORY	
36	Academic Competitions ( College Level & Above)	A	GOOD	
37	Conduct of Internal Examinations-Internal assessment	A	GOOD	

38	Teacher work result analysis (MARCH/APRIL) - 2017 & SEP/OCT/NOV - 2017)	B	SATISFACTORY	
39	Pass percentage of students (Group wise) in 2017-18	B	SATISFACTORY	instructed the staff to assign study projects to more number of students
40	Percentage of students undertaking field projects / internships	A	GOOD	
41	Remedial Classes	A	GOOD	
42	Conduct of Bridge course	A	GOOD	
43	Feed back on Teachers by Students and its analysis	A	GOOD	
44	Student satisfaction survey-Feed back on teaching and learning process by Students and its analysis	A	GOOD	
	Students' Grievances/Redressal (Examination Cell) Report			
	Automation details of Exam Cell			
<b>III-RESEARCH, INNOVATIONS AND EXTENSION</b>				
45	Is the College a Recognized Research Centre	C	POOR	
	Policy for Promotion of Research (A)			
	Institutional Seed money for Research			
46	No. of Research Guides in the College	C	POOR	
47	No. of Research Scholars working for M Phil & Ph. D	C	POOR	
	Research Projects funded by Govt/Other Organisations			
48	Major/Minor/Other Research Projects a) Completed in this year b) ongoing	C	POOR	
	Code of Ethics/ Plagiarism software			
49	Research Papers/Chapters Published in 2018-19 (SCOPUS, Web of Science, JSBN/ISSN, IC1) (International/ National)	B	SATISFACTORY	



50	Papers Presented in 2017-18 (International/ National/ State)	B	SATISFACTORY	
51	Books Published in 2017-18 (Single Author/ Co Author)	C	POOR	suggested the staff to involve in books publication
52	Seminars/Workshops/ Training Programme Conducted in 2017-18 (International/ National/ State)	C	POOR	instructed the staff to conduct work shops and seminars in the year 2019-20
	Bibliometrics details			
53	Record of Consultancy in 2017-18	C	POOR	instructed to B.Com staff have consultancy for IT compilation
54	Whether the Institution has created an ecosystem for innovation including incubation centre and other initiatives for transfer of knowledge	C	POOR	Biology staff are instructed to plant medicinal plants
55	Whether the institution conducted workshop/seminars on Intellectual Property Rights (IPR), Industry Academia Innovative practices	C	POOR	
	Record of MoU's in 2018-19 (MoU's to be signed on stamped legal documents)	B	SATISFACTORY	
	Collaborations for Research/Faculty Exchange/Student Exchange (Attach MoUs/Linkages)			
57	Record of Subject/Department Related Extension Activities	A	GOOD	
	Number of extension programmes conducted (apart from NSS/NCC) in the neighbourhood community to sensitize the students	B	SATISFACTORY	
59	Number of extension programmes conducted in collaboration with Community/NGOs through NSS/NCC/Red Cross/YRC etc.,	A	GOOD	planned to apply for NCC unit with the eligible faculty member

60	Details of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, ODF, Aids Awareness, Gender Issue, etc.	A	GOOD	
61	Number of awards and recognition received for extension activities from Government/ recognised bodies			
<b>IV-INFRASTRUCTURE AND LEARNING RESOURCES</b>				
62	Number of Class rooms, Labs and computing equipment	B	SATISFACTORY	new rooms are sanctioned in the RUSA funds and are under construction
63	Facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.) and cultural activities	B	SATISFACTORY	allotted fund for improvement facilities for games and sports under RUSA funds
64	classrooms and seminar halls with ICT - enabled facilities such as smart class, Virtual Class Room, LMS, etc.	B	SATISFACTORY	
65	Budget allocated for infrastructure augmentation(CA certified statement)	B	SATISFACTORY	
66	Library is automated using Integrated Library Management System	B	SATISFACTORY	
67	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment	B	SATISFACTORY	
68	Does college has e-journals, e-books, e-Search/Sindia, Shodhganga membership and Databases(Give website URL)	B	SATISFACTORY	
69	Expenditure for purchase of books and journals in 2017-18(CA Certified statement)	A	GOOD	
70	Percentage per day usage of library by teachers and students including Logins for INELIBNET/NJST	B	SATISFACTORY	instructed the teaching staff to make use of library for enhancement of knowledge



71	Student-Computer ratio	B	SATISFACTORY	request to authorities to supply computers for B.Com/B.Sc. computer students
72	Wifi in the campus	A	GOOD	Computers required college canteen required First Aid Kit provided
73	Updation of IT facilities a) English Language Lab b) JKC Lab c) Computer Labs d) APSSDC Lab e) Student Computer Ratio f) Wi-fi enabled campus g) Media Centre / Studio	A	GOOD	
	Bandwidth of Internet Connections with details			
74	Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component	B	SATISFACTORY	
75	Established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc	B	SATISFACTORY	
<b>V-STUDENT SUPPORT AND PROGRESSION</b>				
76	Average percentage of students benefited by scholarships by the Government in 2017-18	A	GOOD	
77	Average percentage of students benefited by scholarships by the Institution in 2017-18	C	POOR	There are no financial resources in the institution.
78	Average percentage of students benefited by guidance for competitive examinations and career counseling offered by the institution in 2017-18	B	SATISFACTORY	
79	Average percentage of placement of outgoing students in 2017-18	C	POOR	planned to improve the placements through JKC and job drive programmes.

80	Student grievances redressal mechanism	A	GOOD	
81	Number of capability enhancement and development schemes conducted (like Career guidance, Remedial coaching etc.)	A	GOOD	
82	Percentage of student progression to higher education	C	POOR	planned to motivate the students to pursue higher education
83	Average percentage of students qualifying in state/ national/ international examinations(like NET, SET, GATE, Civil services, state government etc.)	C	POOR	planned to conduct training programmes
84	Number of awards /medals for outstanding performance in sports/cultural activities	A	GOOD	
85	Presence of an active Student Council & representation of students in academic & administrative bodies/committees of the institution	A	GOOD	
86	Records of significant achievements in Sports & Games	A	GOOD	
87	Number of sports and cultural activities / competitions organised in the institution in 2017-18	A	GOOD	
88	Alumni contribution in 2017-18 (In Rs) (CA audited statement)	C	POOR	planned more involvement of Alumni from the academic year 2019-20
89	Number of Alumni Association /Chapters meetings held in 2017-18	B	SATISFACTORY	
90	Maintenance of JKC facilities & records	B	SATISFACTORY	
91	Record of Student trained and placed in JKC	A	GOOD	
92	Record of Anti Ragging cell	A	GOOD	
93	Maintenance of drinking water	A	GOOD	
94	Maintenance of sanitation	A	GOOD	
<b>VI-GOVERNANCE AND LEADERSHIP</b>				
97	Staff Council Register	A	GOOD	
98	Functioning of Committees in Administration ( Minutes of meetings)	A	GOOD	

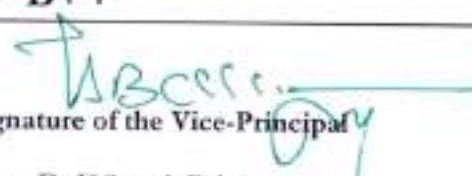


99	Awards/Achievements	B	SATISFACTORY	
100	Use of ICT in Governance	B	SATISFACTORY	
101	Perspective/Strategic plan and deployment documents	C	POOR	
102	Organizational structure of the Institution	A	GOOD	
103	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	A	GOOD	
104	Percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies in 2017-18	C	POOR	
105	Number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff in 2017-18	C	POOR	
106	Percentage of teachers attended professional development programs(Orientation Program, Refresher Course, Short Term Course etc.) in 2017-18	C	POOR	motivating the staff attend the refresher and orientation programmes
107	Orientalion Program, Refresher Course, Short Term Courses attended by the faculty	B	SATISFACTORY	
108	Funds / Grants received from non-government bodies, individuals, philanthropists in 2017-18	C	POOR	planned to involve local individuals to involve in developmental activities
109	Average number of quality initiatives by IQAC for promoting quality culture per year	A	GOOD	
110	Participation in NIRF-2017	A	GOOD	
111	IQAC activities & maintenance of records , (Action Plan/Minutes of Meeting/Proof of submission of AQAR to NAAC/Activity register etc.)	A	GOOD	
	Decentralisation and Participative Management Procedure			

	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination			
	Teachers attending OC /RC/FDP			
	Performance appraisal system for Teaching and Non-Teaching Staff			
	Strategies for Mobilisation of Funds			
	Funds /Grants received from non-government bodies and philanthropists (CA Audited statement)			
<b>VII-INSTITUTIONAL VALUES AND BEST PRACTICES</b>				
	<b>Social Responsibility:</b> Programs such as Nava Nimita Deeksha, Grama Darshini, Jnana Bheri, Swachh Bharat, ODF, Aids Awareness, Janmabhuma, Vanam Manam etc.	<b>A</b>	<b>GOOD</b>	
	<b>Gender Equity Promotion Programmes and facilities to address gender Sensitivity</b>	<b>C</b>	<b>POOR</b>	
	Green Practices (plastic free campus, botanical garden, green house, green Landscaping, LED Lighting etc.)	<b>B</b>	<b>SATISFACTORY</b>	
112	Percentage of power requirement of the Institution met by the renewable energy sources (solar panel)	<b>C</b>	<b>POOR</b>	<b>we request the authorities to sanction the solar channel and electrical transformer</b>
113	Waste Management steps taken	<b>A</b>	<b>GOOD</b>	
114	Rain water harvesting structures and utilization in the campus	<b>C</b>	<b>POOR</b>	
115	Facilities for Differently abled (Divyangjan) (ramp, scribe for examination etc.)	<b>C</b>	<b>POOR</b>	<b>planned to establish in RUSA funds</b>
117	Record of best/innovative practices by the institution	<b>B</b>	<b>SATISFACTORY</b>	<b>planned to maintain more best/innovative practices</b>



118	College Activity Register 2018-19 & Hard Copy of AQAR 2016-17 ( should be available with the Principal)	A	GOOD	
119	The number of classes(per week) taken by the Principal	A	GOOD	
120	Research projects/Publications/ study material developed in 2018-19 by the Principal	C	POOR	
	Initiatives taken to engage and contribute to local community	A	GOOD	
	Code of Conduct Book for Principal/Staff/Non Teaching and Students	B	SATISFACTORY	
	Display of Core Values	B	SATISFACTORY	
	Activities to increase consciousness about National Identities and symbols/Fundamental Duties and Rights	B	SATISFACTORY	
	Human values and Professional Ethics are reflected in the curriculum and the Institution offers a course	A	SATISFACTORY	
	Institutional and Departmental Best Practices	B	SATISFACTORY	
<b>College Grading - B++</b>				

  
Signature of the Vice-Principal

Name :Dr.V.Suersh Babu  
Date :13.03.2019

  
Signature of the Principal

Name : Sri.G.Yeruku Naidu  
Date :13.03.2019

PROCEEDINGS OF THE COMMISSIONER OF COLLEGIATE EDUCATION  
GOVT. OF ANDHRA PRADESH: VIJAYAWADA  
PRESENT: SRI M. M. NAYAK, I.A.S.

Proc. No.1901/APCCE/AAA/AC-03/2019-20

Date: 12.03.2020

Sub. - Collegiate Education - Conduct of Academic & Administrative Audit in Government and Private Aided degree colleges of A.P. for the year 2019-20 - Orders Issued - Reg

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The Department of Collegiate Education has launched Academic & Administrative Audit (AAA) as a quality enhancement initiative with an objective to improve functional efficiency of colleges and to promote accountability among the teaching staff.

In this connection, the Academic & Administrative Audit for the year 2019-20 is scheduled from 3rd April, 2020 to 7th April, 2020. The Academic Advisors are directed to go through all the revised formats, guidelines and conduct the Academic & Administrative Audit effectively by collecting all the relevant data from the colleges. The Format - I (College Profile) & Format - II (Institutional Data cum Academic Advisor's Grading) are to be filled by the Principal except Grading and Recommendations columns which are to be filled by academic advisor. Format-III is to be filled by faculty and handed over to academic advisors. Format - IV is Academic Advisor's Report (AAR) and Format - V is Action Taken Report (ATR) to be filled subsequently by the Principal. The hard and soft copies of all formats should be preserved and also to be placed on their respective college website by the institutions and are to be submitted to CCI Office whenever called for. The Student Satisfactory Survey (SSS) report should be compulsorily uploaded on their college website before the conduct of academic audit without fail.

The academic advisors are informed to conduct AAA as per the schedule without any deviation. Further, the principals and academic advisors are requested to send soft copies of all formats as **both MS Excel and Ink signed copy** after the completion of audit to the mail id: [ccc.acadcell@gmail.com](mailto:ccc.acadcell@gmail.com). The academic advisors are strictly instructed to verify all records with material evidences thoroughly and conduct audit with honesty and dedication keeping in view of strengthening the colleges in all aspects. This exercise should help the colleges to prepare in a better way to obtain NAAC grade and NIRF ranking.

The Principals in view of the above are requested to make all necessary arrangements by updating all records and complete the audit process in coordination with academic advisors. **The presence of the principal and all other staff members of the college is compulsory on the day of audit.** The academic advisors are instructed to verify thoroughly whether the recommendations of the previous audit have been fulfilled or not with that of ATR of the previous year. If not, proper reasons need to be mentioned in AAR.

The Principals of Government and Private Aided degree colleges are hereby directed to relieve the concerned academic advisors to conduct the AAA, 2020 effectively as per the schedule. The period of AAA shall be treated as **ON DUTY**. The academic advisors shall meet TA from the available funds after duly producing attendance certificate in the respective college.

**\*\* Hard copies of I, II, IV & V formats should reach this office, latest by 20.04.2020 and soft copies of all formats are to be sent to the mail id: [ccc.acadcell@gmail.com](mailto:ccc.acadcell@gmail.com). Video clippings of college name, best departments, labs, library, college campus, botanical garden, auditorium, best practices and exit meeting etc., with duration of 5 to 8mmts shall be sent through Google drive to the above mail id.**

(Orders of Spl.CCE obtained in the Note file)

Sd/- Sri. M.M.NAYAK, I.A.S.  
Special Commissioner of Collegiate Education

Enclosures.

1. Formats (I to V)
2. Schedule
3. Guidelines
4. List of Documents
5. Student satisfactory survey report

To

1. The Principals of Govt. & Private Aided Degree Colleges
2. All the RDCFs for information

//Attested//

Academic Guidance Officer



**PROCEEDINGS OF THE COMMISSIONER OF COLLEGIATE EDUCATION  
AP::VIJAYAWADA  
Present: Sri Pola Bhaskar, IAS.**

**Rc.No:01/Acad.Cell-Academic Audit/AC-7/2022**

**Date: 08-06-2022.**

**Sub: Collegiate Education – Academic Audit 2020-21 – Communication of Academic Audit Formats, Guidelines, Action Plan to all GDCs – reg.**

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It is to inform that the Commissionerate of Collegiate Education launched Academic Audit as a Quality enhancement initiative with an objective to improve functional efficiency of the Colleges and to promote accountability among the Teaching Staff. The Academic Audit is conducted once in every year in all functional Government Degree Colleges by the team of trained Academic Advisers since 2012.

As NAAC also insists on the conduct of audits on Qualitative and Quantitative Parameters and as the submission of Annual Quality Assurance Report (AQAR) is made mandatory with all evidences, the Academic Audit formats are revised based on the NAAC – Revised Accreditation Framework after taking feedback from RJDCEs, Principals, and Faculty members from GDCs. This will help the colleges to prepare the AQARs promptly and accurately and will help for better grading.

In this connection, the following formats and guidelines are communicated herewith to all GDCs for the conduct of Academic Audit for the A.Y 2020-21.

1. Guidelines on conduct of Academic Audit
2. Guidelines for nomination of Academic Advisers Team and execution of Academic Audit.
3. Action Plan for conduct of Academic Audit for A.Y. 2020-21
4. Academic Audit Formats:
  - a. Format –I : College Profile
  - b. Format-II : Institution Data
  - c. Format- III A: Lecturer wise Data
  - d. Format - III B: Physical Directors Data
  - e. Format- III C: Librarians Data
  - f. Format –IV: Observations made by the Academic Audit team and Action Taken Report by the Principals

It is further informed that, all the principals are informed to create an icon 'Academic Audit 2020-21' on respective college websites and upload the filled in formats for smooth and effective conduct of Academic Audit. Principals are also requested to nominate Academic Audit Advisers as per the eligibility criteria stipulated in the Guidelines in the prescribed google spread sheet/google form which will be shared with you very soon and they will be given training on the formats and conduct of Academic

Audit. The college wise schedule of the Academic Audit 2020-21 along with other details will be communicated.

**Sd/- Dr. Pola Bhaskar, IAS**  
Commissioner of Collegiate Education

To  
The Principals of all Govt Degree Colleges  
Identified College Principals  
RJDCes of Rajahmundry, Guntur and Kadapa.

Enclosures:  
Guidelines and Formats as mentioned above on Academic Audit

**//Attested//**

  
Academic Guidance Officer



### **Guidelines to Principals for Academic Audit:**

1. The Academic Audit Calendar will be issued after the training of Academic Audit Personnel by the CCE.
2. The Principal should constitute an Academic Audit Committee which should include the Principal, IQAC Coordinator, Academic Coordinator, Exam Cell In charge and other incharges of committees.
3. Formats I and II have to be filled and uploaded along with proofs on the website of the college in ten days after the announcement of Academic Audit Calendar by the Academic Audit Committee of the college.
4. Other Formats (III to IV) are to be filled and hard copies to be kept ready along with required attachments – criterion wise policies, proofs, lists of students and reports for audit by the Academic Audit Committee and department incharges.
5. The Academic Audit teams should download the filled-in Formats - I & II from the Institutional website, go through the Institutional profile and data of the institution, check for details on the website and cross check with the departments during the time of audit.
6. The Academic Audit should be conducted for two days scrupulously from 10.00 am to 5 pm in an objective way as it has to guide the institution for preparation of AQARs and for SSRs. Hence it should be critical and guiding.
7. The Academic Audit teams should be thorough with the Audit formats and should be able to guide the members when they seek clarification of doubts.
8. The Audit Team should evaluate the Institution (Format II) only after evaluating the remaining formats (III & IV).
9. The metrics of all the formats (I to IV) must be evaluated as per the bench marks.
10. The audit team should record criterion wise observations and make suggestions for the development of the institution and the same should be explained to the staff in the exit meeting.
11. Principals are requested to provide necessary arrangements for boarding and accommodations and pay allowances as per rules and honorarium of Rs.1000/- per day from the internal resources of the college.
12. Disciplinary action will be taken on the Principals of the colleges
  - If the Academic Audit team fails to find the Formats on the Website of the Institution as stipulated and
13. The Advisers of the Academic Audit team should be ready with observations about the colleges audited, for presentation during the post-audit review by the CCE on the status of colleges.

## **Guidelines for AA teams**

### **1. Criteria for AA team selection**

The Principals of GDCs have to nominate at least two teachers from their respective colleges with the following criteria:

- a. Minimum 6 Years of Service
- b. Awareness about Criteria of NAAC
- c. Good research output and communicative abilities
- d. Contribution to NAAC at College level

### **2. Allotment of AA teams**

The following criteria will be followed for the allotment of AA teams depending on the student strength of the college.

- a. If the faculty are <30, two member team for one day audit
- b. If the faculty are >30, two member team for two day audit
- c. If the faculty are >60, three member team for two day audit
- d. If the faculty are >100, four member team for two day audit

### **3. Requirement**

A total of 400 members (361+ reserve 40) are required for conducting Academic Audit in 162 colleges.

### **4. Submission of AA report**

The Academic Audit team shall submit the audit report/ recommendations to the O/o CCE on the same day immediately after the completion of the Academic Audit through a Google form.



## Academic Audit 2020-21

### Action Plan

Steps	Activity	Tentative date
Step -1	Guidelines (for Academic Audit and for AA team Selection) and formats will be communicated to Principals through proceedings	20 <sup>th</sup> June, 2022 (Monday)
Step-2	Orientation about AA formats to Principals	24 <sup>th</sup> June, 2022 (Friday)
Step -3	Selection of Audit teams and Online training	30 <sup>th</sup> June, 2022 (Thursday)
Step - 4	Release of Academic Audit Calendar	1 <sup>st</sup> July, 2022 (Friday)
Step-5	Release of Academic audit teams list	11 <sup>th</sup> July, 2022 (Monday)
Step-6	Uploading of format I & II on the institutional website by the Principal	11 <sup>th</sup> July, 2022 (Monday)
Step-7	Study of uploaded formats by Academic Audit team and preparation of notes	12 <sup>th</sup> to 17 <sup>th</sup> July, 2022
Step-8	Conduct of Academic Audit	From 18 <sup>th</sup> to 23 <sup>rd</sup> July, 2022 (Monday - Saturday)

Academic & Administrative Audit : 2020-21						
Format-II (Institutional Data Cum Academic Advisor's Grading)						
S.N o.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/ B (Satisfactory)/C (to improve))	Recommendatio n/Suggestions by Academic Advisors (AA*)
I-CURRICULAR ASPECTS						
A Curricular Planning and Implementation						
1	Curriculum Design and Development (For Autonomous Colleges)	1. Departmental meeting Minutes 2. BoS Minutes 3. Academic Council Minutes 4. Copies of course wise curriculum	Grade A, if 60% and above modification in syllabi of all courses offered;  Grade B, if 40%-60% of modification in syllabi of all courses offered;  Grade C, if less than 40% modification in syllabi of all courses offered;	—	—	
2	Implementation of Annual Institutional Plan	1. Annual Institutional Plan 2. College & Departmental Activity Register 3. Departmental Annual Curricular Plan 4. Teaching Diary	Grade A, if all the four records match with one another  Grade B, if two records match with one another  Grade C, if any two records match with each other	A	A	
3	Departmental Records to be verified at Institutional level	1. Sem wise Curricular Plans 2. Departmental Meeting Minutes 3. BOS records 4. POs/PSOs/COs records 5. Extra curricular & Co curricular Activity reports	Grade A, if all the two records are maintained  Grade B, if any four records are maintained  Grade C, if any two records are maintained	A	A	
4	Details of Certificate Courses/ Value added Courses addressing cross cutting issues introduced in the last two Years	Department wise Reports of Certificate Courses / Value added Courses conducted addressing cross cutting issues	Grade A, if all Departments Conduct the courses Grade B, if 50% and above Departments Conduct the courses Grade C, if below 50% Departments conduct the course	B	B	



S.No.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/B (Satisfactory)/C (to improve))	Recommendation/Suggestions by Academic Advisors (AA*)
B	<b>Academic Flexibility &amp; Curriculaum Enrichment</b>					
5	Institution's contribution to enrichment of curriculum	1.Department wise Reports on cross cutting issues related to professional ethics, gender, human values, environment and sustainability into the curriculum; 2. Course wise reports from Departments indicating justification for revising/ enriching the curriculum	Grade A, if all Departments produce all the reports Grade B, if 50% of the Departments produce all the reports Grade C, if below 50% Departments produce the reports	A	A	
6	Implementation of Online Courses (MOOCs etc)	Departmental evidences of online courses with proofs (Reports and Certificates)	Grade A, if all Departments Conduct the courses Grade B, if 50% and above Departments Conduct the courses Grade C, if below 50% Departments conduct the course	B	B	
7	Coverage of Syllabus (Average Percentage)	Department wise reports about coverage of syllabus	Grade A, if 90% and above syllabus is covered by the Departments  Grade B, if 60% - 90% syllabus is covered by the Departments  Grade C, if less than 40% - 60% and above syllabus is covered by the Departments	A	A	
8	No. of New UG & PG Programmes Introduced during the last two years	List of New UG & PG Programmes along with affiliation certificates	Grade A, if 2 or more programmes are introduced  Grade B, if only one programme is introduced  Grade C, if no programme is introduced	B	B	

S.No.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/ B (Satisfactory)/C (to improve))	Recommendation/Suggestions by Academic Advisors (AA*)
C	<b>Feedback on curriculum</b>					
9	Collection, Consolidation, Analysis and Action taken	1. Collection and Consolidation of feedback from students, faculty, alumni, and parents; 2. Analysis 3. Action Taken Reports (BoS Minutes to be compared and verified in the case of Autonomous Colleges)	Grade A, if all the two are done Grade B, if 1 (Collection and Consolidation of feedback) & 2 (Analysis) are done Grade C, if 1 (Collection and Consolidation of feedback) is done	A	A	
<b>Overall Grade</b>				A		
<b>II-TEACHING, LEARNING &amp; EVALUATION</b>						
A	<b>Student Enrolment and Profile</b>					
1	Average enrolment percentage for the last 3 years (Total no. of students admitted / Sanctioned Seats x 100)	Admission register from the office Consolidated Report from the Principal	Grade A, if two year reports are produced Grade B, if two year reports are produced Grade C, if only one year report is produced	A	A	
2	Demand Ratio (Group wise) (No. of applications received / Sanctioned Seats) (Overall ratio)	Year wise report of the Principal	Grade A, if two year reports are produced Grade B, if two year reports are produced Grade C, if only one year report is produced	A	A	
3	Percentage of seats filled for various reserved categories for the last 2 years (SC/ST/OBC/DIVYANGAN etc) (Seats earmarked / Seats filled)	Year wise, Category wise report of the Principal	Grade A, if all the reports are maintained Grade B, if improperly maintained Grade C, if not maintained	A	A	
4	Socio-economic status of students enrolled for the last two years	Group wise and Year wise report prepared by the office and verified by the Principal	Grade A, if all the reports are maintained Grade B, if improperly maintained Grade C, if not maintained	A	A	
B	<b>Catering to Student Diversity</b>					
5	Institutional mechanism for assessing the learning levels of the students	Consolidated statement about mechanism and list of Department wise Slow and Advanced Learners validated by IQAC and verified by Principal (250-500 words)	Grade A, if all two are presented Grade B, if any two are presented Grade C, if any one is presented	A	A	
6	Details of special programmes organized by the departments for advanced learners and slow learners	Departmental Reports with proofs validated by IQAC and verified by Principal by the Principal	Grade A, if 75% of the Departments submit reports Grade B, if 50% Departments submit reports Grade C, if <50% Departments submit reports	A	A	



S.N o.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/ B (Satisfactory)/C (to improve))	Recommendatio n/Suggestions by Academic Advisors (AA*)
7	Student - full time teacher ratio for the last 2 years <b>Total no. of students enrolled in the institution/ Total no. of full time teachers</b>	Consolidated Report validated by IQAC and verified by Principal	Grade A, if all two are presented Grade B, if any two are presented Grade C, if any one is presented	A	A	
C	<b>Teaching Learning Process</b>					
8	Details of student centric methods adopted	Department wise Reports on Experiential learning, Participative Learning, Problem Solving methods with model examples - validated by IQAC and verified by Principal	Grade A, if 75% of the Departments submit reports Grade B, if 50% Departments submit reports Grade C, if <50% Departments submit reports	A	A	
9	Details of teachers using ICT enabled tools for effective teaching learning process	Lecturerwise and Department wise proofs validated by IQAC and verified by Principal	Grade A, if 75% of the Departments submit reports Grade B, if 50% Departments submit reports Grade C, if <50% Departments submit reports	A	A	
10	Value based Activities such as SIP (Student Induction Programme) / Value Education/Gender Sensitisation/Managing Peer pressure conducted	Reports by Committees concerned	Grade A, if all activities conducted Grade B, if any 3 activities conducted Grade C, if any 2 activities conducted	B	B	
11	Conduct of Bridge course and Remedial Classes taken for slow learners (Subject Wise/Semester)	Reports by Departments validated by IQAC	Grade A, if 75% of the Departments submit reports Grade B, if 50% Departments submit reports Grade C, if <50% Departments submit reports	A	A	
12	Ratio of Final year students undertaking field trip or project or internships <b>(No.of students attending field trip or project/ Total No. of Final year students)</b>	Reports by Departments validated by IQAC	Grade A, if 75% of the Departments submit reports Grade B, if 50% Departments submit reports Grade C, if <50% Departments submit reports	B	B	
13	Teaching Diaries & Teaching/Semester Plans in Prescribed Formats	Reports by Departments validated by IQAC	Grade A, if 75% of the Departments submit reports Grade B, if 50% Departments submit reports Grade C, if <50% Departments submit reports	A	A	

S.No.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/ B (Satisfactory)/C (to improve))	Recommendation/Suggestions by Academic Advisors (AA*)
14	Use of ICT in teaching, learning and evaluation (Plickers, Kahoot, Web Quest etc.,) Lesson plans should reflect ICT based planning in teaching	Department wise ICT usage reports	Grade A, if 75% of the Departments submit reports Grade B, if 50% Departments submit reports Grade C, if <50% Departments submit reports	B	B	
15	Usage of Virtual classes (Minimum 2 classes per subject per month)	Department wise Virtual Class reports Log books related to the Virtual Class rooms	Grade A, if 75% of the Departments submit reports Grade B, if 50% Departments submit reports Grade C, if <50% Departments submit reports	A	A	
16	No. of lessons presented (4 Quadrants) in LMS portal/ Presentation tube by Faculty	Reports by Departments validated by IQAC	Grade A, if 75% of the Departments submit reports Grade B, if 50% of the Departments submit reports Grade C, if <50% of the Departments submit reports	B	B	
17	No. of Teachers completed courses on MOOCS platform/ARPIT, MIT, Coursera etc.,	Course completion certificates by Departments	Grade A, if 75% of the Teachers submit Certificates Grade B, if 50% of the Teachers submit Certificates Grade C, if <50% of the Teachers submit Certificates	B	B	
18	Co-Curricular Activities (Academic) ( Student Seminars/Quizzes, debates/elocation, essay writing/ Projects/Peer Learning/ Group Learning/ Youth Parliament etc.,)	Reports by Departments validated by IQAC	Grade A, if 75% of the Departments submit reports Grade B, if 50% of the Departments submit reports Grade C, if <50% of the Departments submit reports	A	A	
19	Academic, Cultural & Sports events organized (International/ National/ State/ District/ Inter Collegiate/ College Level	Reports by Departments and Committees validated by IQAC	Grade A, if International and National events are organized (at least 5) Grade B, if State level events are organized (at least 5) Grade C, if District and College level events are organized (at least 5)	A	A	



S.No.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/ B (Satisfactory)/C (to improve))	Recommendation/Suggestions by Academic Advisors (AA*)
20	The number of classes (per week) engaged by the Principal	Lesson Plans and Teaching Diary by Principals	Grade A, if both are maintained Grade B, if only one is maintained Grade C, if only classes are engaged	A	A	
<b>D</b>	<b>Teacher Profile Quality</b>					
21	Staff Attendance	Staff Attendance Registers & TLP Records (Current Year)	Grade A, if 75% attendance through out the year Grade B, if 60% attendance through out the year Grade C, if <60% attendance through out the year	A	A	
22	Percentage of full time teachers against sanctioned posts in the last two years (Regular+ Contract + Guest )	Consolidated Report from the Principal	Grade A, if 100% full time teachers Grade B, if 50% full time teachers Grade C, if <50% full time teachers	A	A	
23	Full time teachers with Ph.D	Consolidated Report from the Principal	Grade A, if 75% teachers with Ph.D Grade B, if 60% teachers with Ph.D Grade C, if <60% teachers with Ph.D	C	C	
24	National/ International/ Regional Seminars/conferences/workshops organised in the last two years	Reports by Departments validated by IQAC	Grade A, if International and National events are organized (at least 5 per year) Grade B, if State level events are organized (at least 5 per year) Grade C, if District and College level events are organized ( at least 5 per year)	C	C	
25	Seminars/conferences/workshops attended in the last two years (Overall Staff Attended)	Reports by Departments validated by IQAC	Grade A, if International and National events are attended (at least 5 per year) Grade B, if State level events are attended (at least 5 per year) Grade C, if District and College level events are attended ( at least 5 per year)	B	B	

S.No.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/B (Satisfactory)/C (to improve))	Recommendation/Suggestions by Academic Advisors (AA*)
E	Evaluation Process and Reforms					
26	Mechanism of transparent and accurate internal assessment	1. Announcement of date (Circular) 2. Announcement of syllabus for exam (Department Meeting minutes and Circular) 3. Blue print of the test as per Bloom's Taxonomy 4. Conduct of exam without malpractices (Circular showing the internal squad) 5. Correction and distribution of scripts within the prescribed time 6. Feedback and guidance to the students on One on One basis (Report by Teacher)	Grade A, if all Departments produce all the reports Grade B, if 75% of the Departments produce all the reports Grade C, if below 75% Departments produce the reports	A	A	
27	Record of Continuous Internal Assessment (CIA) - Conduct of Internal Examinations-Internal assessment	Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA verified by the Principal	Grade A, if all Departments produce all the reports Grade B, if 75% of the Departments produce all the reports Grade C, if below 75% Departments produce the reports	A	A	
28	Teacher wise result analysis (Last Two years)	Teacher/College wise reports	Grade A, if 100% Students pass percentage is achieved Grade B, if 75% Students pass percentage is achieved Grade C, if <75% Students pass percentage is achieved	A	A	
29	Student mentoring report (Year wise)	Teacher wise periodical Mentoring Reports	Grade A, if 100% Teachers maintain all records Grade B, if 75% Teachers maintain all records Grade C, if <75% Teachers maintain all records	B	B	



S.N o.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/ B (Satisfactory)/C (to improve))	Recommendation/Suggestions by Academic Advisors (AA*)
F	<b>Student Performance and Learning Outcomes</b>					
30	Announcement of Programme Outcomes and Course Outcomes by the Departments	1.Department wise displays and announcements in the classrooms, in the institution and on the website 2. Registers showing POs, PSOs and COs alongwith the notification of announcement and the signatures of students	Grade A, if 100% Departments maintain all records Grade B, if 75% Departments maintain all records Grade C, if <75% Departments maintain all records	A	A	
31	Evaluation of attainment of Programme Outcomes and Course Outcomes	Programme wise Report on the comparative analysis of Results, Students' progression to Higher Education and Employability	Grade A, if all Programmes are evaluated Grade B, if 75% Programmes are evaluated Grade C, if <75% Programmes are evaluated	A	A	
G	<b>Student Satisfaction Survey</b>					
32	Record of Feed back and analysis on Teachers by Students	Feedback Collection, Consolidation, Analysis and Action taken on a. Curriculum b. Facilities c. Teachers	Grade A, if all the two are done Grade B, if any two are done Grade C, if only one is done	A	A	
33	Percentage of Students participated in Student Satisfaction Survey conducted at the end of each Academic Year (Programme wise) (Previous Academic Year)	Reports by IQAC	Grade A, if 80% of students participated Grade B, if 50% of students participated Grade C, if < 50% of students participated	B	B	
<b>Overall Grade</b>					A	
<b>III-RESEARCH, INNOVATIONS AND EXTENSION</b>						
A	<b>Promotion of Research and Facilities</b>					
1	College has a Recognized Research Centre, Centre for Innovation and Research Promotion Council	Sanctioned Letter Report by Research Committee Coordinator, verified by the Principal	Grade A, if Research Centre is functioning Grade B, if Research Centre is established Grade C, if there is no Research Centre	C	C	
2	Research Guides in the College	Report by Research Committee Coordinator, verified by the Principal	Grade A, if > 50% are Research Guides Grade B, if > 30% are Research Guides Grade C, if < 30% are Research Guides	C	C	
3	Research Scholars working for Ph. D	Report by Research Committee Coordinator, verified by the Principal	Grade A, if Active Research work is going on Grade B, if Research work is pending Grade C, if there is no Research work	C	C	

S.No.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/ B (Satisfactory)/C (to improve))	Recommendation/Suggestions by Academic Advisors (AA*)
4	Major/Minor/Other Research Projects Completed /Ongoing (During the last two years)	Report by Research Committee Coordinator, verified by the Principal	Grade A, if MRP submitted Grade B, if MRP is pending Grade C, if there is no Research Project	C	C	
<b>B</b>	<b>Resource Mobilization for Research Purpose</b>					
5	Grants received from Govt & Non Govt Agencies for Research projects / endowments in the last two years	Report by Research Committee Coordinator, verified by the Principal	Grade A, if > 3 Lkh Grade B, if <3Lkh Grade C, if there is no funding	C	C	
6	Financial Assistance extended by the institution to the faculty members for participating/ presenting research papers in national/ international seminars/ workshops etc to foster research culture.	Report by Research Committee Coordinator, verified by the Principal	Grade A, if completely extended Grade B, if partially extended Grade C, if there is no funding	C	C	
7	The Institution has an ecosystem for innovation/Start ups including incubation centre and other initiatives for transfer of knowledge (Local innovations /Entrepreneurs Hub)	Report by Research Committee Coordinator, verified by the Principal	Grade A if Centre for innovation, incubation and Entrepreneurship facility is established and facilitated atleast one start up; Grade B if only innovation facility is established Grade C if no such centre is established till now.	C	C	
<b>C</b>	<b>Research Publication and Awards</b>					
8	Papers Presented for the last two years (International/ National/ State level conferences and seminars)	Department wise Report by Research Committee Coordinator, validated by the IQAC and verified by the Principal	Grade A, if each Department publishes one paper Grade B, if 50% of Departments publish one paper each Grade C, if < 50% of Departments publish one paper each	B	B	
9	Books Published for the last two years (Single Author/Co Author)	Department wise Report by Research Committee Coordinator, validated by the IQAC and verified by the Principal	Grade A, if each Department publishes one book Grade B, if 50% of Departments publish one book each Grade C, if < 50% of Departments publish one book each	B	B	



S.No.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/B Satisfactory)/C (to improve))	Recommendation/Suggestions by Academic Advisors (AA*)
10	No of Papers published per teacher in the UGC notified journals (SCOPUS, Web of Science, ICI ) for the last 2 years	Department wise Report by Research Committee Coordinator, validated by the IQAC and verified by the Principal	Grade A, if each Department publishes one paper each Grade B, if 50% of Departments publish one paper each Grade C, if < 50% of Departments publish one paper each	B	B	
11	No.of Indexed Publications (h&i)	Department wise Report by Research Committee Coordinator, validated by the IQAC and verified by the Principal	Grade A if more than h-index is 2; Grade B if it is upto 1; C if it is zero.	C	C	
12	No. of Books and Chapters in edited volumes/Books and papers published in National and International conferences (with ISBN)	Department wise Report by Research Committee Coordinator, validated by the IQAC and verified by the Principal	Grade A, if each Department publishes one book/ Chapter Grade B, if 50% of Departments publish one book each/ Chapter Grade C, if < 50% of Departments publish one book each/ Chapter	B	B	
13	Awards and Achievements for Research during the last two years	Report validated by IQAC and verified by Principal	Grade A, if more than 3 Awards are bagged Grade B, if 2 Awards are bagged Grade C, if one Award is bagged (Considering all two years)	A	A	
D	<b>Extension Activities</b>					
14	Extension Activities carried out through Govt/ Govt recognized bodies	Report on Activities validated by IQAC and verified by Principal	Grade A, if > 10 activities are conducted Grade B, if > 7 activities are conducted Grade C, if < 7 activities are conducted	B	B	
15	Number of extension programmes conducted in collaboration with Community/NGOs through RRC/NSS/NCC/Red Cross/YRC/Swachh Bharath/WEC etc.,	Report on Activities validated by IQAC and verified by Principal	Grade A, if > 10 activities are conducted Grade B, if > 7 activities are conducted Grade C, if < 7 activities are conducted	B	A	
16	No. of Awards and Recognitions received for <b>Extension activities</b> from Government/ recognised bodies for the last 2 years	Report on Activities validated by IQAC and verified by Principal	Grade A, if more than 3 Awards are bagged Grade B, if 2 Awards are bagged Grade C, if one Award is bagged (Considering all two years)	B	B	

S.No.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/ B (Satisfactory)/C (to improve))	Recommendation/Suggestions by Academic Advisors (AA*)
17	Average percentage of students and their details participating in extension activities with Government/ Non-Government Organisations above mentioned (Programme wise for the last 2 years)	Detailed Report on Activities validated by IQAC and verified by Principal (Government&Non Government seperately)	Grade A, if more than 3 Awards are bagged Grade B, if 2 Awards are bagged Grade C, if one Award is bagged (Considering all two years)	B	B	
E	<b>Consultancy and Collaboration</b>					
18	Areas of Consultancy offered and Amount generated (during the last 2 years)	1. Department wise Report on Activities validated by IQAC and verified by Principal 2. Audited Statements	Grade A, if more than 25,000/- generated through consultancy Grade B, if more than 10,000/- generated through consultancy Grade C, if less than 10,000/- generated through consultancy	C	C	
19	Details of collaborations/linkages for					
	A. Faculty Exchange	1. Department wise Report on Activities validated by IQAC and verified by Principal 2. Properly signed MOUs	Grade A, if more than 2 Faculty members exchanged Grade B, if 1 Faculty member exchanged Grade C, if no Faculty member exchanged	A	A	
	B. Student Exchange		Grade A, if more than 2 Students exchanged Grade B, if 1 Student exchanged Grade C, if no Student exchanged	C	C	
	C. Internship		Grade A, if more than 10 Students attended Grade B, if 10 Students attended Grade C, if 5 Students attended	C	C	
	D. Field trips		Grade A, if all Departments conducted Grade B, if 50% Departments conducted Grade C, if below 50% Departments conducted	B	B	
	E. OJTs		Grade A, if more than 10 Students attended Grade B, if 10 Students attended Grade C, if 5 Students attended	C	C	



S.No.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/B (Satisfactory)/C (to improve))	Recommendation/Suggestions by Academic Advisors (AA*)
20	Details of MOUs with national and international Institutions, Universities, Industries, Corporate houses etc	1. Properly signed MOUs 2. Department wise Report on follow up Activities validated by IQAC and verified by Principal	Grade A, if all Departments have functional MOUs Grade B, if 50% Departments have functional MOUs Grade C, if below 50% Departments have functional MOUs	C	C	
21	Whether the institution conducted workshop/seminars on Intellectual Property Rights (IPR), Industry-Academia Innovative practices	Report validated by IQAC and verified by Principal	Grade A, if 2 workshops/seminars are conducted Grade B, if 1 workshop/seminar is conducted Grade C, if no workshop/seminar is conducted	B	B	
<b>Overall Grade</b>					C	
<b>IV - INFRASTRUCTURE &amp; LEARNING RESOURCES (Not covered under format - I)</b>						
A	<b>Details of Library as a Learning Resource</b>					
1	Details of Library Automation a. Name of the iLMS software b. Status of automation c. Year and Version	Librarian's Report validated by IQAC and verified by Principal	Grade A, if 100% automation is done Grade B, if partially done Grade C, if not automated	C	C	
2	Details of i. e-journals ii. e-sodhsindhu iii. Sodhganga iv. e-books	Librarian's Report on subscription and usage of e-resources validated by IQAC and verified by Principal	Grade A, if All the Teachers and Students make use of the e- resources Grade B, if 50% of Teachers and Students make use of the e-resources Grade C, if below 50% Teachers and Students make use of the e-resources	B	B	
3	Daily usage of Library by teachers and students (percentage)	Librarian's Report on regular footfall and e-footfall validated by IQAC and verified by Principal	Grade A, if more than 60% Teachers and Students make use of Library Grade B, if 50% of Teachers and Students make use of Library Grade C, if less than 50% Teachers and Students make use of Library	A	A	

S.No.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/B (Satisfactory)/C (to improve))	Recommendation/Suggestions by Academic Advisors (AA*)
B	<b>IT Infrastructure</b>					
4	Details of procedures for maintaining and utilizing physical and academic support facilities (Classrooms, Computers, Labs, Library and Sports Complex)	1. Infrastructure procurement and maintenance policy approved by the Principal 2. Report showing the expenditure towards repairs, maintenance and upgradation	Grade A, if Policy and Report are maintained Grade B, if only Policy or Report is maintained Grade C, if nothing is available	A	A	
5	Expenditure incurred for the last two years on : a) New Infrastructure Facility b) maintenance of facilities (Classrooms, Equipment, sports, Auditorium & seminar halls etc.) excluding salary component	1. Finance Committee Meeting Minutes 2. Report validated by IQAC and verified by Principal	Grade A, if Minutes and Report are maintained Grade B, if only Minutes or Report is maintained Grade C, if nothing is available	A	A	
<b>Overall Grade</b>					A	
<b>V-STUDENT SUPPORT AND PROGRESSION (Not covered under format - I)</b>						
A	<b>Student Support</b>					
1	Percentage of Students benefited by scholarships & free ships for the last two years	Office Report validated by IQAC and verified by Principal	Grade A, if benefit offered by all the 6 bodies Grade B, if benefit offered by any 3 bodies Grade C, if benefit offered by 3 bodies	A	A	
	a) Government					
	b) Institution					
	c) Non - Governmental bodies					
	d) Industries					
	e) Individuals					
	f) Philanthropists					
2	Capacity building and skill enhancement initiatives taken up by the Institution during the last 2 years	Report by JKC and Physical Education Department validated by IQAC and verified by Principal	Grade A, if All the 4 areas are covered Grade B, if any 3 areas are covered, Grade C, if any 2 areas are covered	A	A	
	a) Soft Skills					
	b) Language and Communication Skills					
	c) Life Skills (Yoga, Physical Fitness/ Health and Hygiene)					
	d) ICT/ Computer Skills					



S.No.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/B (Satisfactory)/C (to improve))	Recommendation/Suggestions by Academic Advisors (AA*)
3	Average Percentage of students benefited by guidance for competitive examinations and career counseling by the Institution during last 2 years (only final year students)	1. Records by the JKC and Departments 2. Proof of employment	Grade A, if more than 50% of students placed Grade B, if 30% of students placed Grade C, if less than 30% of students placed	A	A	
4	Student grievances Redressal mechanism, No. of grievances received & Redressed during last 2 years	1. Student grievances Redressal Policy 2. Report by GRC in charge validated by IQAC and verified by Principal	Grade A, if all grievances are redressed as per the policy Grade B, if 50% of grievances are redressed as per the policy Grade C, if less than 50% of grievances are redressed as per the policy	B	B	
5	Percentage of students participated and presented papers/ posters in the state level/national levels academic/research platforms outside the parent institution.	1. Department wise reports validated by IQAC and verified by Principal	Grade A, if 50% of students participate Grade B, if 30% of Students participate Grade C, if less than 30% of Students participate	C	C	
6	The Institution has a transparent mechanism for timely redressal of: A. Sexual harassment B. Ragging	1. Anti ragging Policy and Policy to prevent Sexual harassment 2. Committee(s) Report(s) about grievance redressal 3. Proofs and Meeting Minutes	Grade A, if All the 3 aspects are covered Grade B, if any 2 aspects are covered, Grade C, if only policies exist	A	A	
7	Record of Women Empowerment Cell (WEC)	1. WEC Meeting Minutes 2. Committee Report on activities 3. Report on Gender sensitisation and related activities	Grade A, if All the 3 are covered Grade B, if any 2 are covered, Grade C, if only WEC exists	A	A	

S.No.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/ B (Satisfactory)/C (to improve))	Recommendation/Suggestions by Academic Advisors (AA*)
<b>B</b>	<b>Student Progression</b>					
8	Students' Progression to Higher Education	1. Department wise Reports with proof of Admission 2. Consolidated Report validated by IQAC & verified by Principal	Grade A, if reports and proofs are available Grade B, if only reports are available Grade C, if no record is maintained	A	A	
9	Students' Progression to Employment	1. Department wise Reports with proof of Joining 2. Consolidated Report validated by IQAC & verified by Principal	Grade A, if reports and proofs are available Grade B, if only reports are available Grade C, if no record is maintained	B	B	
10	Students' Progression to Entrepreneurship	1. Department wise Reports with proofs 2. Consolidated Report validated by IQAC & verified by Principal	Grade A, if reports and proofs are available Grade B, if only reports are available Grade C, if no record is maintained	B	B	
11	Percentage of students qualifying NET/SET/GATE/GMAT/CAT/TOFEL/Civil Services/ State Govt Examinations (Qualified students/Total No of students x 100)	1. Department wise Reports with proofs 2. Consolidated Report validated by IQAC & verified by Principal	Grade A, if reports and proofs are available Grade B, if only reports are available Grade C, if no record is maintained	B	B	
12	Feed back from Employees on Online Web Job Portal, APSSDC( AP State Skill Development Corporation), SSC ( Skill Sector Council)	Feed back consolidated Report from JKC	Grade A, if any 3 companies/ Employers offer feed back Grade B, if any 2 companies/ Employers offer feed back Grade C, if only 1 company/ Employer offer feed back	B	B	
<b>C</b>	<b>Student Participation and Activities</b>					
13	No. of awards/medals for outstanding performance in sports/cultural activities (State/National/International/University levels only)	Consolidated Reports by the Committees, validated by IQAC & verified by Principal	Grade A, if International and National Level Grade B, if University and State level Grade C, if below State level	B	B	
	a) University Level					
	b) State Level					



S.No.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/B (Satisfactory)/C (to improve))	Recommendation/Suggestions by Academic Advisors (AA*)
	c) National Level					
	d) International Level					
14	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution	1. Committees List 2. Student Council Report	Grade A, if active student council exists along with reports Grade B, if there is only active student council Grade C, if nothing exists	A	A	
15	Number of sports and cultural activities / competitions organised in the Institution for the last 2 years	Committee reports validated by IQAC and verified by Principal	Grade A, if 5 events/ competitions organized at national level Grade B, if 5 events/ competitions organized at State level Grade C, if events at district level	B	B	
16	Percentage of Student participation in sports and cultural events/ competitions for the last 2 years (Programme wise) No of students participated/Total No of students x 100	Committee reports validated by IQAC and verified by Principal	Grade A, if 50% of students participate Grade B, if 30% of Students participate Grade C, if less than 30% of Students participate	A	A	
<b>D</b>	<b>Alumni Engagement</b>					
17	Is there registered Alumni Association for the institution? If yes, year of registration and number	Registration certificate to be verified	Grade A, if Alumni Association is registered and active; Grade B, if Association is registered Grade C, if Association is not registered	A	A	
18	Alumni contribution for the last 2 years	Alumni Register to be verified along with audited statements of amount (in cash/ Kind) donated	Grade A, if 2 lakhs and above Grade B, if 1 lakh above Grade C, if below one lakh	C	C	
19	Number of Alumni Association Chapters / meetings held during the last 2 years	1. Meeting minutes 2. Consolidated reports	Grade A, if 4 and above Grade B, if 2 and above Grade C, if one and below	B	B	
<b>Overall Grade</b>					A	
<b>VI-GOVERNANCE AND LEADERSHIP</b>						
<b>A</b>	<b>Institutional Vision and Leadership</b>					
1	Mechanism of achieving the Vision and Mission of the Institution (Describe in 200 words)	Institutional Strategic Plan to achieve Vision and Mission with stage wise proofs	Grade A, if strategic plan is in action Grade B, if the mechanism is in planning stage Grade C, if nothing is available	A	A	

S.N o.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/ B (Satisfactory)/C (to improve))	Recommendatio n/Suggestions by Academic Advisors (AA*)
2	Explain the Institutional Practices like de- centralization and participative management to show case effective leadership	1. List of Committees showing decentralization 2. Meeting Minutes and Action Plans by all committees	Grade A, if both are maintained Grade B, if only one is maintained Grade C, if only committees are constituted	B	B	
3	Staff Council Register (Minutes of meetings)	Meeting Minutes and Resolutions of Staff Council	Grade A, if Staff Council meets regularly and implements resolutions through meetings Grade B, if Staff Council resolutions properly recorded Grade C, if Staff Council is formed	A	A	
4	Implementation of OTLP	Grade report	Grade A, if the Institution achieves Grade A throughout the year Grade B, if the Institution achieves Grade A ocassionally Grade C, if the Instituion achieves B & C grades	A	A	
5	Number of RTI issues addressed	RTI file with applications, responses and registers	Grade A, if all the applications disposed within the stipulated time Grade B, if the applicatons are not disposed within the stipulated time Grade C, if record is not properly maintained	A	A	
6	Organizational structure of the Institution	Organogram showing hierarchy and incharges	Grade A, if Organogram with hierarchy incharges prepared Grade B, if Only heirarchy is presented Grade C, if Organogram is not prepared	A	A	
B	Institutional e - governance					
7	Implementation of e - governance in	Softwares and records to be verified Consolidated report by Principal	Grade A, if any 3 components exist Grade B, if any 2 components exist Grade C, if nothing exist	A	B	
	a) Administration					
	b) Finance and Accounts					
	c) Student Admissions and support					
	d) Examinations					
C	Faculty Empowerment Strategies					
8	Details of financial support to attend conference / workshop and membership for professional bodies for the last 2 years	Consolidated report by research committee validated by IQAC and Verified by Principal	Grade A, if more than 75% staff are funded Grade B, if more than 50% staff are funded Grade C, if less than 50% staff are funded	B	B	



S.No.	Item	Records to be verified	Bench Marks	Self assessment by the institution	Grade by Academic Advisors (AA*) after verification (A(Good)/ B (Satisfactory)/C (to improve))	Recommendation/Suggestions by Academic Advisors (AA*)
9	Details of professional development / administrative training programs organized by the institution for teaching and non teaching staff during the last two years	Consolidated report by research committee validated by IQAC and Verified by Principal	Grade A, if more than 5 programmes are organized Grade B, if more than 3 programmes are organized Grade C, if less than 3 programmes are organized	C	C	
10	Details of teachers undergoing online/ offline faculty development programmes during the last two years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course/ Short Term Course etc	Consolidated report by research committee validated by IQAC and Verified by Principal	Grade A, if more than 75% staff attend Grade B, if more than 50% staff attend Grade C, if less than 50% staff attend	A	A	
11	Details of performance appraisal system designed by institution for Teaching and non- teaching staff	ASAR reports	Grade A, if more than 75% teachers are accredited at "Good" grade Grade B, if more than 50 % teachers are accredited at "Good" grade Grade C, if less than 50% teachers are accredited at "Good" grade	A	A	
<b>D</b>	<b>Financial Management and Resource Mobilization</b>					
12	Institutional mechanism for internal and external financial audits	1. Internal Audit Committee constitution Circular 2. Financial Audit Reports	Grade A, if both are maintained Grade B, if only external audit is conducted Grade C, if no audit record is maintained	C	C	
13	Funds / Grants received from nongovernment bodies, individuals, philanthropists (other than research)	Consolidated Report verified by Principal	Grade A, if more than Rs 3 lakhs received Grade B, if more than Rs. 1 lakh received Grade C, if less than Rs. 1 lakh received	C	C	

S.No.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/B (Satisfactory)/C (to improve))	Recommendation/Suggestions by Academic Advisors (AA*)
E	<b>Internal Quality Assurance System</b>					
14	Significant Contribution of IQAC for quality a. Strategies and Plan of Action b. Review mechanisms of Teaching learning process, methodologies and learning outcomes by IQAC c. Details of AQARs prepared and submitted d. Number of IQAC meetings held during the current year e. Average number of quality initiatives by IQAC for promoting quality culture per year	1. IQAC Activity register 2. Action Plan 3. Minutes of Meeting 4. ATR 5. Proof of submission of AQAR to NAAC last two years 6. Hard copies of AQARs submitted	Grade A, if all the records are maintained Grade B, if the first four records are maintained Grade C, if any 3 records or below are maintained	A	A	
15	Participation in NIRF	1. Record of submission 2. Proof of Rank, if any.	Grade A, if ranked Grade B, if participated Grade C, if not participated	B	B	
<b>Overall Grade</b>					A	
<b>VII-INSTITUTIONAL VALUES AND BEST PRACTICES</b>						
A	<b>Activities that teach values of the Institution</b>					
1	Details of Activities by the Institution for  <b>A) Promotion of gender equality and sensitization</b> a) Safety and security b) Counselling c) Common Rooms for women students d) Details about sensitization activities	Approved Policy & Report focusing on details and activities validated by IQAC and verified by Principal	Grade A, if all 4 reports are present Grade B, if any 3 are present Grade C, if any 2 or below	A	A	



S.No.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/ B (Satisfactory)/C (to improve))	Recommendation/Suggestions by Academic Advisors (AA*)
	<b>B) Environmental consciousness and sustainability</b> a) Solar energy, b) Sensor-based energy conservation, c) Use of LED bulbs/ power efficient equipment	Approved Policy & Report focusing on details and activities validated by IQAC and verified by Principal	Grade A, if all 3 reports are present Grade B, if any 2 are present Grade C, if any one is present	B	B	
	<b>C) Waste Management</b> a) Solid waste management b) Liquid waste management c) Lab Waste management d) E-waste management	Approved Policy & Report focusing on details and activities validated by IQAC and verified by Principal	Grade A, if all 4 reports are present Grade B, if any 3 are present Grade C, if any 2 or below	B	B	
	<b>D) Water Conservation</b> a) Rain water harvesting b) Borewell /Open well recharge	Approved Policy & Report focusing on details and activities validated by IQAC and verified by Principal	Grade A, if all 2 reports are present Grade B, if any one is present Grade C, if nothing is present	A	A	
	<b>E) Green campus initiatives</b> a) Plastic free campus(Ban on the use of Plastics) b) Botanical garden c) Green house d) Green landscaping e) Green audit f) Battery vehicles	Approved Policy & Report focusing on details and activities validated by IQAC and verified by Principal	Grade A, if all 6 reports are present Grade B, if any 4 are present Grade C, if any 3 or below	A	A	
	<b>F) Divyanggan friendly barrier - free environment</b> a) Ramps b) Railings c) Scribe for examination d) Provision of lift/Wheel chairs e) Alternative arrangements for Divyanggan	Approved Policy & Report focusing on details and activities validated by IQAC and verified by Principal	Grade A, if all 4 reports are present Grade B, if any 3 are present Grade C, if any 2 or below	A	A	

S.No.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/ B (Satisfactory)/C (to improve))	Recommendation/Suggestions by Academic Advisors (AA*)
<b>B</b>	<b>Initiatives for inculcating values</b>					
2	<b>Cross cutting issues and value initiatives</b> a) Tolerance and harmony against several diversities i) Cultural ii) Regional iii) Linguistic iv) Communal v) Socio - Economic	College Activity Register & Report focusing on details and activities validated by IQAC and verified by Principal	Grade A, if all 5 reports are present Grade B, if any 4 are present Grade C, if any 3 or below	A	A	
	b) Human values and professional ethics	Syllabus copy, College Activity Register & Report focusing on details and activities validated by IQAC and verified by Principal	Grade A, if all 3 reports are present Grade B, if any 2 are present Grade C, if any one is present	A	A	
	c) Code of conduct for students and teachers	Approved Policy & Report on implementation with details validated by IQAC and verified by Principal	Grade A, if all 2 reports are present Grade B, if any one is present Grade C, if nothing is present	A	A	
	d) Celebration of National and International commemorative days and festivals	College Activity Register & Report focusing on details and activities validated by IQAC and verified by Principal	Grade A, if all 2 reports are present Grade B, if any one is present Grade C, if nothing is present	A	A	
3	Sensitization of students and employees of the Institution to the constitutional obligations/ awareness programmes on Constitutional values a) Liberty, Equality, Fraternity, Justice b) Fundamental rights and duties c) Responsibilities of citizenship.	College Activity Register & Report focusing on details and activities validated by IQAC and verified by Principal	Grade A, if all 3 reports are present Grade B, if any 2 are present Grade C, if any one is present	A	A	
<b>C</b>	<b>Best Practices</b>	Record of two best/innovative practices by the institution				
i.		i) Departmental Best Practices Report in the NAAC prescribed format	Grade A, if all 2 reports are present Grade B, if any one is present Grade C, if nothing is present	B	B	
ii.		ii) Institutional Best Practice Report in the NAAC prescribed format		B	B	



S.No.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/B (Satisfactory)/C (to improve))	Recommendation/Suggestions by Academic Advisors (AA*)
D	<b>Institutional Distinctiveness</b>					
	Explain how distinct is your institution in academic and administrative practices:	Evidence with clear cut examples - Document in 200 words	Grade A, if Academic and Administrative practices are produced Grade B, if only one is produced Grade C, if no document is available	A	A	
	Overall Grade				A	
College Grade - A						

Name & Signature of the Principal :

*[Signature]*  
**PRINCIPAL**  
**GOVT. DEGREE COLLEGE**  
**SALUR**  
**PARYATHIPURAM MANYAM DIST**

Name & Signature of the Vice-Principal :

*[Signature]*

Name & Signatures of the Academic Advisors

1. *Ch. A. A. S. K. G. Bhavathi*  
27/08/22
2. *M. P. [Signature]*  
27/8/22
3. *(M. RAMAKRISHNA DUVVURI)*

Note: This format is to be filled by the Principal and submitted to the Academic Audit Team.

2021 - 2022 - Semester II  
CAZBCBZ

DRAFT FOR LINKAGE/MEMORANDUM OF UNDERSTANDING

Our institution Consider it important to enhance the relevance of under graduate Education, since it will among other things provides students practical Skills, which they use either as Self employed persons or for gaining employment. our institution proposes to have a linkage with your

institution and we request you to provide practical skills in the field of Vermicompost Unit

To produce fertile Vermicompost by using vegetable waste collected from vegetable market, wet waste collected from all

We propose to depute a batch of 30 no of students for the practical The houses in sal Orientation in your institution, municipality by adding compost & all earthworms.

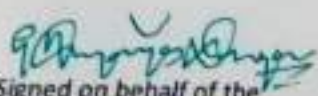
The linkage would result in the enhancement of awareness levels of students in general about

Vermicompost preparation.

Our students will be able to spread the message to the rural areas and illiterate persons we undertake to depute our students to any extension work related to their subject of practical training if they are called for undertake any such work by your institution

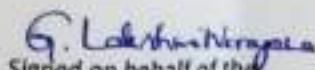
Provide on request any other assistance that our institution is capable of

The two Institution will mutually decide upon terms and conditions including financial support for the implementation of the tasks. We re affirm our commitment to the programme and Our willingness to make a consistent effort to ensure that it is implement effectively and efficiently

  
Signed on behalf of the  
Lecturer in Zoology  
Institution seeking collaboration  
8435-535 591



PRINCIPAL  
Govt. Degree College-Salur  
Parvathipuram Manyam Dist

  
Signed on behalf of the

institution providing  
Ward Sanitation and  
Environment Secretary  
3rd and Secretariat  
Salur Municipality



History of the Institution Providing MOU  
with the Department of Zoology  
Govt Degree College, Salur (2021-2022)

1. Name of the Institution/: SANGHAMITHR'S MBW  
Industry / Centre PROJECT (Waste to Compo  
-st processing plant)
2. Location: Revenue Village, Salur
3. Year of Establishment: 2018
4. Nature of the skill: To produce Vermicompost  
providing to the student: by utilizing vegetable  
waste, wet waste collected from  
houses of total municipality by adding  
Colapost & earth worms
5. Benefit to the student: For the self employ  
-ment with the Skill of Vermi  
-compost preparation.
6. No. of students benefited: 30

Resource person: G. Lakshmi Narayana

WES  
Joint Extension and  
Secretary  
3rd Ward Secretariat  
Salur Municipality

# Deputed students list 2021-2022 (Sem-1)

S.No	Name of the student	Signature
1	A. Vimala	A. Vimala
2	B. Lakshmi Srinija	B. Lakshmi Srinija
3	B. Revathi	B. Revathi
4	B. Sobharani	B. Sobha Rani
5	B. Chandana	B. Chandana
6	B. Bala	B. Bala
7	D. Poliraju	D. Poliraju
8	G. Yashawini	G. Yashawini
9	G. Vivek Vardhan	G. Vivek Vardhan
10	K. Venkateswari	K. Venkateswari
11	K. Sravathi	K. Sravathi
12	K. Indhu	K. Indhu
13	K. Manasa	K. Manasa
14	K. Mukhendera	K. Mukhendera
15	K. Prathibha	K. Prathibha
16	L. Syamala	L. Syamala
17	M. Padma	M. Padma
18	N. Pydithalli	N. Pydithalli
19	N. Aharika Ratnam	N. Aharika Ratnam
20	V. Jyothi	V. Jyothi
21	P. Adi Lakshmi	P. Adi Lakshmi
22	P. Dhana Lakshmi	P. Dhana Lakshmi
23	P. Rama	P. Rama
24	T. Jyothirmayee	T. Jyothirmayee
25	A. Gayathri	A. Gayathri
26	Y. Sampath Kumar	Y. Sampath Kumar
27	P. Pavani	P. Pavani
28	G. S. S. S. Ravi Teja	G. S. S. S. Ravi Teja
29	J. Vijaya Ramaraju	J. Vijaya Ramaraju
30	J. Shriya Harshini	J. Shriya Harshini





vermicompost harvesting



Plastic recycling



With Notes on Five Spiders

[illegible]

Admissions  
attended:

Feb 17 1862

G. L. Hoffman  
HES



2019-2020 Sem-II

DRAFT FOR LINKAGE/MEMORANDUM OF UNDERSTANDING CBZ

Our institution Consider it important to enhance the relevance of under graduate Education, since it will among other things provides students practical Skills, which they use either as Self employed persons or for gaining employment, our institution proposes to have a linkage with your

institution and we request you to provide practical skills in the field of Vermi Compost Unit.  
To produce feasible Vermicompost by utilizing vegetable waste from vegetable market. Wet waste collected from  
We propose to depute a batch of 20 no of students for the practical hours of total  
Orientation in your institution, municipality by adding Cocopost earth worms.

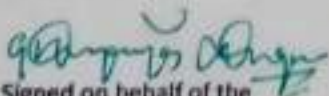
The linkage would result in the enhancement of awareness levels of students in general about


Vermicompost preparation.

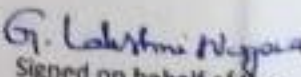
Our students will be able to spread the message to the rural areas and illiterate persons we undertake to depute our students to any extension work related to their subject of practical training if they are called for undertake any such work by your institution

Provide on request any other assistance that our institution is capable of

The two Institution will mutually decide upon terms and conditions including financial support for the implementation of the tasks. We re affirm our commitment to the programme and Our willingness to make a consistent effort to ensure that it is implement effectively and efficiently

  
Signed on behalf of the  
Lecturer in Zoology  
Govt. Degree College, Salur  
Salur R-535 591

  
PRINCIPAL  
Govt. Degree College, Salur  
Parvathipuram Manjeri

  
Signed on behalf of the

institution providing  
Vermi Compost Unit  
Environmental Secretary  
3rd  
Salur Municipality

# History of the Institution Providing MOU to the "Department of Zoology" Govt. Degree College, Salur (2019-2020)

1. Name of the Institution/: SANGHAMITHRA'S MSWM  
Industry / Centre Project (Waste to Compost  
processing plant)
2. Location : Revenue village, Salur
3. Year of Establishment: 2018
4. Nature of the skill To produce Vermicompost  
providing to the student: by utilizing vegetable  
waste from vegetable ma-  
-ket, wet waste from houses in the  
local municipality by adding cocopast & earthworms
5. Benefit to the student: For self employment
6. No. of students deputed  
with names : 20

Resource Person : G. Lalitha Naryan  
uses and  
3rd



## List of the Students (20A-20 J)

S.No	Name of the student	Signature
1	A Usharani	A Usha Rani
2	A Mounika	A. Mounika
3	G Tirupathi	G. Tirupathi
4	G Sruthi	G. Sruthi
5	G Poonima	G. Poonima
6	I Nagamani	I. Nagamani
7	J Sankara Rao	J. Sankara Rao
8	K Sudhakar	K. Sudhakar
9	K Padma	K. Padma
10	K Yogiswari	K. Yogiswari
11	P Kumari	P. Kumari
12	P Manimala	P. Manimala
13	P Adilakshmi	P. Adilakshmi
14	P Anusha	P. Anusha
15	S Sirisha	S. Sirisha
16	S Pavani	S. Pavani
17	S Rajani	S. Rajani
18	S Thoudamma	S. Thoudamma
19	Y. Roshini	Y. Roshini
20	Y. Madhuri	Y. Madhuri

Lecturers Attended :

- 1) K. Twalamurthi u u u  
(Head of the Dept of Zoology)
- 2) G. Vijaya Durga Vijaya Durga  
(Lecturer in Zoology)





2020-2021 - Sem - II

CBZ&CA

# DRAFT FOR LINKAGE/MEMORANDUM OF UNDERSTANDING

Our institution Consider it important to enhance the relevance of under graduate Education. since it will among other things provides students practical Skills. which they use either as Self employed persons or for gaining employment. our institution proposes to have a linkage with your

Institution and we request you to provide practical skills in the field of Vermicompost Unit

To produce fertile Vermicompost by utilizing vegetable waste from vegetable market-waste collected from houses of local municipality & adding coarpest & earth worms.

We propose to depute a batch of 30 no of students for the practical

Orientation in your institution.

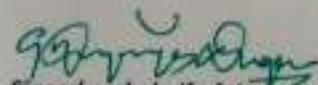
The linkage would result in the enhancement of awareness levels of students in general about

Preparation of Vermicompost.

Our students will be able to spread the message to the rural areas and illiterate persons we undertake to depute our students to any extension work related to their subject of practical training if they are called for undertake any such work by your institution


Provide on request any other assistance that our institution is capable of

The two Institution will mutually decide upon terms and conditions including financial support for the implementation of the tasks. We re affirm our commitment to the programme and Our willingness to make a consistent effort to ensure that it is implement effectively and efficiently

  
Signed on behalf of the

  
Signed on behalf of the

Institution providing collaboration  
Govt. Degree College  
SALUR-535 591

  
PRINCIPAL  
Govt. Degree College-Salur  
Parvathipuram Manyam Dist.

institution providing  
M&E Sanitation and  
Environment Secretary  
3rd Ward Secretariat  
Salur Municipality

History of the Institution providing MOU  
to the Department of Zoology

Govt. Degree College Salur

(2020-2021)

1. Name of the Institution/ Industry / centre : SANGHAMITHRA'S MUSHM PROJECT (waste to com - post processing plant)
2. Location : Revenue village, Salur.
3. Year of Establishment : 2018
4. Nature of the skill : TO produce fertile vermi providing to the students - compost by utilizing vegetable waste, wet waste collected from houses of total municipality by adding cocopost & earth worms.
5. Benefit to the student: For self employment with the skill of Vermicompost preparation.
6. No of students benefited : 30

Resourse person :

G. Lakshmi Narayan  
BSES

Visit Sanitation and

Environment Secretary

3<sup>rd</sup> Floor Secretariat  
Salur Municipality



Depot student list 2020-2021 (Sem-II) C.B.

SAN	name of the student	Signature
1	S. Kedari Sai	S. Kedari Sai
2	B. Ravi Teja	B. Ravi Teja
3	S. Durga Prasad	S. Durgaprasad
4	G. Tanuja	G. Tanuja
5	G. Sai Lakshmi	G. sailaxmi
6	K. Teja Arinash	K. Teja Arinash
7	A. Keerthi	A. Keerthi
8	A. Venkata Lakshmi	A. Venkata Lakshmi
9	B. Prem Kumar	B. Prem Kumar
10	B. Pavani	B. Pavani
11	D. Pavani	D. Pavani
12	M. Sirisha	M. Sirisha
13	J. Sirisha	J. Sirisha
14	K. Saraswathi	K. Saraswathi
15	K. Gangamma	K. Gangamma
16	K. Ravi	K. Ravi
17	M. Eswari	M. Eswari
18	P. Lavanya	P. Lavanya
19	P. Asha Latha	P. Asha Latha
20	N. Sandhya	N. Sandhya
21	S. Komali	S. Komali
22	T. Eswara Rao	T. Eswara Rao
23	V. Neelima	V. Neelima
24	D. Varaprasad	D. Varaprasad
25	Y. Jagadeesh	Y. Jagadeesh
26	N. Purna	N. Purna
27	K. Krishna Kumari	K. Krishna Kumari
28	K. Dhana Lakshmi	K. Dhana Lakshmi
29	G. Dhana Lakshmi	G. Dhana Lakshmi
30	A. Meenakshi	A. Meenakshi



Plastic recycling



Vermicompost harvesting







2022-2023 Semester I Q2, BVAZ

DRAFT FOR LINKAGE/MEMORANDUM OF UNDERSTANDING

Our institution Consider it important to enhance the relevance of under graduate Education, since it will among other things provides students practical Skills, which they use either as Self employed persons or for gaining employment. our institution proposes to have a linkage with your

institution and we request you to provide practical skills in the field of Vermicompost

To produce portable Vermicompost by using vegetable waste collected from Vegetable market wet waste collection

We propose to depute a batch of 30 no of students for the practical from all the Orientation in your institution. in Salur Municipality by adding composting and Soil science.

The linkage would result in the enhancement of awareness levels of students in general about

Vermicompost Preparation

Our students will be able to spread the message to the rural areas and illiterate persons we undertake to depute our students to any extension work related to their subject of practical training if they are called for undertake any such work by your institution

Provide on request any other assistance that our institution is capable of

The two Institution will mutually decide upon terms and conditions including financial support for the implementation of the tasks. We re affirm our commitment to the programme and Our willingness to make a consistent effort to ensure that it is implement effectively and efficiently

  
Signed on behalf of the

Institution seeking collaboration support

  
PRINCIPAL  
Govt Degree College Salur  
Pervayapuram Mayam Datt

  
Signed on behalf of the

institution providing

  
Principal  
Govt Degree College Salur  
Pervayapuram Mayam Datt



History of the Institution Providing MAU  
in the Department of Zoology  
Osai Degree College, Salur (2022-2023)

Name of the Institution / Industry (Centre) : SANGHAMITHRA'S KISHUM  
PROJECT (Waste to Compost  
processing Plant)

Location : Revenue Village, Salur

Year of Establishment : 2018

Nature of the Skill  
Providing to the students : To produce fertile Vermicompost by utilizing Vegetable waste, wet waste collected from house of total municipality by adding Cocopost & earth worms.

Benefit to the student : For the self employment with the skill of Vermicompost preparation.

No. of students deputed : 30

Resource person G. Lakshminarayana

Ward Education and  
Environemental Secretary

3rd Ward Secretariat  
Salur Municipality

Sr	Name of the Student	Signature
1	A. Mallerwari	A. mallerwari
2	A. Sankoshi	A. Sankoshi
3	B. Sasikala	
4	B. Shashank	B. Shashank
5	B. Satya	B. Satya
6	B. Jaya Lakshmi	B. Jayalakshmi
7	G. Dharmaji	G. Dharmaji
8	G. Rinna	G. Rinna
9	G. Rupavathi	G. Rupavathi
10	G. Hema	G. Hema
11	K. Kalyani	K. Kalyani
12	M. Sireesha	M. Sireesha
13	N. Hemanth Kumar	N. Hemanth Kumar
14	N. Tharun	N. Tharun
15	P. Anusha	P. Anusha
16	R. Kusuma	R. Kusuma
17	R. Sridevi	R. Sridevi
18	S. Ganesh S	S. Ganesh S.
19	S. Leelavathi	S. Leelavathi
20	T. Pragna	T. Pragna
21	V. Vigneshwara Rao	V. Vigneshwara Rao
22	K. Indu	K. Indu
23	P. Sailaja	P. Sailaja
24	K. Venkata Lakshmi	K. Venkata Lakshmi
25	N. Kavya	
26	Y. Sai	Y. Sai
27	Y. Keerthi	Y. Keerthi
28	P. Divakar	P. Divakar
29	B. Krishnaveni	B. Krishnaveni
30	P. Manikanta	P. Manikanta





[illegible]



# National Institutional Ranking Framework

Ministry of Education

Government of India

Welcome to Data Capturing System: COLLEGE

## Submitted Institute Data for NIRF'2022'

Institute Name: Government Degree College, Salur [IR-C-C-24092]

### Sanctioned (Approved) Intake

Academic Year	2020-21	2019-20	2018-19	2017-18	2016-17	2015-16
UG [3 Years Program(s)]	400	340	340	-	-	-
PG [2 Year Program(s)]	40	40	-	-	-	-

### Total Actual Student Strength (Program(s) Offered by Your Institution)

(All programs of all years)	No. of Male Students	No. of Female Students	Total Students	Within State (Including male & female)	Outside State (Including male & female)	Outside Country (Including male & female)	Economically Backward (Including male & female)	Socially Challenged (SC+ST+OBC Including male & female)	No. of students receiving full tuition fee reimbursement from the State and Central Government	No. of students receiving full tuition fee reimbursement from Institution Funds	No. of students receiving full tuition fee reimbursement from the Private Bodies	No. of students who are not receiving full tuition fee reimbursement
UG [3 Years Program(s)]	272	506	778	778	0	0	35	514	549	0	0	0
PG [2 Year Program(s)]	20	29	49	49	0	0	14	35	49	0	0	0

### Placement & Higher Studies

#### UG [3 Years Program(s)]: Placement & higher studies for previous 3 years

Academic Year	No. of first year students intake in the year	No. of first year students admitted in the year	Academic Year	No. of students graduating in minimum stipulated time	No. of students placed	Median salary of placed graduates(Amount in Rs.)	No. of students selected for Higher Studies
2016-17	300	270	2018-19	200	185	200000(Two Lakhs )	10
2017-18	300	280	2019-20	210	146	200000(Two Lakhs)	40
2018-19	340	300	2020-21	185	15	300000(Three Lakhs )	52

#### PG [2 Years Program(s)]: Placement & higher studies for previous 3 years

Academic Year	No. of first year students intake in the year	No. of first year students admitted in the year	Academic Year	No. of students graduating in minimum stipulated time	No. of students placed	Median salary of placed graduates(Amount in Rs.)	No. of students selected for Higher Studies
2017-18	40	9	2018-19	3	1	200000(Two Lakhs )	0
2018-19	40	5	2019-20	2	0	0(Zero)	0
2019-20	40	25	2020-21	3	1	200000(Two Lakhs )	0

### Financial Resources: Utilised Amount for the Capital expenditure for previous 3 years

Academic Year	2020-21	2019-20	2018-19
	Utilised Amount	Utilised Amount	Utilised Amount
Annual Capital Expenditure on Academic Activities and Resources (excluding expenditure on buildings)			
Library	200000 (Two Lakhs )	170000 (One Lakh Seventy Tousand )	220000 (Two Lakhs Twent thousand )
New Equipment for Laboratories	100000 (One Lakh)	100000 (One Lakh )	100000 (One Lakh)
Other expenditure on creation of Capital Assets (excluding expenditure on Land and Building)	15000000 (One Crore Fifty Lakhs )	10000000 (One Crore )	10000000 (One Crore )

Financial Resources: Utilised Amount for the Operational expenditure for previous 3 years

Academic Year	2020-21	2019-20	2018-19
	Utilised Amount	Utilised Amount	Utilised Amount
Annual Operational Expenditure			
Salaries (Teaching and Non Teaching staff)	20000000 (Two Crores )	15000000 (One Crore Fifty Thousands)	9000000 (Ninty Lakhs )
Maintenance of Academic Infrastructure or consumables and other running expenditures(excluding maintenance of hostels and allied services,rent of the building, depreciation cost, etc)	2000000 (Twent Lakhs )	1500000 (Fifteen Lakhs )	1000000 (Ten Lakhs )
Seminars/Conferences/Workshops	100000 (One Lakh)	50000 (Fifty Thousan )	25000 (Twenty Five Thousand)

PCS Facilities: Facilities of physically challenged students

1. Do your institution buildings have Lifts/Ramps?	Yes, more than 40% of the buildings
2. Do your institution have provision for walking aids, including wheelchairs and transportation from one building to another for handicapped students?	Yes
3. Do your institution buildings have specially designed toilets for handicapped students?	Yes, more than 80% of the buildings

Faculty Details

Srno	Name	Age	Designation	Gender	Qualification	Experience (In Months)	Currently working with institution?	Joining Date	Leaving Date	Association type
1	GORLE VIJAYA DURGA	41	Lecturer	Female	Ph.D	50	Yes	09-06-2018	--	Regular
2	V PRABHAKAR	51	Lecturer	Male	M.Sc.	216	Yes	01-07-2007	--	Adhoc / Contractual
3	BINGI SRINIVASA	47	Lecturer	Male	M.Sc.	251	Yes	20-10-2021	--	Adhoc / Contractual
4	MENTADA YASADHA	23	Lecturer	Female	M.Sc.	24	Yes	19-07-2019	--	Adhoc / Contractual
5	SRINIVASA RAO GANGIREDLA	28	Lecturer	Male	M.A.(Political Science)	5	Yes	28-07-2021	--	Regular
6	G TULASI	35	Lecturer	Female	M.Sc.	112	Yes	10-06-2021	--	Adhoc / Contractual
7	ALLU T S APPALA NAIDU	52	Lecturer	Male	SET	118	Yes	20-10-2021	--	Adhoc / Contractual
8	KOULU CHIRANJEEVULU	47	Lecturer	Male	Ph.D	252	Yes	09-10-2021	--	Regular



9	BODDU VIJAYA BHARATHI	54	Lecturer	Female	Ph.D	288	Yes	09-10-2021	--	Regular
10	REDDI SAILAJA	35	Lecturer	Female	M.Sc.	162	Yes	20-10-2021	--	Adhoc / Contractual
11	ARASADA RAMESH	46	Lecturer	Male	M.Sc.	186	Yes	20-10-2021	--	Adhoc / Contractual
12	SANKARA NARAYANA KATURI	38	Lecturer	Male	M.A	4	Yes	28-08-2021	--	Regular
13	SIRIPURAPU LAKSHMANA RAO	34	Lecturer	Male	M.COM	108	Yes	08-02-2021	--	Adhoc / Contractual
14	KASTHURI GANGA RAJU	28	Lecturer	Male	M.Sc.	52	Yes	02-08-2017	--	Adhoc / Contractual
15	V SRINIVASA MURTHY	54	Lecturer	Male	Ph.D	150	Yes	03-10-2021	--	Regular
16	P M VINAYA TEJA	50	Lecturer	Male	Ph.D	252	Yes	12-10-2021	--	Regular
17	CH SITA RATNAM	53	Lecturer	Female	M.Sc.	255	Yes	09-10-2021	--	Regular
18	Y YASODA	47	Lecturer	Female	M.LISc	60	Yes	05-10-2015	--	Adhoc / Contractual
19	LATCHUPATULA CHINATALLI	39	Lecturer	Female	M.Sc.	10	Yes	24-02-2021	--	Adhoc / Contractual
20	KOMANDURU RAGHUNADHAN	41	Lecturer	Male	M.Sc(Phy)	204	Yes	24-12-2021	--	Adhoc / Contractual
21	TAMIRI RADHA KRISHNA	59	Dean / Principal / Director / Vice Chancellor	Male	Ph.D	360	Yes	13-01-2021	--	Regular



National Institutional Ranking Framework  
Ministry of Education  
Government of India



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[PARAMETERS](#)

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## India Rankings 2018: Participated Institutes College

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Name	City	State
Govt. Degree College, Salur	Vizianagaram	Andhra Pradesh

Showing 1 to 1 of 1 entries (filtered from 1,087 total entries)

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**National Institutional Ranking Framework**  
Ministry of Education  
Government of India



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ABOUT NIRF

PARAMETERS

DOCUMENTS

RANKING

NOTIFICATION/ADVT

FAQS

CONTACT

## India Rankings 2019: Participated Institutes Overall

Institution list in alphabetical order

[Back](#)

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Search:  [X](#)

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Govt. Degree College, Salur	Vizianagaram	Andhra Pradesh

Showing 1 to 1 of 1 entries (filtered from 1,479 total entries)

Previous [1](#) Next





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HOME

ABOUT NIRF

PARAMETERS

DOCUMENTS

RANKING

NOTIFICATION/ADVT

FAQS

CONTACT

## India Rankings 2020:Participated Institutes College

Institution list in alphabetical order

[Back](#)

Show 100 entries

Search:

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Showing 1 to 1 of 1 entries (filtered from 1,659 total entries)

Previous [1](#) Next







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Institution list in alphabetical order

[Back](#)

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Previous **1** Next





Government of India

Ministry of Human Resource Development

Department of Higher Education

Statistics Division

New Delhi

# Certificate



**Reference No.** C-24092-2018

This is to certify that KANTIMAHANTI JWALA MUKHI of Govt.Degree College, Salur has successfully uploaded the data of All India Survey on Higher Education(AISHE) 2018-2019.

( Madan Mohan )  
Deputy Director General

**Dated:** 25/01/2019

**Name of the signatory**





Government of India

Ministry of Human Resource Development

Department of Higher Education

Statistics Division

New Delhi

# Certificate



**Reference No.** C-24092-2019

This is to certify that KANTIMAHANTI JWALA MUKHI of Govt.Degree College, Salur has successfully uploaded the data of All India Survey on Higher Education(AISHE) 2019-2020.

( Madan Mohan )  
Deputy Director General

**Dated:** 25/01/2020

**Name of the signatory**





Government of India  
Ministry of Education  
Department of Higher Education  
Statistics Division  
New Delhi

# Certificate



**Reference No.** C-24092-2020

This is to certify that Dr Radhakrishna T of Govt.Degree College, Salur has successfully uploaded the data of All India Survey on Higher Education(AISHE) 2020-2021.

( Shri R. Rajesh )

Deputy Director General

**Dated:** 27/02/2022





Government of India  
Ministry of Education  
Department of Higher Education  
Statistics Division  
New Delhi

# Certificate



**Reference No.** C-24092-2021

This is to certify that THOLLA RAMA SUNKANNA of Govt.Degree College, Salur has successfully uploaded the data of All India Survey on Higher Education(AISHE) 2021-2022.

*R.Rajesh*

( Shri R. Rajesh )

**Dated:** 27/12/2022

Deputy Director General

# **PEER TEEM REPORT**

**ON  
INSTITUTIONAL ACCEREDIATION  
OF**

**GOVERNMENT DEGREE COLLEGE  
SALUR - VIZIANAGARAM DIST.,  
ANDHRA PRADESH  
PIN : 535 591**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL  
BANGALORE - INDIA.**



**PEER TEAM REPORT**

ON  
Institutional Accreditation  
Of  
GOVERNMENT DEGREE COLLEGE - SALUR  
VIZIANAGARAM DIST., ANDHRA PRADESH  
PIN : 535 591

Section I : GENERAL	INFORMATION
1.1 Name & Address of the institution:	Government Degree College – Salur Vizianagaram Dist., Andhra Pradesh Pin 535 591.
1.2 Year of Establishment:	September , 1992
1.3 Current Academic Activities at the Institution (Numbers):	U. G Programmes - 5 ( B. A with HEP, B.Sc with MPC , B.Sc with MPCs , B.Sc with CBZ and B. Com)
• Faculties:	03 ( Arts, Science and Commerce )
• Departments:	12 + 2 = 14 ( Physics, Chemistry, Mathematics, Computer Science, Botany, Zoology, Telugu, English, History, Economics, Political Science, and Commerce + Dept. of Physical Education and Library Science.)
• Programmes/Courses offered:	U. G = 5 Courses ( B.A., B.Sc. – 3 Courses and B.Com )
• Permanent Faculty Members:	13 ( 13 + 0 ) ( including incharge Principal , Lecturer in Physical Education and Lecturer in Library Science)
• Temporary Faculty Members:	06 ( 6 + 0)
• Permanent Support Staff:	06 ( Technical - 1, Administration – 2 Contingent Staff - 3 )
• Students:	818 ( 515 M + 303 F )
1.4 Three major features in the institutional Context (As perceived by the Peer Team):	<ul style="list-style-type: none"> <li>• Situated in a rural interior Tribal area</li> <li>• Marginalized section and women representation above 80% of student enrollment</li> <li>• Arts, Science and Commerce Degree programs offered.</li> </ul>
1.5 Date of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	26 <sup>th</sup> , 27 <sup>th</sup> February, 2008 Visit Schedule is enclosed
1.6 Composition of the Peer Team which undertook the on-site visit:	
Chairperson	Prof. K. Kunhi Krishnan
Member & Coordinator	Prof. Y. M. Jayaraj

*[Signature]*  
22.2.08

Member	Prof. S.N. Guha
NAAC Officer at NAAC:	Dr. Rama
<b>Section II: CRITERION WISE ANALYSIS</b>	<b>Observation (Strengths and/or Weaknesses) on Key-Aspects</b> (Please limit to three major ones for each and use telegraphic language (It is not necessary to indicate all the three bullets each time; write only the relevant ones)
<b>2.1 Curricular Aspects:</b>	
2.1.1 Curricular Design & Development:	<ul style="list-style-type: none"> <li>The College offers Programs as per the Curriculum prescribed by the University.</li> <li>Computer related program introduced</li> <li>More career and skill oriented programs needs to be introduced.</li> </ul>
2.1.2 Academic Flexibility:	<ul style="list-style-type: none"> <li>Academic flexibility is limited</li> <li>One self financing program introduced during the current year</li> <li>Locally relevant areas may be covered by introducing certificate/ diploma courses.</li> </ul>
2.1.3 Feedback on Curriculum	<ul style="list-style-type: none"> <li>Feedback mechanism is limited to University norms</li> <li>Attempts on student feedback informally initiated.</li> <li>Dynamic efforts for systematic feedback and its analysis required.</li> </ul>
2.1.4 Curriculum Update	<ul style="list-style-type: none"> <li>Curriculum revised by the University during the last five years</li> <li>Additional curriculum of local and national relevance to be taken up</li> <li>College has taken initiative to introduce one ICT related Course</li> </ul>
2.1.5 Best Practices in Curricular Aspects (If any):	<ul style="list-style-type: none"> <li>College introduced one program in self financing mode taking into consideration the students' demand</li> </ul>
<b>2.2 Teaching-Learning &amp; Evaluation:</b>	
2.2.1 Admission Process and Student Profile	<ul style="list-style-type: none"> <li>The marginalized and women students given good representation</li> <li>The admission process is transparent based on government and University norms</li> <li>Modernization of admission process suggested.</li> </ul>
2.2.2 Catering to the Diverse Needs:	<ul style="list-style-type: none"> <li>Limited options currently available</li> </ul>

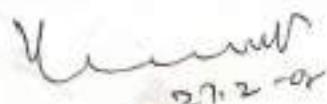




	<ul style="list-style-type: none"> <li>• Student mentoring activity to be formulated</li> <li>• Differently - abled students require special care</li> </ul>
2.2.3 Teaching-Learning Process:	<ul style="list-style-type: none"> <li>• College follows predominantly lecture method to deliver university prescribe syllabus</li> <li>• Dynamic learning environment to be created by introducing teaching aids and effective interaction between teachers and students</li> </ul>
2.2.4 Teacher Quality:	<ul style="list-style-type: none"> <li>• One teacher with Ph. D and five teachers with M.Phil Degree.</li> <li>• The permanent positions need to be filled up on priority</li> <li>• University norms of qualification followed while appointed teachers on contract basis.</li> </ul>
2.2.5 Evaluation process and Reforms:	<ul style="list-style-type: none"> <li>• The methodology prescribed by the University is followed in conducting examinations</li> <li>• Systematic efforts for continuous evaluation of students to be formulated</li> </ul>
2.2.6 Best Practices in Teaching-Learning and Evaluation (If Any):	<ul style="list-style-type: none"> <li>• Government sponsored program like Jawahar Knowledge Centre and Mana TV education Program introduced</li> </ul>
<b>2.3 Research, Consultancy &amp; Extension:</b>	•
2.3.1 Promotion of Research:	<ul style="list-style-type: none"> <li>• Research Orientation to be initiated</li> <li>• Teachers be encourages to take up minor research projects</li> </ul>
2.3.2 Research and Publications Output:	<ul style="list-style-type: none"> <li>• Publications by teachers to be encouraged</li> <li>• Teachers be encouraged to attend national and state level seminars</li> </ul>
2.3.3 Consultancy:	<ul style="list-style-type: none"> <li>• <i>The College may take efforts to form a consultancy unit to suit local requirements</i></li> </ul>
2.3.4 Extension Activities:	<ul style="list-style-type: none"> <li>• Students participation in extension activity is evident through NSS and forums</li> <li>• Distance education programs through studycentre available</li> <li>• Outreach programs to be developed</li> </ul>
2.3.5 Collaborations:	<ul style="list-style-type: none"> <li>• Initiatives for systematic collaboration</li> </ul>



	may be taken up to benefit students and local community
2.3.6 Best Practices in Research, Consultancy & Extension (If any):	<ul style="list-style-type: none"> <li>Students participation in extension activities is noticeable</li> <li>Study centre of IGNOU introduced</li> </ul>
<b>2.4 Infrastructure and Learning Resources:</b>	
2.4.1 Physical Facilities for Learning:	<ul style="list-style-type: none"> <li>Adequate classrooms available</li> <li>Laboratories need to be Strengthened</li> <li>Student facilities may be enhanced</li> </ul>
2.4.2 Maintenance of Infrastructure:	<ul style="list-style-type: none"> <li>Adequate funds available</li> <li>The campus to be properly maintained</li> </ul>
2.4.3 Library as a Learning Resources:	<ul style="list-style-type: none"> <li>About 8500 volumes available in Library of which 4500 are text books</li> <li>Library Software introduced recently</li> <li>Library facilities to be improved and expanded</li> </ul>
2.4.4 ICT as Learning Resources:	<ul style="list-style-type: none"> <li>Computer facilities being made available recently</li> <li>ICT enabled learning activities be initiated</li> </ul>
2.4.5 Other Facilities:	<ul style="list-style-type: none"> <li>Gymnasium and indoor sports facilities available</li> <li>Other facilities for college community be enhanced</li> </ul>
2.4.6 Best Practices in the development of Infrastructure and Learning Resources (If any):	<ul style="list-style-type: none"> <li>The College motivates local philanthropists to provide financial assistance for the infrastructural development</li> </ul>
<b>2.5 Student Support and Progression:</b>	
2.5.1 Student Progression:	<ul style="list-style-type: none"> <li>The Performance of students in University examinations indicate a need for urgent intervention strategies.</li> <li>Mentoring, tutorial and remedial teaching be given special attention</li> </ul>
2.5.2 Student Support:	<ul style="list-style-type: none"> <li>Government financial assistance / Scholarship given to all eligible students</li> <li>Soft skill development through Jawahor Knowledge Centre introduced</li> </ul>
2.5.3 Student Activities:	<ul style="list-style-type: none"> <li>Alumni association is formed recently</li> <li>Students' participation in cultural sports is encouraged</li> </ul>



27.2-08



2.5.4 Best Practices in Student Support and Progression (If any):	<ul style="list-style-type: none"> <li>Students participated in co-curricular and extra curricular activities supported</li> </ul>
<b>2.6 Governance and Leadership:</b>	•
2.6.1 Institutional Vision and Leadership	<ul style="list-style-type: none"> <li>Government policy and programs are followed</li> </ul>
2.6.2 Organizational Arrangements:	<ul style="list-style-type: none"> <li>Responsibilities are being shared by the faculty</li> <li>Government norms of organization is implemented</li> </ul>
2.6.3 Strategy Development and Deployment:	<ul style="list-style-type: none"> <li>Some efforts taken to involve local community in the development of college</li> <li>Teachers encouraged to take up community development activities.</li> </ul>
2.6.4 Human Resource Management:	<ul style="list-style-type: none"> <li>Government decisions and programs followed in HRM</li> <li>Contractual appointments made against permanent vacancies</li> </ul>
2.6.5 Financial Management and Resource Mobilization:	<ul style="list-style-type: none"> <li>Financial management and resource mobilization efforts evident</li> <li>Modernization of accounting and office procedure to be introduced.</li> </ul>
2.6.6 Best Practices in Governance and Leadership (If any):	<ul style="list-style-type: none"> <li>Resource mobilization through community participation offers taken up</li> </ul>
<b>2.7 Innovative Practices:</b>	•
2.7.1 Internal Quality/Assurance System:	<ul style="list-style-type: none"> <li>Internal Quality Assurance cell be made active and functional</li> <li>Value addition strategies in learning activities needs strengthening</li> <li>Students involvement in quality initiatives being encouraged</li> </ul>
2.7.2 Inclusive Practices:	<ul style="list-style-type: none"> <li>Marginalized student groups well represented</li> <li>Opportunities for overall development of students to be provided</li> </ul>
2.7.3 Stakeholder Relationships:	<ul style="list-style-type: none"> <li>Alumni and parents involvement indicate positive relationship</li> </ul>
<b>Section III: OVERALL ANALYSIS</b>	
3.1 Institutional Strengths:	<ul style="list-style-type: none"> <li>Marginalized tribal groups provided with educational opportunities</li> <li>Woman students adequately represented</li> </ul>

	<ul style="list-style-type: none"> <li>Sufficient land availability for future development</li> </ul>
3.2 Institutional Weaknesses:	<ul style="list-style-type: none"> <li>The faculty and academic programs are not in tune with current developments in higher education scenario</li> <li>Infrastructure especially laboratories need augmentation and improvement</li> <li>Research activities inadequate</li> <li>Academic performance of students requires serious overview</li> <li>Inadequate mobilization of financial resources from major funding agencies</li> </ul>
3.3 Institutional Opportunities:	<ul style="list-style-type: none"> <li>Converting the existing limitations in to major opportunities for development</li> <li>To evolve appropriate strategies for overall institutional development</li> </ul>
3.4 Institutional Challenges:	<ul style="list-style-type: none"> <li>To Provide need based Course and career oriented program</li> <li>To evolve outreach programs for local community</li> <li>Empowerment of marginalized ones and women students through skill based add on programs</li> </ul>

#### Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language)

(It is not necessary to indicate all the ten bullets)

- New diversified programs to be introduced along with career oriented UGC sponsored programs
- The existing laboratories to be strengthened on top priority
- The Library facilities be upgraded and modernized
- Permanent faculty be provided along with strengthening of faculty development activities
- Research culture and systematic orientation leading to research projects and publication to be inculcated
- Hostel facilities for women and men may be provided
- College may approach funding agencies for developmental activities. The collage planning committee to take up this task on priority
- Remedial, tutorial and mentoring mechanisms may be introduced to overcome the comparatively poor academic performance of the students.
- Counseling mechanisms at all levels may be setup on priority

I agree with the Observations of the Peer team as mentioned in this report.



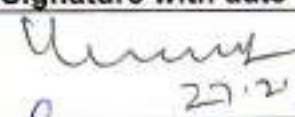
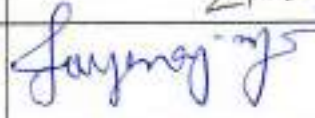

## Signature of the Head of the Institution ( principal )

Kota Appa Rao M.Sc., M.Phil

PRINCIPAL  
Seal of Government Degree College  
SALUR  
VIZIANAGARAM DT.



## Signatures of the Peer team Members:

Name and Designation		Signature with date
Prof. K. Kunhi Krishnan	Chairperson	 27.2.08
Prof Y. M. Jayaraj	Member & Coordinator	
Dr. S. N. Guha	Member	 27.2.08
Dr. Mrs. K. Rama	Officer at NAAC	

Place : Salur

Date: 27<sup>th</sup> February, 2008

## Profile of the College

Name of the College	Government Degree College – Salur		
	Vizianagaram Dist., Andhra Pradesh – 535 591		
Date of visit	26 <sup>th</sup> , 27 <sup>th</sup> February, 2008		
Affiliating University:	Affiliated to Andhra University		
Status of the College	Affiliated Govt. College		
Financial Category	Fully Government Funded and Managed		
Type of College	Co- Education		
No. of Departments	Arts – 5, Science – 6, Commerce – 1 Total 12 + 2 ( Dept. of Physical Education and Library Science)		
No. of Programmes	UG – 5, ( B.A. With HEP, B.Sc with MPC, B.Sc with CBZ, B.Sc with MPCs, B.Com ) P.G. – Nil M.Phil – Nil Others – Nil Total - 5		
Year of Establishment	September, 1982		
UGC recognition:	Under 2(f) and 12 B since 1991		
Location of the college:	Semi- Urban and Tribble		
Area of the campus (in acres)	9 Acrs.,		
No. of Teachers:	Men	Women	Total
Permanent:	13	-	13
Temporary:	06	-	06
Total no.of Teachers Ph.D.:	1+1	-	02
Total no. of Teachers M.Phil.:	5 + 0	-	05
Total no. of Teachers P.G.:	7+5	-	12
No. of Non-teaching staff:	Men	Women	Total
Technical staff:	01	--	01
Administrative staff:	02	--	02
Contingent Staff :	03	--	03
No. of Students:	Men	Women	Total
UG:	515	303	818
PG:	-	-	-
M.Phil.:	-	-	-
Ph.D.:	-	-	-
Any other:	-	-	-
Total:	515	303	818

1. Chairperson: Prof. K. Kunhi Krishnan

2. Member: Prof., Y.M. Jayaraj

3. Member: Prof., S.N. Guha

4. NAAC Officer: At NAAC – Dr. Rama

5. Signature of the Principal & Seal :

  
 PRINCIPAL  
 GOVT. DEGREE COLLEGE  
 SALUR  
 VIZIANAGARAM DT.





राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*

# *Certificate of Accreditation*

---

*The Executive Committee of the  
National Assessment and Accreditation Council  
on the recommendation of the duly appointed  
Peer Team is pleased to declare the  
Government Degree College  
Salur, Dist. Vizianagaram, affiliated to Andhra University,  
Andhra Pradesh as  
Accredited  
with a CGPA of 1.96 on four point scale  
at C grade.*

*Date : March 28, 2008*



*HARUN*  
*Director*



**राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद**  
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान  
**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
*An Autonomous Institution of the University Grants Commission*

## Quality Profile

**Name of the Institution** : Government Degree College

**Place** : Salur, Dist. Vizianagaram, Andhra Pradesh

Criteria	Weightage (W <sub>i</sub> )	Criterion-Wise Grade Point Averages (Cr <sub>i</sub> GPA)	W <sub>i</sub> X Cr <sub>i</sub> GPA
I. Curricular Aspects	050	2.00	100
II. Teaching-Learning and Evaluation	450	2.00	900
III. Research, Consultancy and Extension	100	1.90	190
IV. Infrastructure and Learning Resources	100	2.00	200
V. Student Support and Progression	100	1.70	170
VI. Governance and Leadership	150	2.00	300
VII. Innovative Practices	050	2.00	100
<b>Total</b>	$\sum_{i=1}^7 W_i = 1000$		$\sum_{i=1}^7 (W_i \times Cr_i \text{ GPA}) = 1960$

$$\text{Institutional Score} = \frac{\sum_{i=1}^7 (W_i \times Cr_i \text{ GPA})}{\sum_{i=1}^7 W_i} = \frac{1960}{1000} = \boxed{1.96}$$

**Grade** = C



**Descriptor** = SATISFACTORY

**Date** : March 28, 2008

**Director**

- This certification is valid for a period of Five years with effect from March 28, 2008
- An institutional CGPA on four point scale in the range of 3.01 - 4.00 denotes A grade (Very Good), 2.01 - 3.00 denotes B grade (Good), 1.51 - 2.00 denotes C grade (Satisfactory)
- Scores rounded off to the nearest integer



# **Peer Team Report**

on

**Institutional Assessment and Re-accreditation  
(Cycle 2<sup>nd</sup>)**

of

**Government Degree College,  
Srinivasa Colony, Salur-535591  
Dist. Vizianagaram, Andhra Pradesh**

**Dates Of Visit**

**14<sup>th</sup> to 16<sup>th</sup> December 2015**



**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL,  
An Autonomous Institution of the University Grants Commission  
P.O .Box No.1075, Nagarbhavi, Bangalore-560072, India**

**PEER TEAM REPORT ON  
INSTITUTIONAL RE-ACCREDITATION OF  
GOVT. DEGREE COLLEGE  
SALUR, ANDHRA PRADESH**

<b>Section I: GENERAL INFORMATION</b>			
1.1 Name & Address of the Institution:	Government Degree College, Salur 535591, Vizianagaram Dist. Andhra Pradesh.		
1.2 Year of Establishment:	1982		
1.3 Current academic activities at the Institution (Numbers):	UG Programmes – 5		
• Faculties/Schools	03 (Arts, Science and Commerce)		
• Departments/Centres	10		
• Programmes /Courses Offered	UG = 5 courses		
• Permanent Faculty Members	17		
• Permanent Support Staff	03		
• Students	901	Male 400	Female 501
1.4 Three major features in the institutional context (As perceived by the Peer Team):	<ul style="list-style-type: none"> <li>• Government Co-educational affiliated College located in rural Tribal area.</li> <li>• Good enrolment of female students</li> <li>• The college is identified as district nodal college for all government and aided colleges.</li> </ul>		
1.5 Dates of Visit of the Peer Team (A detailed visit schedule may be included as Annexure):	<ul style="list-style-type: none"> <li>• 14<sup>th</sup> - 16<sup>th</sup> December 2015</li> <li>• Annexure-Detailed visit schedule is attached</li> </ul>		
1.6 Composition of the Peer Team which undertook the on-site visit:			
Chairperson	<b>Prof.Dahiya L.N.</b>		
Member Co-ordinator	<b>Dr.N.C.Chandrasekaran</b>		
Member	<b>Prof.Dinesha K.V.</b>		
NAAC Co-ordinator	<b>Dr.M.S.Shyamasundar</b>		



Section II: CRITERION WISE ANALYSIS:	Observations (strengths and/or Weaknesses) on Key-Aspects (Please limit to three major ones for each and use telegraphic language (It is not necessary to indicate all the three bullets each time; write only the relevant))
<b>2.1 Curricular Aspects:</b>	
2.1.1 Curriculum Planning and implementation	<ul style="list-style-type: none"> <li>The College follows the curriculum of the affiliating University.</li> <li>No programme introduced during last five years.</li> <li>The curricula are communicated through prospectus/ website.</li> </ul>
2.1.2 Academic Flexibility:	<ul style="list-style-type: none"> <li>Limited academic flexibility within the existing academic programmes.</li> <li>Medium of instruction is both Telugu and English</li> <li>Choice Based Credit System (CBCS) introduced from this academic year.</li> </ul>
2.1.3 Curriculum Enrichment:	<ul style="list-style-type: none"> <li>Curriculum revised by the affiliating University.</li> <li>Courses are unitized and arranged in modular form.</li> <li>Value and environmental education is imparted.</li> <li>Add-on Courses are yet to be offered.</li> <li>One certificate and diploma course introduced with TISS help.</li> </ul>
2.1.4 Feedback system:	<ul style="list-style-type: none"> <li>Structured feedback is obtained from current students.</li> <li>Feedback System from all other stakeholders needs to be strengthened.</li> </ul>

<b>2.2 Teaching, Learning and Evaluation:</b>	
2.2.1 Student Enrolment and Profile:	<ul style="list-style-type: none"> <li>Admissions as per State Government and affiliating University norms.</li> <li>Majority students are from SC,ST and OBC Categories.</li> <li>Students are also admitted over and above sanctioned seats.</li> </ul>
2.2.2 Catering to Student Diversity:	<ul style="list-style-type: none"> <li>Slow learners and SC/ST helped through remedial coaching.</li> <li>Efforts are initiated for the advanced learners</li> </ul>
2.2.3 Teaching -Learning Process:	<ul style="list-style-type: none"> <li>Conventional and teacher centric method of teaching is largely followed.</li> <li>Teacher-Student ratio is skewed in several subjects.</li> <li>ICT based and interactive teaching is being initiated.</li> </ul>
2.2.4 Teacher Quality:	<ul style="list-style-type: none"> <li>Four teachers possess Ph.D degree and another four are pursuing Ph.D..</li> <li>Recruitment of permanent teachers through A.P.Public Service Commission.</li> <li>Three teachers including the Principal got AP State Best</li> </ul>

	Teacher Award.
2.2.5 Evaluation Process and Reforms:	<ul style="list-style-type: none"> <li>• Evaluation system as per affiliating university.</li> <li>• Unit test and test examinations are conducted by the college.</li> <li>• Internal assessment is introduced recently as a part of CBCS.</li> </ul>
2.2.6 Student performance and Learning Outcomes:	<ul style="list-style-type: none"> <li>• Pass percentage of students is little better than University average.</li> <li>• Several students got ranks in University examination.</li> <li>• Mechanisms to measure and analyze learning outcomes to be initiated.</li> </ul>
<b>2.3 Research, Consultancy and Extension:</b>	
2.3.1 Promotion of Research:	<ul style="list-style-type: none"> <li>• A Research committee headed by Principal is formed.</li> <li>• Few teachers attended Seminars/Conferences but college is yet to organize one.</li> <li>• Research temper needs to be developed.</li> </ul>
2.3.2 Resource Mobilization for Research:	<ul style="list-style-type: none"> <li>• No separate budget for Research.</li> <li>• One Minor Research Project sanctioned by UGC is in progress.</li> <li>• The college is yet to initiate steps to mobilize funds for research from external agencies.</li> </ul>
2.3.3 Research Facilities:	<ul style="list-style-type: none"> <li>• Research facilities inadequate.</li> <li>• E-books and e-journals are available.</li> </ul>
2.3.4 Research Publications and Awards:	<ul style="list-style-type: none"> <li>• Few publications in National/International refereed journals.</li> <li>• Publications needed to be encouraged in refereed Journals having impact factor.</li> </ul>
2.3.5 Consultancy:	<ul style="list-style-type: none"> <li>• No remunerative consultancy.</li> <li>• Exploration and networking for consultancy needs to be stepped up.</li> </ul>
2.3.6 Extension Activities and Institutional Social Responsibility:	<ul style="list-style-type: none"> <li>• Two NSS Units and Red Ribbon Club are involved in extension and societal useful activities.</li> <li>• Outreach programmes are integrated to serve social responsibility.</li> <li>• Women empowerment cell is interacting with women SHGs and Dwakra Groups.</li> </ul>
2.3.7 Collaborations:	<ul style="list-style-type: none"> <li>• Limited formal Collaboration with industry, business or academic institution.</li> </ul>



<b>2.4 Infrastructure and Learning Resources:</b>	
2.4.1 Physical Facilities:	<ul style="list-style-type: none"> <li>Adequate land area (9.78 acres) for further expansion.</li> <li>Infrastructure includes 09 classrooms, 02 e-class rooms, 01 MANA TV, Administrative block, 06 laboratories, JKC, auditorium cum seminar hall, open air stage, botanical garden, play ground, gymnasium, separate common rooms for girls and boys, gen. set, kiosk, safe drinking water and parking shed.</li> <li>Hostel accommodation within the campus is needed.</li> </ul>
2.4.2 Library as a Learning Resource:	<ul style="list-style-type: none"> <li>12,259 Books, few Journals and magazines are available in the Library</li> <li>Library is partially computerized and linked with INFLIBNET.</li> <li>Library seating capacity is about 30 students.</li> <li>Library facilities need to be augmented.</li> </ul>
2.4.3 IT Infrastructure:	<ul style="list-style-type: none"> <li>70 computers with legal software and internet connection, 06 LCD Projectors.</li> <li>The College has its own website.</li> <li>Wi-Fi Campus.</li> </ul>
2.4.4 Maintenance of Campus Facilities:	<ul style="list-style-type: none"> <li>Limited budget allocation for the maintenance of campus.</li> <li>Power back-up facility available.</li> </ul>


<b>2.5 Student Support and Progression:</b>	
2.5.1 Student Mentoring and Support:	<ul style="list-style-type: none"> <li>More than 90 percent students get scholarship from State Government.</li> <li>Student Grievance Redressal Cell, Disciplinary and Anti-ragging committees in place.</li> <li>Soft skills and other employment related activities are carried through Jawahar Knowledge Centre.(J.K.C.) and Career Guidance Cell.</li> <li>Mentoring system needs to be strengthened.</li> </ul>
2.5.2 Student Progression:	<ul style="list-style-type: none"> <li>High drop out rate (15%)</li> <li>Limited progression of students from UG to PG</li> <li>Examination results need to be improved.</li> </ul>
2.5.3 Students Participation and Activities:	<ul style="list-style-type: none"> <li>Students participation in sports and cultural activities is satisfactory.</li> <li>Alumni Association is active.</li> </ul>

<b>2.6 Governance, Leadership and Management:</b>	
2.6.1 Institutional Vision and Leadership:	<ul style="list-style-type: none"> <li>• Policies/norms and programmes of the State Govt. and affiliating University are followed.</li> <li>• Principal and College Planning and Development Council (CPDC) provide active leadership</li> <li>• The Principal is a member of Senate and other academic bodies.</li> </ul>
2.6.2 Strategy Development and Deployment :	<ul style="list-style-type: none"> <li>• The Institution has a well-defined organizational structure.</li> <li>• Efforts are made to involve local people in College's activities.</li> <li>• The College needs to develop a perspective plan.</li> </ul>
2.6.3 Faculty Empowerment Strategies:	<ul style="list-style-type: none"> <li>• Career advancement scheme for teachers available.</li> <li>• Several sanctioned posts are vacant; contract and guest lecturers are appointed.</li> <li>• Teachers are allowed to participate refresher/orientation courses.</li> </ul>
2.6.4 Financial Management and Resource Mobilization:	<ul style="list-style-type: none"> <li>• Major financial sources are from the State Govt. and the UGC.</li> <li>• Financial management is prudent.</li> <li>• Latest external audit done in 2007-08.</li> <li>• Local bodies and Alumni have donated towards capital expenses.</li> </ul>
2.6.5 Internal Quality Assurance System:	<ul style="list-style-type: none"> <li>• Internal Quality Assurance Cell is functional.</li> <li>• Academic audit is conducted by the affiliating University.</li> <li>• IQAC mechanism needs to be aligned with NAAC Core Values.</li> </ul>

<b>2.7 Innovations and Best practices:</b>	
2.7.1 Environment Consciousness:	<ul style="list-style-type: none"> <li>• One water harvesting tank exists.</li> <li>• A paper on "Environmental Study" is introduced.</li> <li>• Efforts are made to improve Campus environment .</li> </ul>
2.7.2 Innovations:	<ul style="list-style-type: none"> <li>• Faculty is adopting YOUTUBE teaching, NPTEL and Virtual Labs exist.</li> </ul>
2.7.3 Best Practices:	<ul style="list-style-type: none"> <li>• The College is engaged to change the mind set and life style of people in the adopted villages.</li> <li>• Handful rice collected for poor people.</li> </ul>



Section III: OVERALL ANALYSIS:	Observations (Please limit to five major ones for each and use telegraphic language)
3.1 Institutional Strengths:	<ul style="list-style-type: none"> <li>• Supportive management</li> <li>• The College is an identified college of the district with COE (Centre of Excellence) status.</li> <li>• The College has the highest student enrolment among all the Colleges in the district.</li> <li>• The College is under 2(f) &amp; 12(B) of the UGC Act.</li> <li>• The College has sufficient land for future expansion and vast play ground.</li> </ul>
3.2 Institutional Weaknesses:	<ul style="list-style-type: none"> <li>• The College is located in the interior tribal area with little industries and businesses around.</li> <li>• Several teaching posts are vacant; non-teaching posts are also inadequate.</li> <li>• No Research fund.</li> <li>• Innovation and research activities need to be stepped up.</li> <li>• Teacher-students ratio is adverse and drop-out rate is high.</li> </ul>
3.3 Institutional Opportunities:	<ul style="list-style-type: none"> <li>• To evolve appropriate strategies for overall institutional development.</li> <li>• Scope to start PG courses in Commerce and Biology keeping in view of regional requirements.</li> <li>• Mobilizing funds from elected representatives and Government agencies.</li> <li>• Updating teaching-learning techniques.</li> </ul>
3.4 Institutional Challenges:	<ul style="list-style-type: none"> <li>• Students' absenteeism is a challenge.</li> <li>• To provide adequate teaching and non-teaching staff for effective teaching-learning process.</li> <li>• Empowerment of students through skill-based add-on programmes.</li> <li>• English language ability limits job opportunities.</li> </ul>



# Section IV: Recommendations for Quality Enhancement of the Institution

- Fill the vacant teaching posts on priority.
- Introduce PG courses in few subjects and add-on courses as per requirement of the students.
- More Non-teaching posts to be created to take care of workload in laboratories and office.
- Girls' hostel may be constructed and Women Study Centre may be established with UGC funding.
- The existing laboratories to be strengthened.
- Teachers need to avail minor/major research projects from funding agencies to enhance academic and research environment.
- The Library facilities need to be augmented.
- The College should prepare a Vision Document by incorporating suitably the NAAC Core Values and action plan for the coming decade.
- Create support services like a good canteen, health centre, drinking water in all blocks, water harvesting, fire extinguishers, toilets, parking sheds etc.
- Alumni Association be strengthened and used in the overall development of the College.

I agree with the observations of the Peer Team as mentioned in this report.



Seal of the Institution

Name Signatures of the Peer Team Members:

Signature of the Head of the Institution  
**PRINCIPAL**  
 Govt. Degree College  
 SALUR-535 591  
 Vizianagaram Dist. (A.P.)

Name	Designation	Signature with date
<b>Prof.Dahiya L.N. ( Former Pro Vice Chancellor, Maharshi Dayanand University )</b> Res: No.1129 , Sector – 3, Near Community Centre Rohtak – 124001,Haryana	Chairperson	<i>L.N. Dahiya</i> 16/12/15
<b>Dr.N.C.Chandrasekaran,</b> (Former Principal, Kandaswami kandar's college) Res : 4/26 South Street,Nanjai Edayar (Post) Velur (Namakkal ) – 638182, Tamil Nadu.	Member Co-ordinator	<i>N.C. Chandrasekaran</i> 16-12-15
<b>Prof.Dinesha K.V</b> Professor , IIIT Bangalore, 26/C, Electronics city , Hosur Road, Bangalore – 560100, Karnataka.	Member	<i>Dinesha K.V</i> 16.12.15
<b>Dr.M.S.Shyamasundar,</b> Adviser i/c	NAAC Co-ordinator:	

Place: Salur,A.P

16<sup>th</sup> December 2015



# Profile of the college

Name of the college	:	Government Degree college,
		Salur, Pin Code : 535591
		Vizianagaram District,
		Andhra Pradesh.
Affiliating University	:	Andhra University
Status of the college	:	Affiliated <input checked="" type="checkbox"/> Constituent <input type="checkbox"/> Autonomous <input type="checkbox"/>
Financial Category	:	Grant in Aid <input type="checkbox"/> Government funded <input checked="" type="checkbox"/> Self financing <input type="checkbox"/>
Type of college	:	Men <input type="checkbox"/> Women <input type="checkbox"/> Co-education <input checked="" type="checkbox"/>
No of Departments	:	Arts 3 Science 6 Commerce 1
No of Programmes	:	UG : 5 PG : Nil M.Phil : Nil
		Ph.D : Nil Any Other : Nil Total : 5
Year of establishment	:	1982
UGC Recognition	:	Under 2(f) and 12(B) : Yes 13-12-1991
Location of the college	:	Urban <input type="checkbox"/> Semi urban <input type="checkbox"/> Rural <input type="checkbox"/> Tribal <input checked="" type="checkbox"/>
Area of the campus (in acres)	:	9.78 acres
No of Teachers		Men Women Total
Permanent :	14	03 17
Temporary :	04	01 05
Total No of Teachers with Ph.D :	04	00 04
Total No. of Teachers with M.Phil :	01	00 01
Total No. of Teachers with P.G :	13	04 17
No of Non Teaching staff :	02	01 03
Technical staff :	00	00 00
Administrative staff :	02	01 03
No of students :		
U.G :	400	501 901
P.G :	Nil	Nil Nil
M.Phil. :	Nil	Nil Nil
Ph.D. :	Nil	Nil Nil
Any other :	Nil	Nil Nil



Signature of the Principal and seal  
16/12/15

PRINCIPAL  
Govt. Degree College  
SALUR-535 591  
Vizianagaram Dist. (A.P)

	Name	Signature with date
1. Chair Person :	Prof. Dahiya L.N.	L.N. Dahiya 16.12.15
2. Member coordinator :	Dr.N.C.Chandrasekaran	Dr.N.C.Chandrasekaran 16-12-15
3. Member :	Prof. Dinesha K.V	Prof. Dinesha K.V 16-12-15

NAAC OFFICER :	Dr.M.S.Shyamasundar
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राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद  
विश्वविद्यालय अनुदान आयोग का स्वायत्त संगठन  
**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
*An Autonomous Institution of the University Grants Commission*

# *Certificate of Accreditation*

*The Executive Committee of the  
National Assessment and Accreditation Council  
on the recommendation of the duly appointed  
Peer Team is pleased to declare the  
Government Degree College  
Salur, Dist. Vizianagaram, affiliated to Andhra University, Andhra Pradesh as  
Accredited  
with *CSPA* of 2.30 on four point scale  
at B grade  
valid up to January 18, 2021*

*Date : January 19, 2016*



*D. Singh*  
Director





**राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद**  
 विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान  
**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
*An Autonomous Institution of the University Grants Commission*

## Quality Profile

**Name of the Institution** : Government Degree College

**Place** : Salur, Dist. Vizianagaram, Andhra Pradesh

Criteria	Weightage ( $W_i$ )	Criterion-wise Weighted Grade Point (Cr WGP)	Criterion-wise Grade Point Averages (Cr WGP <sub>i</sub> / $W_i$ )
I. Curricular Aspects	100	250	2.50
II. Teaching-Learning and Evaluation	350	860	2.46
III. Research, Consultancy and Extension	150	270	1.80
IV. Infrastructure and Learning Resources	100	260	2.60
V. Student Support and Progression	100	250	2.50
VI. Governance, Leadership & Management	100	210	2.10
VII. Innovations and Best Practices	100	200	2.00
<b>Total</b>	$\sum_{i=1}^7 W_i = 1000$	$\sum_{i=1}^7 (Cr WGP_i) = 2300$	

$$\text{Institutional CGPA} = \frac{\sum_{i=1}^7 (Cr WGP_i)}{\sum_{i=1}^7 W_i} = \frac{2300}{1000} = \boxed{2.30}$$

**Grade** = B

**Descriptor** = GOOD

**Date** : January 19, 2016



*[Signature]*  
**Director**

- This certification is valid for a period of Five years with effect from January 19, 2016
- An institutional CGPA on four point scale in the range of 3.01 - 4.00 denotes A grade (Very Good), 2.01 - 3.00 denotes B grade (Good), 1.51 - 2.00 denotes C grade (Satisfactory)
- Scores rounded off to the nearest integer



# Certificate

**HYM International Certifications Pvt. Ltd.**

Certified that the Energy Management System of

## GOVERNMENT DEGREE COLLEGE

Srinivasa Colony, Salur, Parvathipuram, Manyam District - 535 591,  
Andhra Pradesh, India

has been assessed and found to be in accordance with the requirements of the Energy standards

# ISO 50001 : 2018

for the following scope of certification

## IMPLEMENTATION OF ENERGY SAVING PRACTICES

Further information about the scope of this certificate and applicability of ISO 50001 : 2018 requirements may be obtained by consulting the organization.

Issue Date : 11/07/2022

1st Surveillance 10/07/2023

Renewal Date : 10/07/2025

2nd Surveillance 10/07/2024



Authorised Signature

Certificate No : **En9186414080**

**HYM International Certifications Pvt. Ltd**

**NOTE: This Certificate is Valid From 11/07/2022 to 10/07/2023**

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[www.hymcertifications.com](http://www.hymcertifications.com) on for checking the validation of the Certification

Regd. Office : Plot No. 265/C, Addagutta Society, Opp. JNTU, Kukatpally, Hyderabad - 500 072, Telangana State, India.  
E-mail: [siva@hymcertifications.com](mailto:siva@hymcertifications.com), Website: [www.hymcertifications.com](http://www.hymcertifications.com)





# Certificate

**HYM International Certifications Pvt. Ltd.**

Certified that the Environmental Management System of

## GOVERNMENT DEGREE COLLEGE

Srinivasa Colony, Salur, Parvathipuram, Manyam District - 535 591,  
Andhra Pradesh, India

has been assessed and found to be in accordance with the requirements of the environmental standards

# ISO 14001 : 2015

for the following scope of certification

## IMPLEMENTATION OF GREENERY AND ENVIRONMENTAL PROMOTION ACTIVITIES

Further information about the scope of this certificate and applicability of ISO 14001 : 2015 requirements may be obtained by consulting the organization.

Issue Date : 11/07/2022

1st Surveillance 10/07/2023

Renewal Date : 10/07/2025

2nd Surveillance 10/07/2024



Authorised Signature

Certificate No : **E91864140177**

**HYM International Certifications Pvt. Ltd**

**NOTE: This Certificate is Valid From 11/07/2022 to 10/07/2023**

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Regd. Office : Plot No. 265/C, Addagutta Society, Opp. JNTU, Kukatpally, Hyderabad - 500 072, Telangana State, India.  
E-mail: [siva@hymcertifications.com](mailto:siva@hymcertifications.com), Website: [www.hymcertifications.com](http://www.hymcertifications.com)





# Certificate

**HYM International Certifications Pvt. Ltd.**

Certified that the Quality Management System of

## GOVERNMENT DEGREE COLLEGE

Srinivasa Colony, Salur, Parvathipuram, Manyam District - 535 591,  
Andhra Pradesh, India

has been assessed and found to be in accordance with the requirements of the quality standards

# ISO 9001 : 2015

for the following scope of certification

## PROVIDING EDUCATIONAL SERVICES

Further information about the scope of this certificate and applicability of ISO 9001 : 2015 requirements may be obtained by consulting the organization.

Issue Date : 11/07/2022

1st Surveillance 10/07/2023



Renewal Date : 10/07/2025

2nd Surveillance 10/07/2024



Authorised Signature

Certificate No : **Q91864142391**

**HYM International Certifications Pvt. Ltd**

**NOTE: This Certificate is Valid From 11/07/2022 to 10/07/2023**

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